

**Lake in the Hills Sanitary District  
Board of Trustees February 11, 2014  
Regular Meeting Minutes**

**Roll Call**

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key, Trustee David McPhee and Trustee Terry Easler. Also present were District Manager Ross S. Nelson, Assistant District Manager Rick Forner, District Engineer Brett Postl, Attorney Ryan Farrell and District Clerk Theresa Sakas.

**New Business**

Introduction of Judy Poe, new District Bookkeeper

**Public Comments**

None

**Minutes:**

A motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Minutes of the Regular Board Meeting of January 9, 2014. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Consent Agenda:**

None

**Specific Agenda:**

- A. Resolution to Adopt Amortization Period for IMRF Early Retirement Incentive

Motion was made by Trustee Easler to approve the Specific Agenda and seconded by Trustee McPhee. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Bookkeeper's Report:**

Motion to approve the Treasurer's Report for January 2014 was made by Trustee McPhee and seconded by Trustee Easler. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**List Of Bills**

A motion was made by Trustee Easler and seconded by President Key to approve the List of Bills as amended for payment totaling \$201,671.56 with \$16,446.10 from the General Corporate Fund, \$129,531.83 from the Operation and Maintenance Fund and \$55,693.63 from the Construction Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

**Manager's Report**

Mr. Nelson presented the District Manager's Report for January, 2014. He stated that he is starting to put together a stuffer to educate customers on sewage backup procedures. Mr. Nelson stated an assistant for the office has been hired.

Manager Nelson also discussed the status of two insurance claims made due to a sewer backup in January. He will discuss the matter further with the District Attorney.

Motion was made by Trustee Easler and seconded by Trustee McPhee to approve the Manager's Report for January. On a roll call vote, President Key, Trustees McPhee and Easler voted aye.

**Assistant Manager's Report**

No Report

**District Engineer:**

No Report

**Attorney:**

The Attorney's office is working on a system to process statutory liens

**Unfinished Business**

None

**New Business**

None

**Audience Participation**

None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee McPhee and seconded by Trustee Easler. The motion passed after a roll call vote; President Key and trustees McPhee and Easler voted aye.

The meeting was adjourned at 7:30pm.

Respectfully Submitted,

Theresa Sakas,  
District Clerk

APPROVED this 13<sup>TH</sup> day of MARCH, 2014.

A handwritten signature in cursive script, reading "Shelby Key", is written over a solid horizontal line.

President Shelby Key