

**Lake in the Hills Sanitary District
Board of Trustees November 10, 2016
Regular Meeting Minutes**

Roll Call:

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager, Rick Forner, District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

Minutes:

A motion was made by Trustee Easler, seconded by Trustee McPhee to approve the Minutes of the Regular Board Meeting of October 11, 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

New Business:

None

Public Comments:

District Manager, Rick Forner, requested to amend item B on the Consent Agenda to read payment #6 instead payment #5. Also, item C on the Consent Agenda will be moved to the Specific Agenda.

Consent Agenda:

- A. Approval of Change Order #1 in the amount of +\$4,845.00 for the Biosolids Management Project Mass Grading and Excavation under contract with DK Contractors, Inc.
- B. Approval of Application and Certificate for payment # 6 and Final in the amount of \$74,853.45 to DK Contractors, Inc. for the Biosolids Management Project Mass Grading and Excavation.
- C. Moved to Specific Agenda.
- D. Approval of employee recognition per District Managers recommendation.
- E. Declare the District's 1995 Ford F-350 Dump Truck as surplus equipment.
- F. Award of a contract for the Biosolids Management Improvements, Aerobic Digester No. 3 Aeration System to Marc Kresmery Construction, Inc. in the amount of \$178,420.00 per the recommendation of the District Engineer.

Motion was made by President Key and seconded by Trustee Easler to approve the Consent Agenda with item B amended to read payment #6 instead of payment #5 and to move item C to the Specific Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

Specific Agenda:

- A. Revise appointment of, Rick Forner, District Manager, Authorized Agent for the District's Illinois Municipal Retirement Fund (IMRF) to include authorization to file Petition for Nominations of an Executive Trustee of IMRF and to cast Ballot for Election of an Executive Trustee of IMRF.

Motion was made by Trustee McPhee, seconded by Trustee Easler to approve Specific Agenda item A. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

- C. Ordinance No. 377 - An Ordinance Amending the District Code to Regulate the Reimbursement of District Employees and Officials for Travel, Meal, and Lodging Expenses.

Motion was made by Trustee Easler, seconded by Trustee McPhee to approve Specific Agenda item C. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

Treasurer's Report:

Motion to approve the Treasurer's Report for October 2016 was made by Trustee McPhee and seconded by Trustee Easler. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

List of Bills:

A motion was made by Trustee McPhee and seconded by Trustee Easler to approve the List of Bills as presented for payment totaling \$ 219,486.44 with \$ 60,286.35 from the General Corporate Fund, \$ 116,200.09 from the Operations and Maintenance Fund, \$ 42,250.00 from the Construction Fund and \$ 750.00 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

Manager's Report:

District Manager, Rick Forner, presented the District Manager's Report for October 2016.

There were two call out in October, neither were the Districts issue.

Attended Fox River Study Group meeting and made some connections with members.

Will be participating in Festival of Trees again this year.

Provided assistance to the Village of Algonquin when they had problems with their equipment. We helped clean 3,000 feet of sewer line and did some televising for them.

We are 99% complete with the repairs related to the June power failure. Insurance company has been great to work with and we have received a reimbursement from them for over \$91,000 thus far.

Hosted the Fox Valley Operators Meeting. Gave a Plant tour to the attendees.

Provided a report from McHenry County Department of Health regarding our participation in their West Nile Virus monitoring program. There were a few traps that tested positive for West Nile Virus. The County indicated that was typical and thanked us for helping participate in their program.

Holiday Brunch will be held on December 18th 2016.

Motion was made by Trustee McPhee and seconded by Trustee Easler to approve the Managers Report for October 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

District Engineer:

Two packets were picked up for the Aerobic Digester #3 – Aeration System bid, however, we only received one bid back and it was from Kresemery Construction. Anticipating that this work should be completed by January 2017.

Mission Control has been doing electrical panel work. Hoping to receive the panel next week and then AMS Mechanical will hook it up.

Provided detail regarding the additional erosion control work and channeling work that DK Contractors did for the additional +\$4,845.00. They did a nice job on this work.

Been talking with Village on FPA's.

Continuing work on improvements to the Plant electrical systems.

Attorney:

None

Unfinished Business:

None

New Business:

None

Audience Participation:

None

Adjournment:

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by Trustee McPhee. The motion passed after a verbal vote. All Board members voted aye.

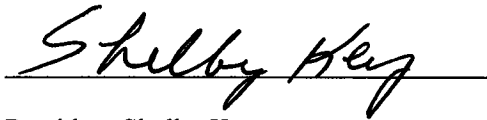
The meeting was adjourned at 7:43 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 8th day of December, 2016.



President Shelby Key