

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 18, 2021**

Roll Call:

The regular meeting was called to order by President Hansen at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by Trustee Reed and seconded by Trustee Kehoe to approve the minutes of the Regular Board Meeting of February 18, 2021 as presented. On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye.

Public Comments:

None.

Consent Agenda:

Motion was made by Trustee Kehoe, seconded by Trustee Reed to approve the Consent Agenda. There were no additional questions.

- A. Approval of Contractor's Application for Payment No. 2 in the Amount of \$86,092.71 to Larson & Larson Builders, Inc. for the Electrical Upgrades & Filter Building Improvements Project.

On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye to approve the Consent Agenda as presented and release the payment of \$86,092.71 to Larson & Larson Builders, Inc.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the February 2021 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Kehoe, seconded by Trustee Reed, to approve the February 2021 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She further added that she has all of the bills with her in case anyone would like any additional detail.

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Motion was made by Trustee Kehoe and seconded by Trustee Reed to approve the List of Bills as presented for payment totaling \$283,215.96 of which \$32,621.93 is from the General Corporate Fund, \$245,763.03 is from the Operations and Maintenance Fund, \$4,831.00 is from the Construction Fund, and \$0.00 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Manager's Report:

District Manager presented a written copy of the February 2021 Manager's Report and provided a verbal summary.

There were two emergency call outs in February and one was the District's issue. The District Manager has been getting quotes from plumbers and is working with the resident on this issue.

We have been able to get 700 feet of cleaning done in the collection system.

Some operational changes have been implemented with the weather change. Assistant District Manager has been working on these. Operations are going well and within permit limits.

We received an invitation from the Village of Lake in the Hills to join their open house on May 15th. Employees have agreed to attend the event and bring some of our vehicles and equipment.

At the request of the IEPA, the Assistant District Manager is working on hosting a household hazardous waste collection at our location on June 26, 2021. We previously hosted one back in 2002. The McHenry County Health Department and the IEPA are involved and the County will provide us with a brochure. We will have additional information next month.

The Village of Lake in the Hills reached out to us regarding funds they will be receiving from the American Recovery Act. They wanted to know if we were interested in using any of these funds for infrastructure improvements. Additionally, the Village is looking at expanding their water service and asked us to look into feasibility and costs to expand sewer to these locations.

Assistant District Manager provided some information about purchasing a new vehicle for the maintenance department. This purchase has been in the District's capital improvement list for a few years. They have been looking at a new Ford F-250. They negotiated a good deal of \$35,000.00 from Bull Valley Ford for a brand new 2022 vehicle. He was looking for direction from the Board and the Attorney to confirm that it would be okay to proceed with this purchase and waive the bidding process. Attorney Wolf indicated that she would look at the rules of procedure. District Manager further added that we originally budgeted \$75,000.00 for this vehicle so we are well under budget.

Motion was made by Trustee Kehoe, and seconded by Trustee Reed to approve the February 2021 Manager's Report.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

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Engineer's Report:

District Engineer, Peter Kolb, of Applied Technologies provided a written report and a verbal summary.

Task Order 19-04 (Hagele Beach Lift Station Construction) – Construction is complete and we will continue to hold the retainage of \$5,306.76. Once the grass starts growing they will be able to determine if any additional remediation needs to be done.

Task Order 20-02 (Electrical & Filter Building Improvements CEI) – Larson & Larson has completed the installation of the HVAC units and all systems are functional. Pay request #2 was approved tonight. This included retainage of \$11,198.70 that will be held until the operator training session is complete and the operations manuals have been received. Additionally, there may be some painting or site restoration that needs to be completed.

Attorney's Report:

Attorney Wolf reported on the status of the discussions with Ross Nelson's attorney and management of potential litigation.

Unfinished Business:

None.

New Business:

President Hansen wanted to confirm when we vote on officers again. District Manager indicated that this would be in April. President Hansen further added that he has reached out to the McHenry County Board Chairman, but hasn't heard anything back.

Executive Session:

Motion was made by Trustee Kehoe, seconded by Trustee Reed to go in to Executive Session for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)21).

Executive session was entered at 7:22pm.

Reconvene Regular Meeting:

Motion was made by Trustee Kehoe, seconded by Trustee Reed to adjourn the executive session and reconvene the regular meeting. On a roll call vote President Hansen and Trustees Kehoe and Reed voted aye. The regular meeting was reconvened at 7:27pm. Also present at the regular meeting were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, Attorney Melissa Wolf and District Treasurer/Clerk Karen Thompson.

Trustee Reed made a motion that we release the minutes of the closed meeting from September 17, 2020. Motion was seconded by Trustee Kehoe. On a roll call vote President Hansen and Trustees Kehoe and

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Reed voted aye. The September 17, 2020 closed meeting minutes will be released. The other closed meeting minutes from January 21, 2021 and February 18, 2021 will remained closed at this time.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Kehoe seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

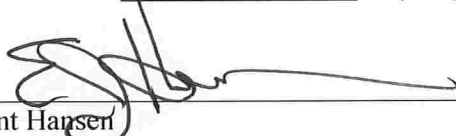
The meeting was adjourned at 7:27pm.

Respectfully Submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 15th day of April, 2021.



President Hansen