

**Lake in the Hills Sanitary District  
Board of Trustees September 8, 2016  
Regular Meeting Minutes**

**Roll Call:**

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager, Rick Forner, District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

**Minutes:**

A motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Minutes of the Regular Board Meeting of August 11, 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**New Business:**

None

**Public Comments:**

District Manager recommended moving item D from the Consent Agenda to the Specific Agenda and amending the amount for payment #7 to \$73,243.23.

**Consent Agenda:**

- A. Approval of Ordinance No. 376 – An Ordinance Abating the Taxes Levied for the Year 2016 to Pay General Obligation Bonds, Series 2014.
- B. Approval of Lake in the Hills Sanitary District's Financial Statements for the Year Ended April 30, 2016 as presented by James Gioia & Company, P.C.
- C. Approval of Annual Treasurers Report for Fiscal Year 2015 – 2016.
- D. Moved to Specific Agenda
- E. Approval of Change Order # 5 in the amount of +\$33,650.58 for the Biosolids Management Project Bid Package A - Concrete/Excavation, under contract with Marc Kresmery Construction LLC.
- F. Approval of Application and Certificate for payment # 5 and Final in the amount of \$47,981.21 to Marc Kresmery Construction LLC for the Biosolids Management Project Bid Package A Concrete/Excavation.
- G. Approval of Change Order # 2 in the amount of +\$37,500.00 for the Biosolids Management Project Bid Package B - Building, under contract with Marc Kresmery Construction LLC.
- H. Approval of Application and Certificate for payment # 7 and Final in the amount of \$66,172.50 to Marc Kresmery Construction LLC for the Biosolids Management Project Bid Package B Building.

- I. Approval of Change Order # 3 in the amount of +\$58,500.00 for the Biosolids Management Project Bid Package C – Site Utilities, under contract with Marc Kresmery Construction LLC.
- J. Approval of Application and Certificate for payment # 4 and Final in the amount of \$87,365.14 to Marc Kresmery Construction LLC for the Biosolids Management Project Bid Package C – Site Utilities.
- K. Approval of a Sanitary Sewer Easement Agreement with School District 300.

Motion was made by Trustee Easler and seconded by Trustee McPhee to approved items A thru C and E thru K on the Consent Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Specific Agenda:**

- D. Approval of Application and Certificate for payment # 7 in the amount of \$73,243.23 to AMS Mechanical Systems, Inc. for the Biosolids Management Project Bid Package D – MEPP.

Motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Specific Agenda ‘D’. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Treasurer’s Report:**

Motion to approve the Treasurer’s Report for August 2016 was made by Trustee Easler and seconded by Trustee McPhee. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**List of Bills:**

A motion was made by Trustee Easler and seconded by Trustee McPhee to approve the List of Bills as presented for payment totaling \$ 237,041.49 with \$ 44,300.31 from the General Corporate Fund, \$ 107,391.52 from the Operations and Maintenance Fund, \$ 85,349.66 from the Construction Fund and \$ 0 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

**Manager’s Report:**

District Manager, Rick Forner, presented the District Manager’s Report for August 2016.

Flows very typical.

Several staff attended the FVOA Mini Conference. We will be hosting the November meeting.

District Manager has an upcoming meeting with the new Economic Development Director of Lake in the Hills to discuss FPA/TIF. Will come to next months Board meeting with info.

New truck has been delivered.

Kelsey Szczesny-Hauger has been hired on.

Before final approval of our NPDES Permit the EPA is suggesting that we either partner with the Fox River Study Group or that we internally implement additional testing/procedures. We are currently reviewing the best and most economical option.

Motion was made by Trustee McPhee and seconded by Trustee Easler to approve the Managers Report for August 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**District Engineer:**

Kresmery Construction contracts have been closed out with final payments approved on Consent Agenda.

Final grading completed with the exception of a very small section that couldn't be done because of the rain.

DN Tanks will finish the walkway & stairs after final grading is 100% completed.

Anticipate that the final pay applications for the grading and the tank will be presented for approval next month.

Pump has been ordered directly by the District. Should be received by the end of September and up and running before the cold weather starts.

GBT machine doing well.

Working on the electrical layout of the plant in an effort to avoid any future electrical issues.

**Attorney:**

None

**Unfinished Business:**

None

**New Business:**

None

**Audience Participation:**

None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by Trustee McPhee. The motion passed after a verbal vote. All Board members voted aye.

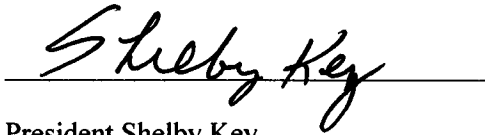
The meeting was adjourned at 7:41 pm.

Respectfully Submitted,



Karen Thompson,  
District Clerk

APPROVED this 11<sup>th</sup> day of October, 2016.



President Shelby Key