

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
August 19, 2021**

Pledge of Allegiance

Roll Call:

The regular meeting was called to order by President Hansen at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Eric Hansen, Trustee Jessica Reed and Trustee Russ Ruzanski. Also in attendance were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Peter Kolb of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by Trustee Reed and seconded by Trustee Ruzanski to approve the minutes of the Regular Board Meeting of July 15, 2021 as presented. On a roll call vote, President Hansen and Trustees Reed and Ruzanski voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Ordinance No. 410 – “An Ordinance Levying Taxes for the Lake in the Hills Sanitary District for Fiscal Year 2021-2022.”

Motion was made by Trustee Reed, seconded by Trustee Ruzanski. Some discussion took place regarding whether we should abate any taxes this year. District Manager indicated that she would like to use any surplus funds to pay down the District’s IMRF underfunded pension liability. The consensus was to not abate any general fund taxes this year, but look at it again next year. On a roll call vote, President Hansen and Trustees Reed and Ruzanski voted aye to approve the Consent Agenda (Item A) as presented.

Specific Agenda:

- A. Discussion for press release regarding energy savings and technology upgrades.

District Manager provided a draft copy of the press release along with detail regarding where the information came from. President Hansen asked if we could include monetary savings in the release. District Manager indicated that she will calculate the monetary savings, add that to the release and have it published in the Northwest Herald. Trustee Reed volunteered to write up a quote to be included in the release.

Treasurer’s Report:

District Treasurer presented final written copies of the July 2021 Treasurer’s reports and provided a verbal summary of some of the receipts and expenses.

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She also provided a draft copy of the Annual Treasurer Report. This will be on the September Agenda for consideration of approval. If the Board has any questions, please reach out over the month.

In accordance with the discussion and Board action at last month's meeting, the account at Home State Bank was closed on August 3, 2021. The balance in the account was \$36,812.26. Those funds were deposited into our account at First National Bank. These changes will be reflected on the August Treasurer's Report.

She reminded the Board that September will be time for the semi-annual review of closed meeting minutes. If any Board member would like to review those ahead of the meeting please reach out so a time can be arranged.

Motion was made by President Hansen, seconded by Trustee Reed, to approve the July 2021 Treasurer's reports. On a roll call vote, President Hansen, Trustee Reed and Trustee Ruzanski voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by President Hansen and seconded by Trustee Reed to approve the List of Bills for payment totaling \$229,609.31 of which \$22,089.96 is from the Governmental Fund, \$206,951.85 is from the Operations and Maintenance Fund, \$567.50 is from the Construction Fund, and \$0.00 is from the Bond and Interest Fund.

The motion passed after a roll call vote; President Hansen, Trustee Reed and Trustee Ruzanski voted aye.

Manager's Report:

District Manager presented a written copy of the July 2021 Manager's Report and provided a verbal summary.

There were no emergency call outs in July.

The plant, lift stations and staff weathered last week's storms exceptionally well.

She provided draft copies of the Auditors Annual Financial Report for FYE 4/30/2021. Feel free to reach out with any questions.

Motion was made by President Hansen, and seconded by Trustee Reed to approve the July 2021 Manager's Report.

Trustee Ruzanski asked for detail on the televising of the lines. District Manager provided detail about the process, the schedule and what kinds of things they look for and find while televising. This is done proactively and we have made recent upgrades that have helped with this preventative maintenance process.

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The motion passed after a roll call vote; President Hansen, Trustee Reed and Trustee Ruzanski voted aye.

Engineer's Report:

Peter Kolb of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on. These items are as follows:

1. Barium Discharge Limits – The District's NPDES permit allows us to operate at an average limit of 2.0 mg/L and a peak day limit of 4.0 mg/L of barium starting January 1, 2021. The District has been monitoring barium discharges for several years and has determined that it cannot consistently meet the current barium limit. The District has determined that the source of the barium is from the deep potable water wells operated by the Villages of Lake in the Hills and Huntley. It is recommended that the District amend its existing pretreatment ordinance to include restrictions on the discharge of barium into the sewer collection system. This ordinance should set limitations for individual users and for the total of all barium discharged into the District's system. A draft memorandum has been put together and the intent is to meet with the Villages to develop a plan.
2. Treatment Plant Pavement - They are recommending some pavement repairs or restorations be done to the front entrance and the process access road. Additionally they recommend that we seal coat the section of pavement that was replaced in 2019. Photos, estimated costs and options were provided.
3. Holding Tank Refurbishment Project – This tank has developed some leaks (photos were provided). It appears that the liner that was completed in 2017 has failed. The plan is to dewater the tank, clean it and make an interior inspection to determine the best course of action for repair. A plan and cost estimates will be generated for District consideration.
4. Sanitary Sewer Extension Project – The Village of Lake in the Hills has expressed an interest in developing some parcels near the airport and has asked about the extension of sanitary sewer service. ATI has done a preliminary investigation. This is in the very early stages.

Attorney's Report:

Attorney offered assistance with the pretreatment ordinance as needed.

Unfinished Business:

None.

New Business:

Discussion took place regarding the requirements for Board members to attend meetings in person versus remotely. District Attorney looked at the statute and provided detail.

Adjournment:

There being no further business to bring before the Board, President Hansen made a motion to adjourn the meeting. Trustee Reed seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

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The meeting was adjourned at 7:41 pm.

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this 16th day of September, 2021.



President Hansen