

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
December 16, 2021**

**Pledge of Allegiance**

**Roll Call:**

The regular meeting was called to order by Trustee Reed at 7:10pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by Trustee Jessica Reed and Trustee Russ Ruzanski. President Eric Hansen was absent. With the two Board members present there is a quorum, therefore, the meeting will proceed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

**Approval of Minutes:**

Motion was made by Trustee Reed and seconded by Trustee Ruzanski to approve the minutes of the Regular Board Meeting of November 18, 2021 as presented. On a roll call vote, Trustees Reed and Ruzanski voted aye.

**Public Comments:**

None.

**Consent Agenda:**

None.

**Specific Agenda:**

None.

**Treasurer's Report:**

District Treasurer presented final written copies of the November 2021 Treasurer's reports and provided a verbal summary of some of the receipts and expenses. Trustee Ruzanski had a question about the JULIE expenses. District Treasurer provided the detail.

Motion was made by Trustee Ruzanski, seconded by Trustee Reed, to approve the November 2021 Treasurer's reports. On a roll call vote Trustee Reed and Trustee Ruzanski voted aye.

**Approval of Bills:**

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She further added that she has all of the bills with her in case anyone would like any additional detail.

Motion was made by Trustee Reed and seconded by Trustee Ruzanski to approve the List of Bills for payment totaling \$125,692.85 of which \$38,338.45 is from the Governmental Fund, \$77,800.40 is from the Operations and Maintenance Fund, \$9,554.00 is from the Construction Fund, and \$0.00 is from the Bond and Interest Fund.

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
December 16, 2021**

The motion passed after a roll call vote; Trustee Reed and Trustee Ruzanski voted aye.

**Manager's Report:**

District Manager presented a written copy of the November 2021 Manager's Report and provided a verbal summary.

There were two emergency call outs in November. None were the District's problem.

In November we had an IEPA inspection. Assistant District Manager was on vacation during the inspection, so the District Manager had another staff member participate along with her. The inspection went well.

District Staff, District Engineer and Trustee Reed met with the Village of Huntley regarding the barium issue. Samples have been collected and the results have been given to the District Engineer.

We have hired a new operator who starts on January 3, 2022.

We received a nice letter from our workers compensation carrier congratulating the District on 3 years without any claims.

The current strategic energy management cohort is ending. The Sanitary District represented 30% of the total energy savings of the entire cohort and will be joining for an additional 2 years. We will be getting an incentive check back from ComEd for approximately \$16,000.00.

We received an email from AT&T in response to the complaint that was filed. This complaint was about the large random prices increases on our leased lines. They are giving us a little over \$47,000.00 back.

The District met our barium limit in November.

Motion was made by Trustee Reed and seconded by Trustee Ruzanski to approve the Manager's report. The motion passed after a roll call vote; Trustee Reed and Trustee Ruzanski voted aye.

**Engineer's Report:**

District Engineer Peter Kolb provided a written report and a verbal summary of some of the items that they are currently working on. These items are as follows:

- 1) Barium Discharge Limits – ATI has received the results from the samples taken at the Village of Huntley's Southwind Well. We still need flow data from Huntley before we can set local limits and prepare an Ordinance.
- 2) Treatment Plant Pavement – Soil boring and survey work has been done. ATI is starting to put together plans and specifications for this project. They anticipate these plans and specs will be completed in January and the project will be awarded in April of 2022.
- 3) Holding Tank Refurbishment Project – District staff has the report with ATI's recommendations for repair and preliminary cost estimates.

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
December 16, 2021**

**Attorney's Report:**

District Attorney provided legal detail regarding remote meeting participation options for Board members. The law provides for a couple of different options. First, if there is a quorum physically present, a Board member can fully participate remotely in very limited circumstances. These circumstances include the following: personal illness or disability, employment, business of the public body, family or other emergency. Additionally in order to allow remote participation, the public body would need to pass rules to permit that. These rules can be more stringent, but not less stringent than what is in the statute. The second option would be for a Board member to participate remotely, but not vote. The third option would be to operate under the emergency declaration provision that was the result of the Covid pandemic. In this scenario, the head of the public body would make a determination that it is not prudent to meet in person. In this scenario, all Board members would attend remotely and have full capacity to vote and participate.

Trustee Ruzanski anticipates that he would participate remotely in the January and February 2022 meetings via WebEx, but would not vote.

Attorney Williams suggested that the District pass a remote meeting policy based on the statute outlined in the first option mentioned above. This will be a simple ordinance that would allow a Board member who meets the criteria in the statute to participate remotely as needed. Some additional conversation took place and the consensus is to draft this ordinance which can be presented at the next meeting.

**Unfinished Business:**

None.

**New Business:**

None.

**Adjournment:**

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Reed seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:29pm.

Respectfully Submitted,



Karen Thompson,  
District Clerk

APPROVED this 20<sup>th</sup> day of January, 2022.



\_\_\_\_\_  
President Hansen