

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
September 13, 2018**

Roll Call:

The regular meeting was called to order by President Hansen at 7:00 pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Terry Easler and Trustee Cheryl Kehoe. Also present were District Manager Rick Forner, District Attorney Ann Williams and District Treasurer/Clerk Karen Thompson

Approval of Minutes:

Motion was made by Trustee Easler and seconded by Trustee Kehoe to approve the Minutes of the Regular Board Meeting of August 9, 2018 as presented. On a roll call vote, President Hansen, Trustee Easler and Trustee Kehoe voted aye.

Public Comments:

District Manager introduced the staff from Applied Technologies who were in attendance (*Jim Smith, Peter Kolb and Robert Doeringsfeld*). They thanked the Board for the opportunity and presented a handout that outlines their organizational chart and experience. Peter Kolb from Applied Technologies indicated that he will be our District Engineer. He further stated that he is also working with the Lakes Region Sanitary District and their meetings are held the same night as ours. However, due to their consolidation, his tenure there will be limited. In the interim, Robert Doeringsfeld will attend meetings in his absence. Peter Kolb gave further information regarding his individual qualifications and the qualifications of the firm as a whole. President Hansen further commented that during the interview process he was very impressed with both their qualifications and the fact that came to the interview very well prepared with ideas and suggestions. He also stated that as an added bonus they have experience with a consolidation.

Consent Agenda:

- A. Approval of Ordinance No. 395 – An Ordinance Abating the Taxes Levied for the Year 2018 to Pay General Obligation Bonds, Series 2014.
- B. Approval of Lake in the Hills Sanitary District's Financial Statements for the Year Ended April 30, 2018 as presented by George Roach & Associates.
- C. Approval of Annual Treasurers Report for Fiscal Year 2017– 2018.
- D. Compensation recommendation for James Olvera per District Managers recommendation of August 21, 2018.
- E. Change Order No. 6 for Sludge Management Project under contract with Synagro Central LLC.
- F. Approval of Application and Certificate for Payment #3 in the amount of \$130,042.35 to Energenecs, Inc. for the Reconfiguration of Existing Hoffman Air Blowers project.

- G. Approval of Application and Certificate for Payment #2 in the amount of \$556,869.60 to AMS Mechanical Systems, Inc. for Aerobic Digester #4 project.
- H. Appointment of Applied Technologies as District Engineer, subject to the review and approval of Letter of Engagement by District Manager and District Attorney.

Motion was made by Trustee Easler and seconded by Trustee Kehoe to approve the Consent Agenda as presented (Items A – H). On a roll call vote President Hansen and Trustees Easler and Kehoe voted aye.

Specific Agenda:

None.

Accountant's Report:

District Treasurer presented copies of the August 2018 Treasurer reports. She stated that revenues for the month were typical for this time of year and this point in the billing cycle. Expenses on both the Government Funds & O/M Sewerage Funds were a little lower than usual. For the Governmental Funds that can be attributed to the fact that with the resignation of the Engineer we had no expenses related to general engineering services. For the O&M/Sewerage Fund the lower expenses can be attributed to the fact that we had no payments to contractors on the consent agenda last month and the fact that we received fewer bills last month.

Motion was made by Trustee Kehoe seconded by Trustee Easler to approve the August 2018 Treasurer Reports. On a roll call vote President Hansen and Trustees Easler and Kehoe voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the atypical or larger invoices. She further commented that the Attorney's invoice contained some fees for the recovery of the earnest money. Those fees have been listed separately on the report. She also stated that she has copies of the bills if anybody wanted to see any detail.

Trustee Easler had a question about the bill from the Village of Huntley. District Treasurer confirmed that this invoice is for water shut off fees. She further stated that it is rare that we have a customer from Huntley who actually has their water shut off. Therefore, we do not see an invoice like this very often. As always, these fees are billed back to the customer.

A motion was made by Trustee Easler and seconded by Trustee Kehoe to approve the List of Bills as presented for payment totaling \$ 260,269.12 with \$ 39,150.10 from the General Corporate Fund, \$ 151,252.13 from the Operations and Maintenance Fund, \$ 43,870.00 from the Construction Fund and \$ 25,996.89 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen and Trustees Easler and Kehoe voted aye. (A copy of the bills approved will be kept with the Board Meeting documents)

Manager's Report:

District Manager presented a written copy of the August 2018 Managers Report and provided a verbal recap of some items.

He stated that we did have a call out in August for a property on Hunter's Path. Staff has been to this location several times. A manhole there has asphalt in the bottom which collects debris. The contractor has been contacted to repour the bench in that manhole to help resolve this issue. The Managers report indicates that this was our issue, but there was no actual backup there.

Flows were back to normal in August.

The wall cap for Digester #4 was poured. Next week they will be putting the shotcrete and stress wire on. Within the next two weeks the tank construction part will be completed. After that, it will be backfilled and air diffusers and platforms will be added. At this point, they are about a half a week behind schedule due to some rain events. Trustee Easler asked if it is scheduled to be completed before the freeze hits. District Manager confirmed and said that he hopes to be using it by November.

District Manager updated the Board regarding Change Order No 5, as mentioned last month. The Engineer has reviewed this and the site has been resurveyed. It was determined that we will not need to continue with the process outlined in Change Order No. 5 and therefore, this Changer Order is cancelled and we will not need to expend \$18,000 on this.

Regarding the blower project, the remaining two blowers should be back onsite within the next two weeks. The two modified and reinstalled blowers have been running fine. We have actually been down to running one blower instead of two, which will be an energy savings. Once the remaining two blowers are installed, we can work with ComEd regarding our energy demands and the grant money.

Trustee Easler had a question regarding the emergency generators and the ComEd rebates. District Manager indicated that we have not done that in the last year because the EPA has started regulating how much you can run your standby generator. He further commented that we do have funds in our budget this year for generator maintenance. The new radiator for the plant generator has been received. Next month, when we have access to a temporary generator, this radiator will be repaired.

The barium removal project is in the testing phase. We are looking at how additional alum affects barium. This testing should be done within the next two or three weeks. If it is proven that alum could positively affect the barium levels, this information could be valuable to the Village and their process for the well facilities. Trustee Easler asked the representatives from Applied Technologies if they are familiar with this issue. They confirmed and provided additional detail.

Lastly, the District Manager provided a copy of the letter that we received indicating that the District has been nominated for plant of the year through the Illinois Association of Water-Pollution Control Operators. We are one of five similar sized plants who were nominated. We were nominated by our EPA representative. The committee will visit and inspect each site and will cast their vote. The winner will be announced at a conference in February in Springfield.

Motion was made by Trustee Easler, seconded by Trustee Kehoe to approve the Manager's report as presented. On a roll call vote President Hansen, Trustee Easler and Trustee Kehoe voted aye.

Engineer's Report:

Trustee Easler asked the staff from Applied Technologies if they have been in contact with the prior District Engineer regarding the transition. They indicated that the former Engineer did contact them. District Manager indicated that they would all be meeting next week to go through this.

Attorney's Report:

District Attorney indicated that she is in the process of reviewing the agreement from Applied Technologies and anticipates that she will get back to them early next week.

Regarding the recovery of the earnest money, the Attorney who is working on the litigation is going to be finalizing his review of the documents and will be making a recommendation. She indicated that at the next Board meeting he may attend to provide information to the Board.

Unfinished Business:

Trustee Easler asked for an update on the County's RFQ for an assessment of the Sanitary District. District Attorney said that she spoke with Peter Austin who indicated that the County received five responsive bids back. Copies of these were provided to President Hansen and he will forward to others if they wish. District Attorney indicated that it is Peter Austin's intent to have a meeting sometime next week.

New Business:

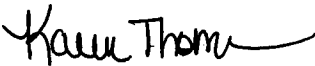
None

Adjournment:

There being no further business to bring before the Board, President Hansen asked for a motion to adjourn the meeting. Motion was made by Trustee Kehoe and seconded by Trustee Easler. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:21 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 11th day of October, 2018.



President Hansen