

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
November 17, 2022**

**Pledge of Allegiance**

**Roll Call:**

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

**Approval of Minutes:**

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay to approve the minutes of the Regular Board Meeting of October 20, 2022 as presented. On a roll call vote, President Reed and Trustees Ruzanski & Irsay voted aye.

**Public Comments:**

None.

**Consent Agenda:**

- A. Compensation recommendation for Kyle Caccamo per District Manager's recommendation on October 27, 2022.
- B. Approval of employee recognition per the District Manager's recommendation.
- C. Approval of writing off uncollectible residential accounts per staff's recommendation.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the Consent Agenda as presented (Items A, B & C). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve the compensation recommendation, the employee recognition and the uncollectible accounts.

**Specific Agenda:**

None.

**Treasurer's Report:**

District Treasurer presented final written copies of the October 2022 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the October 2022 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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**Approval of Bills:**

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the List of Bills as presented. The total approved for payment is \$177,944.84 of which \$89,126.72 is from the Governmental Funds, \$87,968.12 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$850.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

**Manager's Report:**

District Manager presented a written copy of the October 2022 Manager's report and provided a verbal summary.

The residential backup that she informed the Board of last month is included on this month's report as it occurred in October.

There was also a fecal violation in October from an algae slough that came through our UV. Our limit is 400 MPN, but we had a 613 MPN.

We received a call from Ford advising us that they are no longer making the 2022 vehicle that we ordered 1 ½ years ago. If we wanted to purchase a 2023 vehicle, we would have to pay \$12,000.00 more and would still not have a set delivery date. Our plan is to cancel the order and look for a different option.

The plant has been operating on one clarifier. We have been using a tool called State Point Analysis which is a mathematical model that helps us determine the feasibility of operating this way. We learned about this tool as a result of our involvement in the ComEd SEM cohort.

We have had some issues with our new 3<sup>rd</sup> party payment processor and as a result we have decided to not add penalties for the quarter.

The grant application has been submitted for the Crystal Creek Reach 7 project. We won't know if we have been approved until the spring.

We plan to stay with our current carriers for the employee insurance. For 2023 there will be a small increase in premiums from both BCBS and Humana of 0.93% and 2.17% respectively.

Our renewal for the General Liability insurance went from \$51,583.00 last year to \$58,810.00 this year with the same carrier. The 3 year pollution policy increased from \$29,224.00 in 2019 to \$35,473.00 this

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year. We switched carriers for the pollution policy as the former carrier provided a quote that was almost double our prior premiums.

The invoice for the pollution coverage was received on November 16<sup>th</sup>, which was a day after the list of bills was prepared for this meeting. Our plan is to pay that invoice this month and add it to the list of bills paid prior to the December meeting.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the October 2022 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

**Engineer's Report:**

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Front Entrance Drive Reconstruction – The check that was approved last month was just mailed out this week because we were waiting for the certified payroll. The original plan was for them to submit the final pay app for this meeting; however, that was not received.
2. Barium Discharge Limits – They are working on a submittal to the US EPA for a local limit on Barium. A request list should be ready soon to send to the Villages.
3. Task Order 22-02 Sludge Storage Building Modifications –The plan is to start this project in January with the removal of the existing concrete. He is still waiting for a schedule from the contractor.
4. McHenry County Division of Transportation (MCDOT) Randall Road Project – We have not received any updates.
5. Lake in the Hills Master Water/Sewer Plan – No updates.
6. Smoke Testing of Lake Lines – At the end of October, in conjunction with District Staff, they did some smoke testing on a line that is west of Indian Trail Beach. The line was also televised. There is a manhole located in an area that has experienced shore erosion. The manhole, which was 10 feet from the lake several years ago, is now in the lake, which has caused it to sink. The line is now back pitched which causes sewage and solids to sit instead of flow. They will work with the District regarding a rehabilitation plan. For ease of access, he is suggesting that this rehabilitation be done next winter when the lake water is drawn down.

**Attorney's Report:**

None.

**Unfinished Business:**

None.

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**New Business:**

District Manager advised that there is a new plat for Arden Rose that needs to be signed. The Village required that a bicycle path easement be moved and this new plat reflects that change.

Trustee Irsay congratulated Kyle Caccamo on obtaining his Class 1 Operator Certification. He also congratulated the District on all of our energy savings.

District Manager also provided the Board with a magazine article about one the vendors we use, RES Great Lakes.

**Adjournment:**

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:43pm.

Respectfully Submitted,



Karen Thompson,  
District Clerk

APPROVED this 15<sup>th</sup> day of December, 2022.



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President Reed