

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
July 21, 2022**

**Pledge of Allegiance**

**Roll Call:**

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

**Approval of Minutes:**

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the minutes of the Regular Board Meeting of June 16, 2022 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

**Public Comments:**

None.

**Consent Agenda:**

- A. Approval of Contractor's Application for Payment No. 1 in the amount of \$106,399.88 to Maneval Construction Co. for the Front Entrance Drive Reconstruction.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and authorize payment No. 1 in the amount of \$106,399.88 to Maneval Construction.

**Specific Agenda:**

- A. Approval to terminate Lake in the Hills Sanitary District 401(a) Plan.

Motion was made by President Reed and seconded by Trustee Ruzanski to approve the Specific Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Specific Agenda Item A as presented and to terminate the District's 401(a) Plan.

**Treasurer's Report:**

District Treasurer presented final written copies of the June 2022 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

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Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the June 2022 Treasurer's reports as presented. On a roll call vote President Reed and Trustees Ruzanski and Irsay voted aye.

**Approval of Bills:**

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the List of Bills for payment totaling \$159,620.26 of which \$22,397.35 is from the Governmental Funds, \$134,313.91 is from the Operations and Maintenance Funds, \$2,409.00 is from the Construction Funds, and \$500.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Ruzanski and Irsay voted aye to approve the list of bills as presented.

**Manager's Report:**

District Manager presented a written copy of the June 2022 Manager's report and provided a verbal summary.

There were four emergency call outs in June and only one was the District's issue. This one was related to the same odor complaint we received at the end of May.

We did have a fecal violation. This was because we shut off one of our three banks in an effort to reduce energy in what ComEd calls "tweak and peak". This shut off was going fine until we had a large rain event which increased flows and created the violation. This was reported and the bank has been turned back on.

The District is on target to save even more energy this year than last year. ComEd also doubled their incentive and we are on track to get about \$40,000 back from them.

We had an issue come up where a property that was in foreclosure never had a lien filed because we are doing water shut offs instead of liens. This property was bought by a company who refused to pay the past due fees and legally without the lien we cannot collect on these. This is a very rare occurrence. We will need to write off a little over \$1,200 for this and will need to tweak our process to avoid this from happening in the future.

The County advised us that a mosquito from the trap on District property tested positive for West Nile virus. The County highly recommends protecting yourself against mosquito bites.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the June 2022 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.



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**Engineer's Report:**

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

- 1) Front Entrance Drive Reconstruction – Pay application No. 1 was approved tonight. On Monday Maneval will be removing concrete from the current sidewalk in an effort to bring it up to compliance with ADA standards.
- 2) Blower Air Line – District staff noticed some bubbling in the binder layer of asphalt after a rain. District Engineer is currently looking at getting proposals to visually inspect this pipe. This is going to cause a slight delay in getting the final grade of asphalt put down for the front entrance.
- 3) Barium Discharge Limits –Village of Huntley provided us with their data usage from Well No. 8. This data shows that they are discharging more than what is being proposed as a local limit.
- 4) Task Order 22-02 Sludge Storage Building Modifications – District Engineer is working with District staff on design, permits and other construction issues. The IEPA requires 150 days of storage and we currently only have 77 days of storage. District Engineer anticipates this project will be approved by the IEPA without any issues. Next week he is planning to have all the plans and specs to the District Manager and then they will be sent to the IEPA. The plan is to have bids ready by mid-August.

**Attorney's Report:**

None.

**Unfinished Business:**

None.

**New Business:**

None.

**Adjournment:**

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:26pm.

Respectfully Submitted,



Karen Thompson,  
District Clerk

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APPROVED this 18<sup>th</sup> day of August, 2022.

  
President Reed