

**Lake in the Hills Sanitary District
Board of Trustees January 12, 2017
Regular Meeting Minutes**

Roll Call:

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustee David McPhee. Trustee Terry Easler was absent. Also present were District Manager, Rick Forner, District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

Minutes:

A motion was made by President Key seconded by Trustee McPhee to approve the Minutes of the Regular Board Meeting of December 8, 2016. On a roll call vote, President Key and Trustees McPhee voted aye.

Public Comments:

None

Consent Agenda:

Appointment of NIMEC as the Sanitary District's broker to purchase electricity and delegation of signing authority to the District Manager to enter into a contract with a NIMEC – selected energy provider.

Motion was made by Trustee McPhee seconded by President Key to approve the Consent Agenda. On a roll call vote, President Key and Trustee McPhee voted aye.

Specific Agenda:

None

Treasurer's Report:

Motion to approve the Treasurer's Report for December 2016 was made by President Key and seconded by Trustee McPhee. On a roll call vote, President Key and Trustee McPhee voted aye.

List of Bills:

Treasurer reported that the Civic Systems invoice may be incorrect at \$4,274.00. Per a previous negotiation, they will reduce our semi-annual fee by \$1,000.00. Waiting to receive confirmation, but it appears this invoice does not reflect this reduction. Invoice covers services for January, so wanted to get approved this month to avoid paying late.

A motion was made by Trustee McPhee and seconded by President Key to approve the List of Bills as presented for payment totaling \$ 195,464.75 with \$ 22,767.52 from the General Corporate Fund, \$ 156,508.73 from the Operations and Maintenance Fund, \$ 16,188.50 from the Construction Fund and \$ 0.00 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee voted aye. (A copy of the bills is attached to these minutes)

Manager's Report:

District Manager, Rick Forner, presented the District Manager's Report for December 2016.

There was a back up at 120 Hunters path that was the result of a problem with the collection system. Communicated with the property owner to let us know about damage to their property. Still waiting to her back from this customer with final findings.

Flows typical.

Provided names and email addresses to the County for Economic Interest Statements. Anticipating that each listed person will be contacted via email to complete their form.

As required, the schedule of 2017 Board Meeting dates has been published.

Motion was made by Trustee McPhee and seconded by President Key to approve the Managers Report for December 2016. On a roll call vote, President Key and Trustees McPhee voted aye.

District Engineer:

The specs have been completed for the Districts capital improvement plan. Will be going to bid for the coating liner work that will be started in the spring. Clarifier painting will be included in this project.

If weather cooperates, Kresmery will be onsite soon to look at improvements to Sludge Tank #3.

Met with Financial Advisors to discuss financing for capital improvements and early retirement of debt. Planning to set up a meeting at the District with the Manager and Treasurer to discuss options.

Attorney:

None

Unfinished Business:

None

New Business:

Trustee McPhee submitted a letter of resignation to District Board President Key effective February 1, 2017.

Audience Participation:

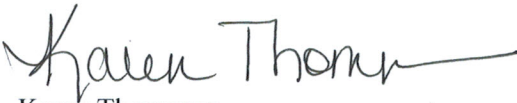
None

Adjournment:

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee McPhee and seconded by President Key. The motion passed after a verbal vote. All Board members who were present voted aye.

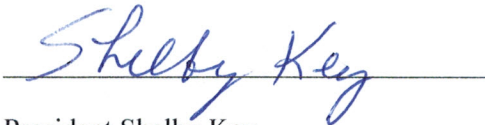
The meeting was adjourned at 7:27 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 9th day of February, 2017 .



President Shelby Key