

**Lake in the Hills Sanitary District
Board of Trustees March 13, 2014
Regular Meeting Minutes**

Roll Call

The regular meeting was called to order by President Key at 7:05 pm. Roll call was answered by President Shelby Key, and Trustee Terry Easler. Also present were District Manager Ross S. Nelson, Assistant District Manager Rick Forner, District Engineer Brett Postl, District Attorney Ryan Farrell and District Clerk Theresa Sakas. Trustee David McPhee arrived at 7:12

New Business

None

Public Comments

None

Minutes:

A motion was made by Trustee Easler, seconded by President Key to approve the Minutes of the Regular Board Meeting of February 11, 2014. On a roll call vote, President Key and Trustee Easler voted aye.

Consent Agenda:

A. Award of a contract for the 2014 Grounds Maintenance per the recommendation of the Assistant District Manager.

Motion was made by President Key to approve the Consent Agenda and seconded by Trustee Easler. On a roll call vote, President Key and Trustee Easler voted aye.

Specific Agenda:

Accountant's Report:

Motion to approve the Accountant's Report for February 2014 was made by Trustee Easler and seconded by President Key. On a roll call vote, President Key and Trustee Easler voted aye.

List Of Bills

A motion was made by Trustee Easler and seconded by Trustee McPhee to approve the List of Bills as amended for payment totaling \$203,795.17 with \$17,142.92 from the General Corporate Fund, \$148,231.25 from the Operation and Maintenance Fund and \$38,421.00 from the Construction Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

Manager's Report

Mr. Nelson presented the District Manager's Report for March, 2014. He also presented an Operations update and a summary of the 2013 Annual Report.

Motion was made by Trustee David McPhee and seconded by Trustee Easler to approve the Manager's Report for March and the 2013 Annual Report. On a roll call vote, President Key, Trustees McPhee and Easler voted aye.

Assistant Manager's Report

The Villas of Lake in the Hills has provided Engineering Plans and Applications for IEPA Permit. Project moving forward.

Grove Mart Car Wash, looking to get everything in align by April

District Engineer:

Burr Street Project – mud went into driveway at 1210 Burr Street. It was on the opposite side of construction. Engineer will continue to address residents' concerns.

District Attorney:

The Attorney's office is working on collections and getting thru releasing of liens. Meeting is set with City Manager of Crystal Lake, Village Administrator of Lake in the Hills, District Manager Nelson and the District Attorney to discuss a program regarding water shut offs for delinquent accounts.

Unfinished Business

None

New Business

Salary recommendations going out prior to April's meeting for approval at that meeting. Budget review at April meeting with Budget Hearing and approval at May's meeting.

Audience Participation

None

Adjournment:

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by Trustee McPhee. The motion passed after a roll call vote; President Key and trustees McPhee and Easler voted aye.

The meeting was adjourned at 7:40pm.

Respectfully Submitted,

**Theresa Sakas,
District Clerk**

APPROVED this _____ day of _____, 2014.

President Shelby Key