

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 16, 2023**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, District Engineer Bob Doeringsfeld of Applied Technologies and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin attended by telephone. Assistant District Manager Mike Nelson was absent.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay to approve the minutes of the Regular Board Meeting of February 16, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

None.

Specific Agenda:

- A. Approval of Contractor's Application and Certificate for Payment No. 3 – FINAL in the amount of \$4,731.50 to Maneval Construction Company for the Front Entrance Drive Reconstruction.

District Engineer added that we are still waiting for the final lien waivers and the check should not be released until those are received.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve Specific Agenda Item A as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Specific Agenda Item A as presented and approve Payment No. 3 - FINAL in the amount of \$4,731.50 to Maneval Construction.

- B. Approval of Contractor's Application for Payment No. 2 in the amount of \$149,140.80 for the Sludge Storage Building Modification.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve Specific Agenda Item B as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Specific Agenda Item B as presented and approve Payment No. 2 - in the amount of \$149,140.80 to Martam Construction.

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- C. Approval of Task Order No. 23-03 in the amount of \$21,300 for Engineering Services related to sewer relocation in the MCDOT Randall Road Improvement Project at the Intersection of Randall Road and Miller Road, Lake in the Hills.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve Specific Agenda Item C as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Specific Agenda Item C as presented and approve Task Order No. 23-03 in the amount of \$21,300.

- D. Approval of Task Order No. 23-04 in the amount of \$14,600 for Engineering Services relating to lining of VCP sewers tributary to the Dam Lift Station.

District Engineer added that this lining program is being implemented at the request of the District Manager. The plan is to start with the areas that have had the biggest infiltration during the last storms. This area is near the Dam Lift Station and the pipes date back to the 1960's. There is a total of about 26,000 feet of pipe that needs to be lined. The plan is to complete this over a 5 year period. The District plans to spend about \$300,000 per year on this project for a total cost of over \$1.4 million for the 5 year period.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve Specific Agenda Item D as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Specific Agenda Item D as presented and approve Task Order No. 23-04 in the amount of \$14,600.

Treasurer's Report:

District Treasurer presented final written copies of the February 2023 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

She further added that she received a letter from our Auditor, George Roach & Associates, indicating that they have combined practices with GW & Associates.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the February 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

She further added that the payments to Bond Trust Services for the 2014 Bonds will not be initiated until April as they are not due until April 28th. It would've been cutting it a little too close if we waited to have these bills approved at the April 20th Board meeting.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$308,945.07 of which \$35,108.74 is from the Governmental

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Funds, \$103,542.58 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$170,293.75 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the February 2023 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were three residential call outs in February. None were the District's issue.
- District maintenance staff cleaned 370' of line. This was lower than usual due to the weather.
- We had some higher flows in February which can be attributed to the storms and snow melt. The plant handled the high flows fine. Surprisingly, the precipitation from February 2022 and February 2023 are almost the exact same.
- Some District staff and the District Engineer visited Mill Creek Water Reclamation facility on 3/1/23 to see their septic receiving set up.
- District Manager, District Engineer and James attended a virtual Randall Road Project meeting on 3/14/23. The District Engineer will provide a further update during his report.
- The District is part of a program where electric provider bids are done as a group. This is reviewed and rebid every 3 years. The lowest bid this year was from Dynegy. We will be switching from Constellation to Dynegy effective May 1st. As opposed to Constellation, who sends a separate bill for each lift station, Dynegy will only send one bill for all.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the February 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Front Entrance Drive Reconstruction – The final pay app was approved tonight, but we are still waiting for the final lien waivers. The check should not be released until those lien waivers are received.
2. Task Order 22-02 Sludge Storage Building Modifications – This project is proceeding. Payment application #2 was approved tonight. All of the foundation for the main part of the wall was poured yesterday. Martam has had to work with the District's sludge hauling contractor (Synagro) during this project. The project is going well. The concrete walls are being done by a subcontractor and they will start with the walls on the west side. The concrete floors are being done by Martam.

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3. McHenry County Division of Transportation (MCDOT) Randall Road Project – Meetings have continued. The District Engineer has received all of the drawings. The next step will be to work out where the rerouted sewer will go. After that is determined, the District Engineer will have to meet with MCDOT’s structural engineers to coordinate efforts.
4. PA 102-1088 Decennial Committees on Local Government Efficiencies Act – This Act was passed last June. It requires that governmental entities who levy a tax must create a committee to study local efficiencies, report recommendations, increase accountability and to review statutes, ordinances, rules, IGA’s, jurisdictions, and shared services. This report should then be submitted to McHenry County. The Act is vague in scope and depth. The Act states that we should form a committee by June 10, 2023. Members of the committee should include the District Board President, Board members, two residents appointed by the Board President, the District Manager and any additional members appointed by the Board President. This committee must meet at least three times and prepare a report within 18 months (by December 2024). District Attorney added that she will be issuing a memo for guidance on this Act. She added that there is a lot of flexibility in the Act and it is up to the District as to how in depth we would like to go with this process.
5. District Sanitary Sewer Lining – This was discussed in Specific Agenda Item D. District Engineer will start to work on the bid specifications so that they can get going on the bidding process. They are hoping to get the first 5,000 feet lined sometime in the late summer or early fall.
6. Seawalls – District Engineer met with Captain Rod of Captain Rod’s Seawalls Unlimited today. They discussed the fact that we will need to build a seawall to prevent further erosion around the manhole that is now in the lake. They are looking at 2 different areas; one would be for a 125 foot long and 10 foot tall seawall near the manhole and the other would be for a 130 foot long seawall to protect the pipe where the ground is eroding. Captain Rod will be getting us a quote. If awarded the job, he could handle all of the permitting, design and construction.

Attorney’s Report:

None.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:38pm.

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Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 20th day of April, 2023.



President Reed