

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
June 15, 2023**

Pledge of Allegiance

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson. Assistant District Manager, Mike Nelson, left the meeting during the Engineer's Report.

Approval of Minutes:

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the minutes of the Regular Board Meeting of May 18, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Contractor's Application for Payment No. 5 to Martam Construction in the amount of \$189,177.05 for the Sludge Storage Building Modification.
- B. Award of the 2023 Lake in the Hills Sanitary District Sewer Lining to National Power Rodding in the amount of \$328,000.00.
- C. Approval of Task Order 23-05 to Applied Technologies in the amount of \$25,024.00 for the 2023 Sanitary Sewer Lining Construction Engineering and Inspection.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the Consent Agenda as presented (Items A-C). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve Items A, B and C.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the May 2023 Treasurer's reports. She provided some detail to the Board about the updates she made to the May reports. These updates were made because May 1st starts the District's new fiscal year. She also highlighted a few items on the reports and provided some additional detail.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the May 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

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Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the List of Bills as presented. The total approved for payment is \$201,570.31 of which \$17,657.25 is from the Governmental Funds, \$145,713.06 is from the Operations and Maintenance Funds, \$38,200.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the May 2023 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- We received some odor complaints in May and June. There were some digester issues that contributed to the odor. That issue has been resolved. District Manager believes that some of the odor complaints from the area of Cunat Court are related to something in the industrial park and not the District. We also had a resident say they saw raw sewage in the creek. District staff thoroughly investigated and did not find any issues along the creek.
- The facility received 818,914 gallons of septic in May. There are a couple of facilities that are currently not accepting septic haulers right now, so that could be the reason for the large numbers.
- There were no emergency calls in May.
- Precipitation in May was very low at .53 inches.
- The seawall project is underway. Shoreline Armor is currently working on the permitting.
- The District's sludge permit application and \$2,500 check went out in the mail today.
- The new sludge bed is being used. Our sludge hauler, Synagro, complimented us on the project.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the May 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Task Order 23-01 Sludge Storage Building Modifications – The only part of the project that has not yet been completed is the gutters. This is because of a delay in receipt of materials. This part of the project has been pushed back to the first part of July. Pay application #5 was approved tonight. This application included reducing the retention held from 10% to 5%.
2. McHenry County Division of Transportation (MCDOT) Randall Road Project – District Engineer and District Manager met with MCDOT again. They have come to an agreement on the sewer reroute. MCDOT again agreed that items in the easement will be their responsibility. This includes the area north of Miller Road.

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Randall Road is being raised, therefore, all manholes will also need to be raised accordingly. We have not yet received the IGA to review.

3. District Sanitary Sewer Lining – The recommendation to award the project to National Power Rodding Corp was approved on tonight’s Consent Agenda. There were 5 bids received, with National Power Rodding Corp. coming in with the low bid of \$328,000.00. ATI’s construction, engineering and inspection task order (23-05) was also approved on tonight’s Consent Agenda. This task order is for them to handle the construction administration and construction observation services for the sewer lining project. Once we get the contracts from National Power Rodding, they will be signed. Trustee Ruzanski had a question about the vetting and selection process for contractors we hire. District Engineer provided an explanation.
4. Septic Receiving Station – The controls equipment was reviewed and approved.

Attorney’s Report:

Attorney Wolf stated that she has been working with other entities that are required to comply with the Decennial Committee Act. As a result, she has come across a draft outline of a report. This draft report could be formatted for our District. She said that she would share this draft outline with everyone.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:30pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 20th day of July, 2023.



President Reed