

**Lake in the Hills Sanitary District  
Board of Trustees February 9, 2017  
Regular Meeting Minutes**

**Roll Call:**

The regular meeting was called to order by President Key at 7:00 pm. Roll call was answered by President Shelby Key and Trustee Terry Easler. Also present were District Manager, Rick Forner, Attorney Kelly Cahill in attendance for District Attorney Ryan Farrell, District Engineer Brett Postl and District Treasurer/Clerk Karen Thompson.

In accordance with his letter dated January 12, 2017 the Board recognizes and acknowledges the resignation of Trustee David McPhee effective February 1, 2017.

**Minutes:**

A motion was made by Trustee Easler seconded by President Key to approve the Minutes of the Regular Board Meeting of January 12, 2017. On a roll call vote, President Key and Trustee Easler voted aye.

**Public Comments:**

None

**Consent Agenda:**

- A. Approval of Application and Certificate for payment # 4 in the amount of \$77,809.00 to DN Tanks for the Biosolids Management Project Bid Package E – Digester No. 3.

Motion was made by Trustee Easler seconded by President Key to approve the Consent Agenda. On a roll call vote, President Key and Trustee Easler voted aye.

**Specific Agenda:**

- A. Award of a contract for the painting of two clarifiers and installation of a protective liner in sludge holding tank, per District Engineer's recommendation.

Motion was made by President Key and seconded by Trustee Easler to approve the Specific Agenda and award the contract for the 2017 Tank and Clarifier Coating project to RP Coatings, Inc in the amount of \$311,000.00. On a roll call vote, President Key and Trustee Easler voted aye.

### **Treasurer's Report:**

Treasurer reported that due to a banking error we were not paid the correct APY on all accounts at First National Bank for January 2017. It was identified when we received the January statements. The bank has corrected the error and deposited the additional interest into our accounts on February 2, 2017.

Motion to approve the Treasurer's Report for January 2017 was made by Trustee Easler and seconded by President Key. On a roll call vote, President Key and Trustee Easler voted aye.

### **List of Bills:**

Treasurer reported that a corrected invoice for \$3,274.00 was received from Civic Systems and was paid accordingly. An amended copy of the additional bills report from January 12, 2017, which reflects this correction, was presented to The Board.

A motion was made by Trustee Easler and seconded by President Key to approve the List of Bills as presented for payment totaling \$ 248,002.90 with \$ 28,355.73 from the General Corporate Fund, \$ 151,643.05 from the Operations and Maintenance Fund, \$ 67,254.12 from the Construction Fund and \$ 750.00 from the Bond and Interest Fund.

The motion passed after a roll call vote; President Key and Trustee Easler voted aye. (A copy of the bills is attached to these minutes)

### **Manager's Report:**

District Manager, Rick Forner, presented the District Manager's Report for January 2017 and the Annual Report for 2016

Tamara & Ross attended Enhanced Biological Phosphorus Seminar in Carpentersville in January 2017

There were 3 call outs in January 2017. None were the Districts issue. For the Alexandria Lane location, we took the extra effort to clean the manhole due to a settlement in the service line to make sure there would not be additional issues in the future.

For the Annual Managers Report for 2016. We had 15 call outs and only 3 were related to District operations. This represents a decrease from the prior years of 2014 & 2015. Likely the result of our proactive approach to cleaning and televising lines. Planning to increase the miles of lines cleaned for 2017.

Reminded the Board that a portion of the overtime paid in 2016 was the result of the power failure issue that occurred in June.

Reported that since starting the Water Shut Off process we have experience a steep reduction in our outstanding receivables.

Regarding the treatment plant operations on the Manager's Annual Report. A report was sent to the EPA regarding the phosphorus threshold being exceeded. Have not received a reply, but will most likely be noted when they do our annual inspection.

For 2016, 905 dry tons of sludge were generated. May have to expand our current permit as we approach the permit limit of 1,000 dry tons.

The 1995 Dump Truck that was previously designated as surplus equipment will go out to bid. Will have the results at the March meeting.

Motion was made by Trustee Easler and seconded by President Key to approve the Managers Report for January 2017 and the Annual Managers Report for 2016. On a roll call vote, President Key and Trustee Easler voted aye.

**District Engineer:**

Capital Improvements plan is continuing.

Four bids were received and opened for the 2017 Tank and Clarifier Coating project. RP Coatings, Inc was awarded the bid.

Reduced DN Tanks outstanding retention with Pay App #4. The stairs still need to be completed, however the ground has been too soft to finish. Due to the weather delay, they have asked for this reduction in outstanding retention.

Been reviewing plant fiber optics and internal control systems. Systems are 20 years old and currently operational, however, will need to be replaced in the future.

Assessing the barium levels that are being passed down in the sewers by the Village's water treatment process to be certain that we are within our acceptable levels for permits.

**Attorney:**

None

**Unfinished Business:**

None

**New Business:**

None

**Audience Participation:**

None

**Adjournment:**

There being no further business to bring before the Board, President Key asked for a motion to adjourn the meeting. Motion was made by Trustee Easler and seconded by President Key. The motion passed after a verbal vote. All Board members who were present voted aye.

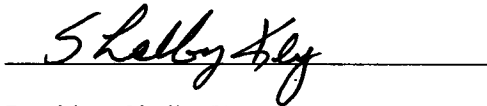
The meeting was adjourned at 7:31 pm.

Respectfully Submitted,



Karen Thompson,  
District Clerk

APPROVED this 9th day of March, 2017 .



President Shelby Key