

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 15, 2021**

Roll Call:

The regular meeting was called to order by President Hansen at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by Trustee Reed and seconded by Trustee Kehoe to approve the minutes of the Regular Board Meeting of March 18, 2021 as presented. On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye.

Public Comments:

None.

Consent Agenda:

Motion was made by Trustee Reed, seconded by Trustee Kehoe to approve the Consent Agenda. There were no additional questions.

- A. Appointment of Tamara Mueller as District Manager, Karen Thompson as District Clerk, Applied Technologies as District Engineers, and Peter Kolb as District Engineer, Storino, Ramello & Durkin as District Attorneys, and Ann Williams as District Attorney, and George Roach and Associates as District Auditors.
- B. Approval of salary adjustments as recommended by District Manager.
- C. Approval of Ordinance No. 407 amending Ordinance No. 404 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2020, through April 30, 2021, of the Lake in the Hills Sanitary District.

On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye to approve the Consent Agenda (Items A–C) as presented.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the March 2021 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 15, 2021**

Motion was made by Trustee Kehoe, seconded by Trustee Reed, to approve the March 2021 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She also indicated that the Constellation New Energy invoice for \$383.76 is going to be removed from the list of bills as it was created in error. She further added that she has all of the bills with her in case anyone would like any additional detail.

Motion was made by Trustee Kehoe and seconded by Trustee Reed to approve the List of Bills (with the invoice of \$383.76 removed) for payment totaling \$517,158.33 of which \$32,798.97 is from the General Corporate Fund, \$151,989.35 is from the Operations and Maintenance Fund, \$32,407.50 is from the Construction Fund, and \$299,962.51 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Manager's Report:

District Manager presented a written copy of the March 2021 Manager's Report and provided a verbal summary.

There were three emergency call outs in March and none were the District's issue.

We turned in our last biomonitoring test in March. We won't have to do this again for 5 years when our permit will be up for renewal again.

Informal complaints against AT&T and ComEd have been filed with the Illinois Commerce Commission. If resolution is not received, formal complaints will be filed.

District Manager provided a draft 2021-2022 budget. There were minimal changes from the prior budget. The only significant change was a reduction to the IMRF Fund because we paid off the ERI balance.

A capital improvement list was also provided. The District's focus will be on keeping the plant in good working order and doing rehabilitative infrastructure repairs to the older sections.

Motion was made by President Hansen, and seconded by Trustee Reed to approve the March 2021 Manager's Report.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Engineer's Report:

Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary.

Task Order 19-04 (Hagele Beach Lift Station Construction) – The final restoration should be done tomorrow. If the work gets done as planned, the final payout will be in May.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 15, 2021**

Task Order 20-02 (Electrical & Filter Building Improvements CEI) – The O&M manual has been received and is under review for completeness. Staff training will be done once the O&M manual is approved.

Attorney's Report:

Attorney Wolf indicated that the District has received two complaints with respect to former employee Ross Nelson. One came from the FOIA Public Access Counselor and the other came from the Illinois Department of Labor. Both of these complaints were seeking notes that were taken at Ross' pre-disciplinary hearing. The District has responded to both of these complaints.

With respect to the complaint filed with the Illinois Department of Labor, we assert that these types of documents are not required to be maintained in a personnel file and we have provided Ross with everything that is in his personnel file.

With respect to the complaint filed with the FOIA Public Access Counselor, they have been given an unredacted copy of the notes. They will determine whether those notes should be turned over. Once a determination is made, the District will comply.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Kehoe seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

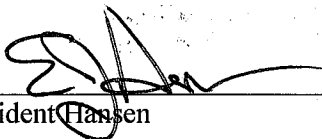
The meeting was adjourned at 7:15pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 20th day of May, 2021.



President Hansen