

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
August 18, 2022**

Pledge of Allegiance

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson. Assistant District Manager, Mike Nelson, was absent.

Approval of Minutes:

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the minutes of the Regular Board Meeting of July 21, 2022 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Ordinance No. 416 – “An Ordinance Levying Taxes for the Lake in the Hills Sanitary District for Fiscal Year 2022-2023.”

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve Ordinance No. 416.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the July 2022 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

District Treasurer also provided a draft copy of the Annual Treasurer's Report for fiscal year end (FYE) 4/30/2022. When comparing FYE 2022 to FYE 2021 the following was observed: revenues were up almost \$600,000 which is primarily attributed to connection fees and rebates, refunds and grants received; compensation was up almost \$34,000 and is primarily due to wage increases; expenses and disbursements were down almost \$900,000 which is primarily attributed to the fact that we cancelled our service with AT&T and we did not have any large construction projects paid out in FYE 2022. This Annual Treasurer's Report will be on the September agenda for Board consideration.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
August 18, 2022**

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the July 2022 Treasurer's reports as presented. On a roll call vote President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

District Manager stated that the invoice from Marc Kresmery Construction for \$10,321.10 should be removed from the list of bills. This invoice is for a repair at a property on Mohican Trail where the Village accidentally put their water service line through the resident's sewer service line. We asked Kresmery to intervene and repair it. Originally, the Village was just going to reimburse us, however, District Manager just found out today that the Village would like this invoice sent directly to them and they will remit payment directly to Marc Kresmery Construction.

Motion was made by President Reed and seconded by Trustee Ruzanski to approve the List of Bills as presented, but with the invoice from Marc Kresmery Construction for \$10,321.10 removed. The total approved for payment without that invoice is \$120,896.35 of which \$23,517.60 is from the Governmental Funds, \$96,158.75 is from the Operations and Maintenance Funds, \$1,220.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Ruzanski and Irsay voted aye to approve the list of bills as amended with the invoice from Marc Kresmery Construction in the amount of \$10,321.10 removed.

Manager's Report:

District Manager presented a written copy of the July 2022 Manager's report and provided a verbal summary.

There no emergency call outs in July.

The facility is running very well and the only issue is with the air leak that was recently identified. This air leak was the result of incorrect gaskets being used many years ago and it affected several areas along that air line. District Manager thinks that these leaking air lines may have been contributing to some issues with the digesters and is hoping that the repairs will solve these issues.

Trustee Ruzanski had a question regarding the root cutting as noted on the Manager's report. District Manager provided some additional detail.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the July 2022 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
August 18, 2022**

These items are as follows:

- 1) Front Entrance Drive Reconstruction – The concrete has been poured and we are waiting for the air line repairs to be completed before the final coat of asphalt is laid.
- 2) Blower Air Line – District staff is working with Marc Kresmery Construction to replace the gaskets.
- 3) Barium Discharge Limits – They are still working with the Village of Huntley. Huntley did not use their well very much last month, and therefore, they sent us a lot less barium.
- 4) Task Order 22-02 Sludge Storage Building Modifications – The signed plans are ready to be submitted to the IEPA. Completion of this project will increase the District's storage from 82 days to approximately 185 days. District Engineer will be talking with District Staff about going to bid on this project.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

District Treasurer/Clerk reminded the Board that next month will be time for the semi-annual review of closed meeting minutes. We currently only have one set of minutes that remain closed. This set of minutes is from March of this year which is the last time we went into closed session for the semi-annual review. All other minutes were released at that time. In an effort to get out of the loop of creating more closed minutes, the plan is to present and review this last set of minutes in open session. If any Board member disagrees or would like to review this set of minutes please let District Treasurer/Clerk know.

District Manager provided the Board with an article about the District that was in Metropolitan Industries' brochure that she picked up at the FVOA conference.

District Attorney reminded District Staff and the Board that a press release could be created to highlight all of the positive things that are being done at the District.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:34pm.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
August 18, 2022**

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 15th day of September, 2022.



President Reed