

**Lake in the Hills Sanitary District  
Board of Trustees December 10, 2015  
Regular Meeting Minutes**

**Roll Call**

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager Rick Forner, District Engineer Brett Postl, District Treasurer Karen Thompson, District Clerk Theresa Sakas and District Attorney Ryan Farrell.

**New Business**

None

**Public Comments**

None

**Minutes:**

A motion was made by Trustee Easler, seconded by Trustee McPhee to approve the Minutes of the Regular Board Meeting of November 12, 2015. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Consent Agenda:**

A. Approval of Application and Certificate for payment #3 in the amount of \$315,621.90 to DN Tanks for the Biosolids Management Project Bid Package E – Digester No. 3.

Motion was made by Trustee Easler, seconded by Trustee McPhee to approve the Consent Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Specific Agenda:**

None

**Treasurer's Report:**

Motion to approve the Treasurer's Report for November 2015 was made by Trustee McPhee and seconded by Trustee Easler. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**List Of Bills**

A motion was made by Trustee McPhee and seconded by Trustee Easler to approve the List of Bills as amended for payment totaling \$207,340.42 with \$26,582.32 from the General Corporate Fund, \$159,101.60 from the Operations and Maintenance Fund and \$21,656.50 from the Construction Fund and \$0.00 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

**Manager's Report**

District Manager, Rick Forner, presented the District Manager's Report for November 2015.

No call outs for the month of November

16 lines televised totaling 2,143 lf

Shut off program process running well. 2-3 shut offs per month

There will be no shut offs in the month of January

Motion was made by Trustee Easler and seconded by Trustee McPhee to approve the Manager's Report for November 2015. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**District Engineer:**

None

**Attorney:**

None

**Unfinished Business**

None

**New Business**

None

**Audience Participation**

None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee McPhee. The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye.

The meeting was adjourned at 7:25 pm.

Respectfully Submitted,

*Theresa Sakas*

Theresa Sakas,  
District Clerk



APPROVED this 14<sup>th</sup> day of January, 2018.

*Shelby Key*

President Shelby Key