

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
December 15, 2022**

Pledge of Allegiance

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin attended the meeting by phone.

Approval of Minutes:

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay to approve the minutes of the Regular Board Meeting of November 17, 2022 as presented. On a roll call vote, President Reed and Trustees Ruzanski & Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of purchase of a 2022 Ford F-250 in the amount of \$51,304.24 after trade-in of District's 2007 Ford Expedition.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve the purchase of a 2022 Ford F-250 in the amount of \$51,304.24.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the November 2022 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the November 2022 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$199,248.50 of which \$80,736.14 is from the Governmental Funds, \$118,512.36 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the November 2022 Manager's report and provided a verbal summary.

There were four residential call outs in November and none of them were the District's issue. Trustee Ruzanski asked if we had additional information about these calls. District Manager provided detail. The District Manager further added that in December we had an issue with a manhole that was seeping. This was identified by a staff member while on her way into work. It was located just north of Ace Hardware and was from a grease blockage downstream. This has been reported to the IEPA.

We identified a possible illegal discharge or fuel spill as there was a strong diesel odor in our main lift. The police, fire, Village of Lake in the Hills and the IEPA were notified. All of our lab results came back fine. We are still waiting for the samples from the main lift to come back. We were able to trace the smell back to the industrial park, but we cannot pinpoint an exact location.

District Manager asked if anyone had any feedback on the proposed 2023 meeting dates she provided. If we leave it as is, Manager Mueller will be unable to attend the September 2023 meeting. The Assistant District Manager would then verbally provide the report on her behalf. The Board agreed to leave the dates as is.

The new truck will be picked up tomorrow. Manager Mueller stated that the District Attorney confirmed that we are able to purchase this vehicle outside of the competitive bidding process because the purchase is economically procurable only from a single source of supply as we finally found a truck that meets our needs from this one dealership.

District Manager further added that several District employees wanted to thank the Board for approving the end of year bonuses.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the November 2022 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Front Entrance Drive Reconstruction – The contractor has not requested final payment at this time.
2. Barium Discharge Limits – They continue to work on a local limit. There was also an issue with Huntley where they had a valve failure this month and discharged over 700,000 gallons of water to us. It wasn't high in barium, but was just a large amount of water.
3. Task Order 22-02 Sludge Storage Building Modifications –The preconstruction conference is scheduled for December 21, 2022. The scheduled start of construction is the 2nd week of January 2023. We hope to get a schedule from the contractor at the preconstruction meeting. We did receive the IEPA construction permit.
4. McHenry County Division of Transportation (MCDOT) Randall Road Project – We have not received any updates.
5. Lake in the Hills Master Water/Sewer Plan – No updates.
6. Smoke Testing of Lake Lines – We are requesting permit requirements from the Village to work along the shore of the lake. This project would proceed next winter when the water in the lake is lowered.
7. Development – They did a quick review of a proposed Starbucks near Algonquin and Lakewood Roads.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:23pm.

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Respectfully Submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 19th day of January, 2023.


Trustee Ruzanski