

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 16, 2023**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski to approve the minutes of the Regular Board Meeting of January 19, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Contractor's Application for Payment No. 1 in the amount of \$192,444.30 to Martam Construction for the Sludge Storage Building Modifications

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve Payment No. 1 in the amount of \$192,444.30 to Martam Construction.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the January 2023 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the January 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$115,030.97 of which \$37,262.92 is from the Governmental Funds, \$77,768.05 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of both the 2022 Annual Manager's report and the January 2023 Manager's report. She verbally provided some additional detail on both reports.

On the 2022 annual report she highlighted the following items:

- The 2022 connections, residential call outs, and the minor sanitary sewer overflows as noted on the report.
- Regarding the treatment plant operations section of the report she explained that the annual quantities wasted, decanted and thickened were substantially less than in 2021. This reduction contributed to a significant savings in energy usage.
- There were only two construction projects at the plant in 2022 as noted on the report.
- She further stated that most overtime was for weekend and holiday rounds and added that all of the overtime related to power failures were due to ComEd issues. Additionally, we had 17 hours less of overtime in 2022 than we did in 2021.

On the monthly report for January 2023 she highlighted the following items:

- There were two residential call outs in January. Neither were the District's issue.
- District maintenance staff cleaned 200' of that greasy line on Brisbane.
- Mike Nelson was acknowledged as FVOA Operator of the Year at a meeting on 1/12/23.
- District Manager reminded the Board that economic interest statements will be due on May 1st.
- She further added that we received a bill from TGF Enterprises the day after the Board meeting packets were finalized and posted. This was for some brush clearing and the total due is \$6,920.00. We would like to pay this before the March meeting so that it isn't late. Board concurred. District Treasurer indicated that she will pay the bill tomorrow and will add this to the list of bills paid in advance of the March meeting.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the 2022 Annual Manager's report and the January 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Front Entrance Drive Reconstruction – District Engineer saw the contractor at a university career fair and reminded them of the remaining outstanding payment. He anticipates that he will have a final payment application from them for the March meeting.
2. Barium Discharge Limits – No updates.
3. Task Order 22-02 Sludge Storage Building Modifications – Payment application #1 was approved tonight. This payment application was for approximately 20% of the project. There is still a small amount of concrete for them to remove and they are getting ready for rebar and concrete forms. He is hoping to get a date from them on when they will pour the concrete. Weather will be a consideration. He did receive a proposal for the gutters. This proposal was higher than anticipated, so he will do some additional research.
4. McHenry County Division of Transportation (MCDOT) Randall Road Project – He provided a two-page review memo about the sample intergovernmental agreement (IGA) that he received from MCDOT. He also stated that he has sent a copy of the sample IGA to the District Attorney. He indicated that MCDOT is working on the first draft of the IGA. Once we get that draft back, we will work with the District Attorney to provide comments on it. He further added that MCDOT wants about 30% of our sewer plan done in April, finalized plans together by June and the IGA signed in August of 2023. A project meeting will be held monthly. President Reed had some questions related to what was discussed at the January meeting when she was absent. Trustee Ruzanski had an additional question as well. District Engineer provided some detail for both questions.
5. Lake in the Hills Master Water/Sewer Plan – No updates.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

President Reed congratulated Mike Nelson again on his operator of the year award.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:34pm.

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Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 16th day of March, 2023.



President Reed