

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 18, 2021**

Roll Call:

The regular meeting was called to order by President Hansen at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by Trustee Kehoe and seconded by Trustee Reed to approve the minutes of the Regular Board Meeting of January 21, 2021 as presented. On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye.

Public Comments:

None.

Consent Agenda:

None.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the January 2021 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

She also informed the Board that the local branch of Illinois State Bank will be closing on April 23rd. The McHenry location will remain open. Our plan is to eventually close this account as it was only opened as a convenient place where our customers could make payments.

Next month it will be time for the semi-annual review of closed meeting minutes.

Motion was made by President Hansen, seconded by Trustee Kehoe, to approve the January 2021 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She further added that she has all of the bills with her in case anyone would like any additional detail.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 18, 2021**

Motion was made by President Hansen and seconded by Trustee Reed to approve the List of Bills as presented for payment totaling \$108,115.87 of which \$24,743.63 is from the General Corporate Fund, \$78,350.24 is from the Operations and Maintenance Fund, \$5,022.00 is from the Construction Fund, and \$0.00 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Manager's Report:

District Manager presented written copies of both the January 2021 Manager's Report and the 2020 Annual Manager's Report. She also provided a verbal summary.

There were two emergency call outs in January and neither were the District's issue.

We received an IEPA permit for Arden Rose Homecare that is going to be built on Oak St. This development will be very similar to The Heathers which is supposed to open in April.

Phosphorus numbers for January are still really good at 0.15 mg/L.

As identified on the Annual Manager's Report, in March, April and May of 2020 we had about 90 million extra gallons of flow. Despite this extra flow in the spring of 2020, we are actually 1 million gallons less treated than the year prior. This is in part due to the repairs we did to our inflow and infiltration (I&I). Additionally, we are in a draught.

The 20.8% of overtime classified as "other" on page 4 of the Annual Manager's Report was for handling all of the extra solids that we got in March, April and May.

In 2020, above and beyond all of the regular duties that staff does on a daily basis, there were several other accomplishments. These include the following: implementation of the grease trap inspection program which included distributing informational material to residents, replacement of the flooring in several buildings, rejuvenation of the countertops and replacement of the faucets in the laboratory, upgrading of the controls systems at three more lift stations, upgrading of the plant SCADA to the Metro Cloud, inspection of 150 manholes with our new camera, rehabilitation of 27 manholes contributing to I & I and repairing of all but two of the broken valves with these two remaining valves being repaired this week. All of these additional accomplishments were completed with no on-the-job injuries in 2020.

She further reminded everyone that the Economic Interest Statements are due by May 1st.

Motion was made by President Hansen, seconded by Trustee Kehoe to accept the January 2021 Manager's Report and the 2020 Annual Manager's Report as presented.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Engineer's Report:

District Engineer, Peter Kolb, of Applied Technologies provided a written report and a verbal summary.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 18, 2021**

Task Order 19-04 (Hagele Beach Lift Station Construction) – Construction is complete and we will continue to hold the retainage of \$5,306.76 until April.

Task Order 20-02 (Electrical & Filter Building Improvements CEI) – This project is almost complete. They had the walk-through and generated a punch list. He just learned today that the contractor had to order some additional parts which will take another 3 weeks to receive. Once these parts have been installed, staff will be provided with training and will get the operation and maintenance manuals. They anticipate that this project will be complete by the end of March.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

District Treasurer/Clerk indicated that she will need President Hansen to sign the 2020-2021 fiscal year audit services agreement from GRA & Associates. District Manager has already reviewed and signed the agreement. This is a one-year service agreement and the overall rate has gone up by \$2,000 which is still lower than previous quotes.

Executive Session:

As litigation is probable or imminent, a motion and finding was made by President Hansen and seconded by Trustee Kehoe to go into executive session in accordance with 5 ILCS 120/2(c)(11)- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Executive session was entered at 7:10pm.

Reconvene Regular Meeting:

Motion was made by President Hansen, seconded by Trustee Kehoe to adjourn the executive session and reconvene the regular meeting. On a roll call vote President Hansen and Trustees Kehoe and Reed voted aye. The regular meeting was reconvened at 7:37pm. Also present at the regular meeting were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, Attorney Melissa Wolf and District Treasurer/Clerk Karen Thompson.

Adjournment:

There being no further business to bring before the Board, Trustee Kehoe made a motion to adjourn the meeting. President Hansen seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
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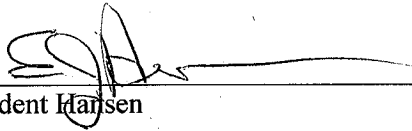
The meeting was adjourned at 7:37pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 18th day of March, 2021.



President Hansen