

**Lake in the Hills Sanitary District
Board of Trustees Executive Meeting Minutes
March 18, 2021**

Roll Call:

The executive session meeting was called to order at 7:27pm. Roll call was answered by President Eric Hansen, Trustee Cheryl Kehoe and Trustee Jessica Reed. Also present were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Executive Session:

District Clerk reminded the Board that closed meeting minutes need to be reviewed on a semi-annual basis. There are currently three sets of meeting minutes that are still closed. These minutes are from September 17, 2020, January 21, 2021 and February 18, 2021.

District Clerk brought one copy of each set of minutes to the meeting for the Trustees to review. She also highlighted some of the items discussed in the meetings. The Trustees reviewed the minutes.

Attorney Wolf stated that the attorney of former employee Nelson is looking for the closed meeting minutes from January and February. Mr. Nelson's attorney also did a Personnel Record Review Act request. Pursuant to this request, Mr. Nelson's full personnel file was tendered. The attorney also demanded that the closed meeting minutes be tendered, but this is not required by the Personnel Records Review Act. Attorney Wolf responded and indicated that these minutes are closed and are exempt from disclosure under the Open Meeting Act. She further notified this attorney of the proper avenue for appeals. Her recommendation at this time is to keep these minutes closed since there is threatened litigation.


Board members agreed to not release the January and February 2021 minutes, but felt we could release the September 17, 2020 minutes. This will be done in open session.

Adjournment:


There being no further business to bring before the Board, Trustee Kehoe made a motion that we adjourn executive session and reconvene the regular meeting. Motion was seconded by Trustee Reed. The motion passed after a roll call vote with President Hansen and Trustees Kehoe and Reed voting aye.

The executive session meeting was adjourned at 7:27pm.

Respectfully Submitted,


Karen Thompson,
District Clerk

APPROVED this 17th day of March, 2022.



Board President