

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 21, 2022**

Pledge of Allegiance

Roll Call:

The regular meeting was called to order by President Hansen at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Jessica Reed and Trustee Russ Ruzanski.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, Engineer Bob Doeringsfeld of Applied Technologies and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin was not present during roll call, but arrived at 7:10pm during the Manager's Report.

Approval of Minutes:

Motion was made by Trustee Reed and seconded by Trustee Ruzanski to approve the minutes of the Regular Board Meeting of March 17, 2022 as presented. On a roll call vote, President Hansen and Trustees Reed and Ruzanski voted aye.

Public Comments:

None.

Consent Agenda:

- A. Appointment of Tamara Mueller as District Manager, Karen Thompson as District Clerk, Applied Technologies as District Engineers, and Robert Doeringsfeld as District Engineer, Storino, Ramello & Durkin as District Attorneys, and Ann Williams as District Attorney, and George Roach and Associates as District Auditors.
- B. Approval of salary adjustments as recommended by District Manager.
- C. Approval of Ordinance No. 413 amending Ordinance No. 408 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2021, through April 30, 2022, of the Lake in the Hills Sanitary District.
- D. Award of the Front Entrance Drive Reconstruction to Maneval Construction Company in the amount of \$272,563.41.
- E. Approval of inspection and testing services by Conrad DeLatour and Associates of up to \$5,000.00 (estimated amount is \$3,838.00).
- F. Approval of Task Order No. 22-01 for Front Entrance Drive Construction Engineering and Inspection in the amount of \$29,844.00.

Motion was made by President Hansen and seconded by Trustee Reed to approve the Consent Agenda as presented (Items A through F). On a roll call vote, President Hansen and Trustees Reed and Ruzanski voted aye.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 21, 2022**

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the March 2022 Treasurer's reports and provided a verbal summary of some of the receipts and expenses. She further added that the District has received over \$134,000 in rebates, refunds or grants so far this fiscal year. This is a remarkable number and she attributed many of these refunds to the District Manager's persistence to save money and to hold vendors accountable to their promises.

Motion was made by President Hansen, seconded by Trustee Reed, to approve the March 2022 Treasurer's reports. On a roll call vote President Hansen and Trustees Reed and Ruzanski voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by President Hansen and seconded by Trustee Ruzanski to approve the List of Bills for payment totaling \$447,806.93 of which \$25,138.83 is from the Governmental Fund, \$107,301.59 is from the Operations and Maintenance Fund, \$9,569.63 is from the Construction Fund, and \$305,796.88 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen and Trustees Reed and Ruzanski voting aye.

Manager's Report:

District Manager presented a written copy of the March 2022 Manager's Report and provided a verbal summary.

There were no emergency call outs in March.

The District's TV truck is currently out of service while it is receiving a large upgrade. This is taking a little longer than anticipated as we are having some coordination issues between the company that installs the hardware and the company that creates the software.

All but two grease trap inspections have been completed. If necessary, the attorney will be consulted to reach out to these remaining two.

District Manager, Assistant District Manager and an attorney from Storino, Ramello and Durkin met with a representative from the IEPA regarding the notice of intent to pursue legal action for our prior barium violations. We had to commit to a deadline of June 30th to install permanent piping from our alum tank to our splitter box. This piping is almost done and the splitter box that is being used for barium reduction is working well.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 21, 2022**

A draft 2022-2023 budget was provided. Between now and the next meeting there may be some additional tweaks.

District Manager is hoping to reduce interest costs by paying off the 2008 Debt Certificates. She consulted the Auditor and he concurred. She estimates that the District could save \$138,000 in interest on the 2008 Debt Certificates by paying them off early. We have to wait until at least 2024 to consider paying off the 2014 GO bonds.

Statement of economic interest forms are due by May 1, 2022.

Motion was made by President Hansen, seconded by Trustee Reed to approve the March 2022 Manager's report. On a roll call vote, President Hansen and Trustees Reed & Ruzanski voted aye.

Engineer's Report:

Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

- 1) Front Entrance Drive Reconstruction – Bids were only accepted online and the District received 4 bids. The District had budgeted \$325,000.00 for the project. This was awarded tonight to Maneval Construction in the amount of \$272,563.41. The contractor has indicated that they would like to be done with this project by June 20th which will avoid any construction during the time that residents will be coming to the office to pay the bills due in July. Task order 22-01 was also approved tonight for Applied Technologies' engineering and inspection work. The direct services contract for the geotechnical inspection and testing by Conrad DeLatour has also been approved tonight.
- 2) Development Reviews – The Arden Rose preconstruction conference was held on March 18, 2022 and he and the District Manager attended.
- 3) Beach Lift Station – Engineer Doeringsfeld met with the resident on March 18th to discuss the issues outlined in his complaint. This was a very positive meeting. Engineer Doeringsfeld provided a letter to the District Manager to summarize this discussion. We are currently working on the corrections that were discussed.
- 4) Disc Filter Replacement Project – Engineer Doeringsfeld and some District staff have visited three different installations of tertiary disc filters. He will work with staff to develop intended project scope, construction cost estimates and possible funding mechanisms. District Manager added that the plan is to use current funds for this project and not take on additional debt. The District's sand filters are about 30 years old and the technology being used today is more efficient, provides good effluent and takes up a lot less space.

Attorney's Report:

The statement of economic interest forms have been revised this year. This is creating confusion with some of the definitions, specifically with questions 1 & 2 and how an asset is defined. District Attorney is available to help with any questions.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
April 21, 2022**

Unfinished Business:

None.

New Business:

Trustee Ruzanski commended Engineer Doeringsfeld and District staff for the way that the resident complaint related to the Beach Lift Station project was handled. Their response creates good will and helps to make Lake in the Hills a great place to live.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Reed seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:34pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 19th day of May, 2022.


Board President