

**Lake in the Hills Sanitary District
Board of Trustees March 14, 2019
Executive Session Meeting Minutes**

Roll Call:

The executive session was called to order by President Hansen at 7:21 pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Terry Easler and Trustee Cheryl Kehoe. At the request of The Board, the District Attorney Ann Williams and the District Treasurer/Clerk Karen Thompson were also in attendance.

Executive Session:

Pursuant to 5 ILCS 120/2(c)(1)) this executive session is being held to discuss a personnel matter. District Attorney shared a letter indicating that the District Manager has been placed on administrative leave. This is pursuant to an internal investigation and he will be on paid leave until the investigation is complete. At the direction of President Hansen, the investigation was instigated after having some issues come to his attention. The exact issue is concerning his conduct as the District Manager. More specifically to his personal use of District equipment and purchase of personal items with District funds in violation of District policy.

District Attorney further stated that once the investigation is complete, the findings will be presented to the Board. The investigation will include an interview with the District Manager. The investigation is being handled by another Attorney with Storino, Ramello & Durkin who specializes in employment matters. There will also be further interviews of current District employees.

Trustee Easler asked if the District Manager has been advised that he has a right to have an Attorney present. District Attorney concurred and indicated that is the reason why his interview has been delayed, as his Attorney is out of town until next week. She further stated that although not required, they will accommodate his request to have his Attorney present.

District Attorney further stated that there is a copy of the personnel policy available if the Trustees would like to review it.

District Attorney further stated that the law firm will be doing the interviews within the next week and they do not anticipate this process will take more than a couple of weeks.

Trustee Easler asked Attorney Williams how they should proceed if the District Manager's attorney calls them directly. District Attorney did not think that would happen, but if it does, she advised the Board to call her so she can get direction from their employment division.

District Attorney further indicated that everyone should keep this information confidential. She indicated that as the investigation continues she will keep everyone apprised. She further stated that the law firm will do the investigation and relay the findings to the Board, but the Board will be the ones who decide on any appropriate actions.

President Hansen indicated that the Assistant Manager has been asked to assume the District Manager duties in the interim. If this goes on for an extended time, he may also ask the Engineering firm to help out. Trustee Easler stated that the District does have very competent people who can run the day to day operations in the interim.

Adjournment:

There being no further business to bring before the Board, President Hansen asked for a motion to adjourn the executive meeting. Motion was made by Trustee Easler and seconded by Trustee Kehoe to leave executive session and reconvene the regular meeting.

The executive session meeting was adjourned at 7:29 pm.

Respectfully Submitted,

Karen Thompson,
District Clerk

APPROVED this 24th day of September, 2019 .

(Signature stamp)

Board President