

**Lake in the Hills Sanitary District  
Board of Trustees April 14, 2016  
Regular Meeting Minutes**

**Roll Call**

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager Rick Forner, District Engineer Brett Postl, District Attorney Ryan Farrell, District Treasurer Karen Thompson and District Clerk Theresa Sakas

**New Business**

None

**Public Comments**

None

**Minutes:**

A motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Minutes of the Regular Board Meeting of March 10<sup>th</sup> 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Consent Agenda:**

A. Ordinance No. 372, amending Ordinance No. 366 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2015, through April 30, 2016 of the Lake in the Hills Sanitary District.

B. Approval of salary adjustments as recommended by District Manager.

C. Appointment of Rick Forner as District Manager, Karen Thompson as District Clerk, Postl-Yore and Associates as District Engineers, and Brett Postl as District Engineer, Zukowski Rogers Flood and McArdle as District Attorneys, and Ryan Farrell as District Attorney.

D. Award of a contract to Monroe Truck Equipment, 1051 West 7<sup>th</sup> Street, Monroe, Wisconsin 53566 in the amount of \$22,458.00 for the installation of dump body and snow plow equipment on a 2016 F-350 4x4 chassis cab.

E. Approval of Application and Certificate for payment #6 in the amount of \$8,363.03 to AMS Mechanical Systems, Inc. for the Biosolids Management Project Bid Package D – MEPP.

F. Approval of Application and Certificate for payment #5 in the amount of \$38,290.05 to DK Contractors, Inc. for the Biosolids Management Project Mass grading and Excavation.

G. Award of a contract to TGF Enterprises, Inc. 530 North Avenue, Libertyville, Illinois 60048 in the amount of \$5,360.00 for the District's Clearing and Tree Removal Project.

Motion was made by Trustee Easler, seconded by Trustee McPhee to approve the Consent Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

**Specific Agenda:**

None

**Treasurer's Report:**

Motion to approve the Treasurer's Report for March 2016 was made by President Key and seconded by Trustee McPhee. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**List Of Bills**

A motion was made by Trustee Easler and seconded by Trustee McPhee to approve the List of Bills as amended for payment totaling \$317,871.70 with \$24,788.78 from the General Corporate Fund, \$91,035.42 from the Operations and Maintenance Fund and \$42,203.75 from the Construction Fund and \$159,843.75 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

**Manager's Report**

District Manager, Rick Forner, presented the District Manager's Report for March 2016.

4 residential call-outs, 2 District's Problem - 1<sup>st</sup> Manhole overflow 2nd Back feed from jetting

730 Lf of lines televised by District personnel, 1200 Lf of lines cleaned by District personnel

Draft Budget Presented

Motion was made by Trustee Easler and seconded by Trustee McPhee to approve the Manager's Report for March 2016. On a roll call vote, President Key and Trustee McPhee and Easler voted aye.

**District Engineer:**

None

**Attorney:**

Bringing older accounts to court for collections, 10 accounts. Was successful, going to do another batch of 10

**Unfinished Business**

None

**New Business**

None

**Audience Participation**

None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee McPhee. The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye.

The meeting was adjourned at 7:35 pm.

Respectfully Submitted,

Theresa Sakas,  
District Clerk

APPROVED this 12<sup>th</sup> day of May, 2016.

Shelby Key  
President Shelby Key