

**Lake in the Hills Sanitary District  
Board of Trustees November 12, 2015  
Regular Meeting Minutes**

**Roll Call**

The regular meeting was called to order by President Key at 7:02 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager Rick Forner, District Engineer Brett Postl, District Treasurer Karen Thompson, District Clerk Theresa Sakas and District Attorney Ryan Farrell.

**New Business**

None

**Public Comments**

None

**Minutes:**

A motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Minutes of the Regular Board Meeting of October 8, 2015. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Consent Agenda:**

- A. Approval of Application and Certificate for payment #2 in the amount of \$292,234.50 to DN Tanks for the Biosolids Management Project Bid Package E – Digester No.3.
- B. Approval of District personnel adjustments per District Manager's memo of October 20, 2015.
- C. Approval of employee recognition per District Managers recommendation.
- D. Approval of and authorization of District President to execute the Tentative and Final Plat of Lot 1 in Restart Lake in the Hills Resubdivision.
- E. Approval of Change Order No. 1 in the amount of -\$8,320.00 for the Biosolids Management Improvements – Bid Package E – Digester #3 under contract with DN Tanks.

Motion was made by Trustee Easler, seconded by Trustee McPhee to approve the Consent Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Specific Agenda:**

A. Authorization for District Treasurer to open three new Business Flex Savings accounts and transfer funds as recommended in the memo of November 11, 2015 from District Treasurer Karen Thompson.

Motion was made by Trustee McPhee, seconded by Trustee Easler to Approve Specific Agenda "A". On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

B. Approval of Resolution providing for an Employee Vacation Sell-Back Policy for the Lake in the Hills Sanitary District.

Motion was made by President Key seconded by Trustee Easler to Approve Specific Agenda "B". On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Treasurer's Report:**

Motion to approve the Treasurer's Report for October 2015 was made by Trustee Easler and seconded by Trustee McPhee. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**List Of Bills**

A motion was made by Trustee Easler and seconded by Trustee McPhee to approve the List of Bills as amended for payment totaling \$321,132.69 with \$82,036.36 from the General Corporate Fund, \$186,117.08 from the Operations and Maintenance Fund and \$52,229.25 from the Construction Fund and \$750.00 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

**Manager's Report**

District Manager, Rick Forner, presented the District Manager's Report for October 2015.

Sink back-up at 636A Village Road, not District's issue

56 lines televised totaling 10,511 lf /1,563 lf of lines were cleaned

IEPA report of their inspection was received and plant found to be well operated and maintained.

Motion was made by Trustee McPhee and seconded by Trustee Easler to approve the Manager's Report for October 2015. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**District Engineer:**

Tank substantially complete. Tank will be filled with 3-4 feet of water over winter and finished in spring

**Attorney:**

None

**Unfinished Business**

Shut offs have moved up to 40 accounts per month with the Village of Lake in the Hills, program going great.

**New Business**

None

**Audience Participation**

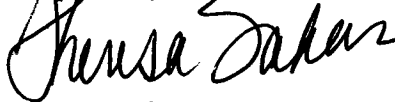
None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee McPhee. The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye.

The meeting was adjourned at 7:31 pm.

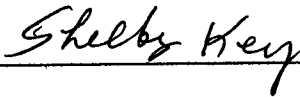
Respectfully Submitted,



Theresa Sakas,  
District Clerk



APPROVED this 10<sup>th</sup> day of December, 2015.



President Shelby Key