

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 12, 2020**

Roll Call:

The regular meeting was called to order by President Hansen at 7:00 pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen and Trustee Cheryl Kehoe. Trustee Jessica Reed was not in attendance during roll call, but arrived at 7:03 pm during Public Comments. Also present were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by President Hansen and seconded by Trustee Kehoe to approve the minutes of the Regular Board Meeting of February 13, 2020 as presented. On a roll call vote, President Hansen and Trustee Kehoe voted aye.

Public Comments:

Joseph Greenwood of Lake in the Hills stated that he understands that at times there may be a need to keep things confidential. He praised the District in their transparency efforts. He stated that District Trustees and staff are doing a wonderful job and he has full confidence in them. Additionally, he asked the District Manager about preventative maintenance and the backup that happened last year as a result of three equipment failures. Mr. Greenwood thought that it was very odd that three failures could happen at the same time. He said that he asked the former District Manager about how that could happen and his response was that it was a rare situation and that the floats are inspected weekly. The current District Manager indicated that the floats may not necessarily be inspected weekly, but staff is required to visit the lift stations every week. Additionally, she stated that each lift station has an alarm to notify District staff. She further stated that the incident Mr. Greenwood is referring to was referenced as the "perfect storm" where everything that could've failed did fail. The District Manager further stated that the goal is to have zero back-ups caused by the District and she is vigorously striving for that goal.

Consent Agenda:

None.

Specific Agenda:

- A. Approval to Purchase Vacant Land, 207 Plum Street, Lots 4 and 5, for sewer access of manholes/trunk lines bordering the north lot line of the homes on Plum Street and to address flooding.

District Manager stated that last year the District, the Village of Lake in the Hills, the McHenry County Conservation District and the State of Illinois Department of Conservation were all contacted by a resident about the flooding in her yard. When the District Manager went to investigate, she noticed that the flooding is over several of the District's manholes and the trunk line behind those homes. This creates an issue because it makes it very difficult for us to access those if needed. At that time, the McHenry County Conservation District (MCCD) asked us to clean up some of the District's property that borders the east end of Plum Street.

Their thought was that this debris impeded the flow of water to the creek and that may have caused some of the flooding. Last year District staff cleaned up the debris, however, it didn't solve the flooding issue.

The District Manager and Assistant District Manager met with an ecologist last Friday and walked the entire Plum Street. The ecologist believes that the flooding is actually being caused by silted in areas on the Illinois Department of Natural Resources (IDNR) property. It is the District Manager's opinion that it is unlikely the IDNR would be willing to dredge or do anything in the wetland to fix the issue unless we agree to do something in return. District Manager has a meeting onsite with the IDNR on March 26th. They have also invited the Village to attend this meeting so they can discuss how to best handle this situation. The District Manager suggested that we could incentivize the IDNR to do the dredging by offering to build a rain garden or something that would inhibit additional flooding during high rain events.

Assistant District Manager further stated that having access to these manholes would be very beneficial as virtually the entire west side of Lake in the Hills flows through there. If there was ever a blockage in that line, we would currently need to go through yards with our equipment which would potentially cause damage to grass and the fences that line that area.

Trustee Kehoe made a suggestion to wait until after the March 26th meeting to ensure that the IDNR would be willing to work with us on this. District Manager does not believe there will be an issue with waiting. Assistant District Manager indicated that according to the ecologist the land does not appear to be buildable.

President Hansen requested that the District Manager see what price she can get on the land so that she can present that at the next meeting and to make any offers contingent on the IDNR helping with the dredging.

It was the Board's opinion to start the bidding at \$18,000 and make any offer contingent on both the IDNR doing the dredging and final approval from the Board.

Specific Agenda Item A will be skipped and moved to next month's meeting (April 2020).

Treasurer's Report:

District Treasurer presented final written copies of the February 2020 Treasurer's reports. She also provided a verbal summary of some of the receipts and expenses.

Motion was made by President Hansen, seconded by Trustee Kehoe, to approve the February 2020 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She also brought all of the bills to the meeting in case any Trustee would like to see the detail.

Motion was made by Trustee Kehoe and seconded by President Hansen to approve the List of Bills as presented for payment totaling \$160,071.21 of which \$24,129.21 is from the General Corporate Fund, \$121,076.99 is from the Operations & Maintenance Fund, \$14,865.00 is from the Construction Fund and \$0.00 is from the Bond & Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye. (A list of the approved bills will be kept with the Board Meeting documents).

Manager's Report:

District Manager presented a written copy of the February 2020 Manager's Report and provided a verbal summary.

She indicated that there was one resident call out in February and it was not the District's issue.

We have completed almost all of the grease trap inspections. The only ones that still need to be completed are business that are closed or businesses that are in the process of correcting issues. Once those are complete, every grease trap in the District would have been inspected. This process will resume again next January.

The electric contract with Dynegy was up for renewal this year. In May we will switch to Constellation Energy. District Manager is estimating that this switch will save the District about \$20,000 for the year.

The floors in the main lift still need to be coated. The contractor indicated that the floors need to be a consistent 50 degrees or higher temperature before the epoxy can be applied. Therefore, this will be done later in the spring.

Assistant District Manager has been getting quotes for the directional boring for the installation of conduit for ComEd.

We have received two resident calls asking about the construction at the Beach Lift Station. On a positive note, the soil conditions in this area are good as there has not been a lot of water while digging.

Motion was made by President Hansen, seconded by Trustee Kehoe, to approve the February 2020 Manager's Report as presented. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Engineer's Report:

District Engineer, Peter Kolb of Applied Technologies, provided a written report and a verbal recap.

Regarding Task Order 18-03 (Electrical Service & Plant Power Distribution) – This is now complete and ETS has completed the arc flash labeling of all of the electrical cabinets.

Regarding Task Order 19-01 (Rear Entrance Drive Construction Services) – We continue to hold a small amount of retainage until we are certain the grass does not require any additional restoration this spring. The contractor has been sent a note asking for a schedule on the restoration work.

Regarding Task Order 19-02 (Electrical Upgrades & Filter Building Improvements) – They are finishing up the electrical & mechanical construction drawings. District staff is working directly with Kresmery Construction for installation of conduits to provide new primary power feeds into the plant.

Regarding Task Order 19-03 (Richard Taylor Park Bypass Construction) – This job is complete and the bypass sewer is operationally functional. We continue to hold a little bit of retainage until spring when we can confirm no additional restoration will need to be done.

Regarding Task Order 19-04 (Hagele Beach Lift Station Construction) – Construction is underway and soil conditions are good with stiff clay and not sand. The base of the wet well is in. The plan is to have this completed by May before the beach opens for summer.

Regarding Task Order 20-01 (Phosphorus Reduction Study & Discharge Plan) – They had a kick off meeting on March 4th where they toured the plant and collected data. They are also reviewing system operation with District staff. The goal is to have draft reports by the end of May with final reports completed by July and submitted to the IEPA by August 2020.

Unfinished Business:

None.

New Business:

None.

Attorney's Report:

District Attorney gave an update on coronavirus preparedness. She is recommending that the District follow the County public health guidelines. Currently, the law does not allow meetings to take place with remote access, however, in light of the current situation there is some talk in Springfield of changing that law.

President Hansen advised management to be flexible on allowing people to work from home if needed and particularly if someone is feeling ill.

Executive Session:

President Hansen made a motion that we will go into executive session for discussion of the minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)21). The motion was seconded by Trustee Kehoe.

All members of the public and the District Engineer left the room at 7:30 pm.

Regular Meeting Reconvened:

The regular meeting was reconvened at 7:43 pm with President Hansen and Trustees Kehoe and Reed present. Also present were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Attorney Ann Williams and District Treasurer/Clerk Karen Thompson.

President Hansen made a motion that we release the minutes of the closed meetings from April 11th, May 23rd and September 12th of 2019. The closed meeting minutes from August 8, 2019 will not be released at this time. Motion was seconded by Trustee Reed. The motion passed after a verbal vote. All Board members who were present voted aye.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Kehoe seconded the motion. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:44 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 9th day of April, 2020.



President Hansen

(via stamp - virtual meeting - covid 19)