

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
January 21, 2021 (*Virtual Meeting)**

**The Board President of the Lake in the Hills Sanitary District has determined that an in-person meeting is not practical or prudent at this time due to the pending disaster related to the COVID-19 pandemic. In a measure to protect the safety of the public, staff and officers of the Sanitary District, the Board held this meeting electronically via Webex.*

Roll Call:

The regular meeting was called to order by President Hansen at 7:00 pm using Webex for virtual attendance and participation. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin had technical difficulties and was not signed in during Roll Call, but entered the meeting before her report.

Approval of Minutes:

Motion was made by Trustee Reed and seconded by Trustee Kehoe to approve the minutes of the Regular Board Meeting of December 17, 2020 as presented. On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye.

Public Comments:

None.

Consent Agenda:

Motion was made by Trustee Kehoe, seconded by Trustee Reed to approve the Consent Agenda. There were no additional questions.

- A. Approval of Contractor's Application for Payment, No. 1 in the Amount of \$126,682.59 to Larson & Larson Builders, Inc. for the Electrical Upgrades & Filter Building Improvements Project.

On a roll call vote, President Hansen and Trustees Kehoe and Reed voted aye to approve the Consent Agenda as presented and release the payment of \$126,682.59 to Larson & Larson Builders, Inc.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the December 2020 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Kehoe, seconded by Trustee Reed, to approve the December 2020 Treasurer's reports. On a roll call vote, President Hansen, Trustee Kehoe and Trustee Reed voted aye.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
January 21, 2021 (*Virtual Meeting)**

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She further added that she has all of the bills with her in case anyone would like any additional detail.

Motion was made by Trustee Kehoe and seconded by President Hansen to approve the List of Bills as presented for payment totaling \$179,557.71 of which \$23,375.14 is from the General Corporate Fund, \$54,766.57 is from the Operations and Maintenance Fund, \$100,666.00 is from the Construction Fund, and \$750.00 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Manager's Report:

District Manager presented a written copy of the December 2020 Manager's Report and provided a verbal summary.

There was one emergency call out in December that was related to an issue at the Decatur lift station. One resident called 4 days after this incident and indicated that he did have some damage in his basement. This customer has been advised to submit proof of these damages to us.

Over a year ago, new District Manager realized that we were inadvertently being charged municipal utility tax on our electric and gas accounts. Nicor Gas had this corrected back in February of 2020. For over a year we have been working with ComEd and the Village of Lake in the Hills to get this fixed. The Lake in the Hills Village Board recently approved a refund back to January of 2018 not to exceed \$72,000.00. Our records indicate that we should be getting over \$56,000.00 refunded back to us.

Phosphorus numbers are still really good at 0.18 mg/L.

Motion was made by Trustee Kehoe, seconded by President Hansen to accept the December 2020 Manager's Report as presented.

The motion passed after a roll call vote; President Hansen, Trustee Kehoe and Trustee Reed voted aye.

Engineer's Report:

District Engineer, Peter Kolb, of Applied Technologies provided a written report and a verbal summary.

Task Order 19-04 (Hagele Beach Lift Station Construction) – Construction is complete and we will continue to hold the retainage of \$5,306.76 until April.

Task Order 20-02 (Electrical & Filter Building Improvements CEI) – This project is going well and the installation of the HVAC system is almost complete. They anticipate testing will occur next week. Door

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
January 21, 2021 (*Virtual Meeting)**

installation has also been completed and final restoration is proceeding. He also provided some pictures of the HVAC units being delivered and put in place.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

None.

Executive Session:

Motion was made by Trustee Kehoe and seconded by Trustee Reed to go into executive session to consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the public body, including hearing testimony on a complaint lodged against an employee of the public body (5 ILCS 120/2(c)(1)). Executive session was entered at 7:16pm.

Reconvene Regular Meeting:

Motion was made by Trustee Kehoe, seconded by Trustee Reed to reconvene the regular meeting. On a roll call vote President Hansen and Trustees Kehoe and Reed voted aye. The regular meeting was reconvened at 7:27pm. Also present at the regular meeting was District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Attorney Ann Williams and District Treasurer/Clerk Karen Thompson.

Continued New Business:

Board Action Regarding Discipline or Termination of an Employee of the District.

Motion was made by Trustee Kehoe and seconded by Trustee Reed to terminate the employment of Chief Operator Ross Nelson based on the information provided and discussed during the executive session. This motion passed after a roll call vote with President Hansen and Trustees Kehoe and Reed voting aye.

Adjournment:

There being no further business to bring before the Board, Trustee Kehoe made a motion to adjourn the meeting. President Hansen seconded. On a roll call vote President Hansen and Trustees Kehoe and Reed voted aye to adjourn the meeting. The meeting was adjourned at 7:29pm.

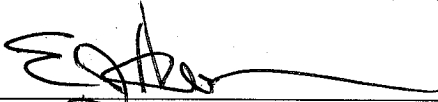
Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
January 21, 2021 (*Virtual Meeting)

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 18th day of February, 2021.



President Hansen