

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 21, 2024**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, District Engineer Bob Doeringsfeld of Applied Technologies and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin attended via telephone. Assistant District Manager Mike Nelson was absent.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the minutes of the Regular Board Meeting & Decennial Committee meeting of February 15, 2024 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Amended Materials Management Agreement between Synagro and Lake in the Hills Sanitary District.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the amended agreement with Synagro as presented.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the February 2024 Treasurer's reports. She reminded the Board that we only have 2 months left in the District's fiscal year. They can use the February reports to see where we are at with actual expenses versus budgeted expenses. She also highlighted some of the receipts and expenses on each of the reports.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the February 2024 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She provided an explanation on some of the unusual or higher dollar amount invoices. She also let the Board know that Midwest IT Pros is our new vendor for IT services. Their first invoice is on the list of bills.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the List of Bills as presented. The total approved for payment is \$419,428.01 of which \$36,304.03 is from the Governmental Funds, \$210,230.23 is from the

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Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$172,893.75 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Ruzanski and Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the February 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were 2 emergency calls in February. One was a minor backup and the other was not our issue.
- We have still had difficulty with obtaining the seawall permit from the Village of Lake in the Hills. A FOIA request for seawall permits from the last 10 years was given to the Village. That information was just received and will be reviewed.
- The District Attorney prepared a letter for the business license issue. District Manager will send it to them on April 1st.
- The police department was notified that we will need engineering drawings for their project to replace the siren that is on District property. We have concerns about our underground infrastructure in that area getting damaged during construction.

President Reed asked if the seawall project can be done in the summer. District Manager believes that it can be done in the summer, but the contractor prefers the winter, as conditions are better.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the February 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the projects that they are currently working on.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – No updates, but he did notice that some of the trees have been cleared in the construction area.
2. District Sanitary Sewer Lining – Project documents are being created. They are hoping to award in May 2024.
3. Development Review – A 2nd review of the Starbucks was completed. Their fees have been received by the District.
4. ComEd Energy Efficiency Program –The initial investigation of equipment is 90% complete. They anticipate submitting to ComEd in the next 3 weeks.
5. District Seawall – On 2/27/24 he completed the 2nd submittal to the Village for a permit. On 3/11/24 the Village responded with additional comments. The comments from the 2nd submittal are above and beyond those required by General Permit No. 1. The Village also asked him to submit to the IDNR. The District is reviewing this issue and determining the best route forward.

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Attorney's Report:

None.

Unfinished Business:

District Clerk advised that the Decennial Committee Report was submitted to the County and we received confirmation of such.

New Business:

Some discussion took place that Trustee Ruzanski's term is up for renewal this year. He indicated that he plans to reapply for another term.

Adjournment:

There being no further business to bring before the Board, Trustee Ruzanski made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:39pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 18th day of April, 2024.



President Reed