

**Lake in the Hills Sanitary District
Board of Trustees April 13, 2017
Regular Meeting Minutes**

Roll Call:

The regular meeting was called to order by President Key at 7:01 pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Shelby Key and Trustee Terry Easler. Also present were District Manager, Rick Forner, District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

Minutes:

A motion was made by Trustee Easler seconded by President Key to approve both the Minutes of the Regular Board Meeting of March 9, 2017 and the Special Board Meeting of March 27, 2017. On a roll call vote, President Key and Trustee Easler voted aye.

Public Comments:

None

Consent Agenda:

- A. Ordinance No. 378, amending Ordinance No. 373 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2016, through April 30, 2017 of the Lake in the Hills Sanitary District.
- B. Approval of salary adjustments as recommended by District Manager.
- C. Appointment of Karen Thompson as District Clerk, Postl-Yore and Associates as District Engineers, and Brett Postl as District Engineer, Zukowski Rogers Flood and McArdle as District Attorneys, and Ryan Farrell as District Attorney.

Motion was made by Trustee Easler seconded by President Key to approve the Consent Agenda. On a roll call vote, President Key and Trustee Easler voted aye.

Specific Agenda:

None

Treasurer's Report:

Treasurer presented a copy of the monthly Treasurer's reports and provided a recap of the March 2017 financials.

Motion to approve the Treasurer's Reports for March 2017 was made by Trustee Easler and seconded by President Key. On a roll call vote, President Key and Trustee Easler voted aye.

List of Bills:

A motion was made by President Key and seconded by Trustee Easler to approve the List of Bills as presented for payment totaling \$ 536,659.02 with \$ 23,738.85 from the General Corporate Fund, \$ 210,581.78 from the Operations and Maintenance Fund, \$ 13,350.88 from the Construction Fund and \$ 288,987.51 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustee Easler voted aye. (A copy of the bills is attached to these minutes)

Manager's Report:

District Manager, Rick Forner, presented the District Manager's Report for March 2017.

There were two call outs in March, but neither were the District's issue.

March was a high precipitation month which resulted in the higher flows noted on the March report.

Phosphorus level crept up slightly, but was reduced by the alum that was added.

Staff is currently working on cleaning the clarifier in preparation for painting.

Presented the Board with a draft copy of the 2017-18 Budget and a copy of the 2017-20 Capital Improvement plan. The General Fund budget was reduced by 10%. Will seek approval of the final Budget at the May meeting.

Shared with the Board some of the positive responses we received from residents regarding the letter that was included with the bills.

Motion was made by Trustee Easler and seconded by President Key to approve the Managers Report for March 2017. On a roll call vote, President Key and Trustee Easler voted aye.

District Engineer:

Commented that the projects identified in the 2017-2020 Capital Improvement plan will be funded from the monies the District has set aside for maintenance and upkeep of the plant.

Presented the Board with the cost-benefit analysis for the aeration blowers. The most cost effective option would be to re-configure the existing blowers as opposed to purchasing new turbo blowers.

Attorney:

Working on budget amendment ordinance and appointment process.

Unfinished Business:

None

New Business:

None

Audience Participation:

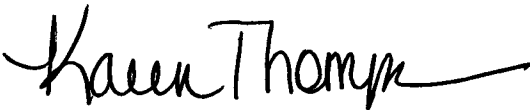
None

Adjournment:

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by President Key. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:31 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 11th day of May, 2017 .



President Shelby Key