

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
January 18, 2024**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson. Assistant District Manager Mike Nelson was absent.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the minutes of the Regular Board Meeting of December 21, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

None.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the December 2023 Treasurer's reports. She highlighted some of the receipts and expenses on each of the reports.

Motion was made by Trustee Irsay and seconded by President Ruzanski to approve the December 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$120,981.50 of which \$26,438.46 is from the Governmental Funds, \$94,543.04 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Ruzanski and Irsay voted aye to approve the list of bills as presented.

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Manager's Report:

District Manager presented a written copy of the December 2023 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There was 1 emergency call in December and it was a District issue. As far as we know there was no damage. The resident only called to report that their basement drains were not draining, but they never contacted us after or let us in to their home to investigate.
- Everything is ready to go on the new septic receiving station. We will have the drivers start using this on February 1st. For the first few months we will double check the automatically calculated amount against the numbers reported on the manifest to ensure accuracy. District Engineer asked if the existing meter was recalibrated. District Manager will verify, but she believes that the electrician did that.
- There have been no intruders since the new timer lights were installed.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the December 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – No updates.
2. District Sanitary Sewer Lining – This project (phase 1) is done and the final pay application was approved last month. The District Engineer is now working with District Staff regarding phase 2 of the sewer lining project which will be done in 2024. Once all of the details are agreed upon, they will present a task order so we can get ready to go out to bid.
3. Development Review - They worked on a development review for a new Starbucks at 4501 Algonquin Road.
4. ComEd Energy Efficiency Program – District Engineer was approved as an Industrial Service Provider and has started to inventory all of the District's equipment. Once that is done, they will determine how much energy is being used by each piece of equipment. This entire study will be paid for by ComEd. If they identify areas where there is room for additional energy savings, those ideas will be presented to the District for consideration. ComEd will incentivize the energy savings projects. The incentive is \$0.18 cents per kWh. Currently, the District uses almost 4 million kilowatt-hours per year.

Attorney's Report:

None.

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Unfinished Business:

President Reed reminded everyone that in February we are scheduled to have another Decennial Committee meeting.

New Business:

District Manager reminded the Board that our contract with Synagro for sludge hauling expires March 31, 2024. District Manager has concerns that if we go to bid we may end up paying more for these services. She sought feedback from the Board regarding how we should proceed. The Board gave the impression that they would be okay with the Manager's decision on this.

Adjournment:

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:35pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 15th day of February, 2024.



President Reed