

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
December 17, 2020 (*Virtual Meeting)**

**SB2135 allows for virtual meetings in the event that an in-person meeting is not practical or prudent. Due to an increase in Covid-19 cases locally and implementation of additional mitigation efforts, it was determined that an in-person meeting was not practical or prudent.*

Roll Call:

The regular meeting was called to order by President Hansen at 7:00 pm using WebEx for virtual attendance and participation. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by President Hansen and seconded by Trustee Kehoe to approve the minutes of the Regular Board Meeting of November 19, 2020 as presented. On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye.

Public Comments:

None.

Consent Agenda:

Motion was made by Trustee Reed, seconded by President Hansen to approve the Consent Agenda. There were no additional questions.

- A. Approval of Contractor's Application for Payment No. 5 - FINAL in the Amount of \$2,957.68 to Schroeder Asphalt Services, Inc. for the Rear Drive Entrance.

On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye to approve the Consent Agenda as presented (Item A).

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the November 2020 Treasurer's reports and provided a verbal summary of some of the receipts and expenses. She further added that in November we received two unanticipated Covid-19 related credits/refunds. One was from IDES and the other was from Blue Cross Blue Shield.

Motion was made by President Hansen, seconded by Trustee Kehoe, to approve the November 2020 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

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Board of Trustees Regular Meeting Minutes
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Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She further added that she has all of the bills with her in case anyone would like any additional detail.

Motion was made by President Hansen and seconded by Trustee Kehoe to approve the List of Bills as presented for payment totaling \$198,066.90 of which \$26,827.62 is from the General Corporate Fund, \$63,579.03 is from the Operations and Maintenance Fund, \$107,660.25 is from the Construction Fund, and \$0.00 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Manager's Report:

District Manager presented a written copy of the November 2020 Manager's Report and provided a verbal summary.

There were no emergency call outs in November.

Some additional quotes for the employee medical insurance were received. Blue Cross Blue Shield was still the cheapest for the same coverage, therefore, we will stay with them for 2021.

Over the past 6 weeks we have made some changes to our VLR operation by shutting off a denitrification pump in the ditch. Since we have done this, our phosphorus has been hovering around 0.2 mg/l. If we can maintain this level we will not have a problem meeting the permit requirement of 0.5 mg/l.

District Manager also passed along a "thank you" from employees for the recognition bonuses that were approved in November.

Motion was made by President Hansen, seconded by Trustee Reed to accept the November 2020 Manager's Report as presented.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Engineer's Report:

District Engineer, Peter Kolb, of Applied Technologies provided a written report and a verbal summary.

Task Order 19-04 (Hagele Beach Lift Station Construction) – Construction activities are complete and the lift station is operational. The contractor asked for the retention to be released. Applied Technologies assessed the site and continues to recommend that we hold the retainage until spring.

Task Order 20-02 (Electrical & Filter Building Improvements CEI) – Construction is moving ahead. Door installation and HVAC removal will start this week.

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Task Order 19-01 (Rear Drive Entrance Construction) – All final lien waivers have been received and the final pay request was approved tonight. This project was approved for \$318,069.85 and the work was completed for \$295,768.65. The primary reason for the reduction in cost is because we didn't need all of the material that was put in the original project budget.

Attorney's Report:

District Attorney gave a nod of recognition to the District Manager for making sure that the required sexual harassment training was completed by all District staff. She further added that the District was way ahead of schedule on this by having it completed in January of 2020, even though the requirement was that it be completed by the end of the year.

Unfinished Business:

None.

New Business:

Trustee Reed asked if President Hansen had spoken with the new McHenry County Chairman yet. President Hansen indicated that he has not yet, but he plans to reach out to introduce himself and the District.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Kehoe seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

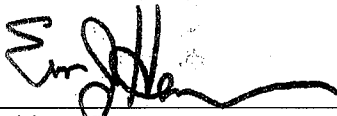
The meeting was adjourned at 7:13pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 21st day of January, 2021.



President Hansen