

**Lake in the Hills Sanitary District
Board of Trustees October 11, 2016
Regular Meeting Minutes**

Roll Call:

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustees David McPhee and Terry Easler. Also present were District Manager, Rick Forner, District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

Minutes:

A motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Minutes of the Regular Board Meeting of September 8, 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

New Business:

None

Public Comments:

None

Consent Agenda:

- A. Approval of Change Order #5 in the amount of +\$905.00 for the Biosolids Management Project Bid Package D – MEPP, under contract with AMS Mechanical Systems, Inc.
- B. Approval of Application and Certificate for payment # 8 and Final in the amount of \$905.00 to AMS Mechanical Systems, Inc. for the Biosolids Management Project Bid Package D – MEPP.
- C. Moved to Specific Agenda

Motion was made by President Key and seconded by Trustee Easler to approve items A and B on the Consent Agenda and move item C to the Specific Agenda. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

Specific Agenda:

- C. Purchase of a used Multi-Quip Quiet (144KW 3-phase) trailer mounted generator in the amount of \$14,000 and waive the bidding process.

Motion was made by Trustee McPhee, seconded by Trustee Easler to approve the Specific Agenda "C". On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

Treasurer's Report:

Motion to approve the Treasurer's Report for September 2016 was made by Trustee McPhee and seconded by Trustee Easler. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

List of Bills:

A motion was made by Trustee McPhee and seconded by Trustee Easler to approve the List of Bills as presented for payment totaling \$ 489,587.64 with \$ 95,747.63 from the General Corporate Fund, \$ 240,738.00 from the Operations and Maintenance Fund, \$ 64,464.50 from the Construction Fund and \$ 88,637.51 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustees McPhee and Easler voted aye. (A copy of the bills is attached to these minutes)

Manager's Report:

District Manager, Rick Forner, presented the District Manager's Report for September 2016.

Flows typical. High phosphorus readings again. Believe it is due to Siemens program error that is not correctly processing the aeration to drop out when the D.O. gets high. Running on manual mode until this error is corrected.

Received good report from the EPA inspection that happened in July.

Regarding the TIF, the Village of Lake in the Hills has elected to not proceed. Rick met with staff from Village of Lake in the Hills to discuss the FPA/TIF. We will do some additional research/planning on our end regarding the FPA in case things change.

New Ford Expedition has been delivered.

Motion was made by Trustee McPhee and seconded by Trustee Easler to approve the Managers Report for September 2016. On a roll call vote, President Key and Trustees McPhee and Easler voted aye.

District Engineer:

The final grading around the tank has been completed. Planning to present a change order for approximately \$4,000 for some additional work at next months Board Meeting.

Continue to work on the electrical layout of the plant in an effort to avoid any future electrical issues.

Attorney:

Ongoing collections.

New Act passed regarding travel reimbursements. Will prepare Ordinance for next meeting.

Unfinished Business:

None

New Business:

None

Audience Participation:

None

Adjournment:

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by Trustee McPhee. The motion passed after a verbal vote. All Board members voted aye.

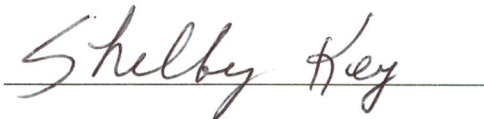
The meeting was adjourned at 7:21 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 10th day of November, 2016.



President Shelby Key