

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
October 19, 2023**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the minutes of the Regular Board Meeting of September 21, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of septage receiving rate increase to \$0.07 per gallon effective December 1, 2023.
- B. Approval of Contractor's Application for Payment No. 2 to National Power Rodding in the amount of \$30,568.50 for the Lake in the Hills Sanitary District 2023 Sanitary Sewer Lining.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the Consent Agenda as presented (Items A and B). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented (Items A and B).

Treasurer's Report:

District Treasurer presented final written copies of the September 2023 Treasurer's reports. She highlighted some the revenues and expenses on each of the reports.

Trustee Ruzanski noted that it looks like we are quite a bit under budget in receipt of connection/tap on fees for the year. District Engineer indicated that with the new police station we will be closer to the budget number. District Manager further added that she set the budget number at \$100,000.00 due to the Arden Rose project where we will collect a little over \$79,000.00 for the phase 2 tap on fees.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the September 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual. She also provided the Trustees with a revised copy of the list of bills that were paid before the meeting as she inadvertently forgot to include a payment of \$5,217.69 in the recurring bills section. This was for a payment to the United States Postal Service made at the end of September when the quarterly bills were mailed. She has updated the copy of the report that President Reed will sign and will note the minutes so everything is documented.

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Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$216,271.37 of which \$26,248.39 is from the Governmental Funds, \$142,529.23 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$47,493.75 is from the Bond and Interest Funds. These totals include the \$5,217.69 payment to the USPS for mailing of the quarterly bills as referenced on page 1 of these minutes.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the September 2023 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were two emergency calls in September and neither were the District's issue.
- Staff has been busy in September attending various meetings and conferences.
- The Army Corp has advised us that the application for the seawall project needs to be amended since the scope changed from two walls to one continuous wall. Shoreline Armor is working on this. The Army Corp also requires that each property owner be listed as a co-applicant and they all sign the application.
- District Manager has received some insurance renewal quotes. BCBS is increasing the premiums for staff health insurance by 10.07% and our liability insurance is increasing by 15.5%. The liability insurance agent indicated that 11.2% of this increase is due to property values appreciating and the remaining 4.3% is an overall industry increase. If we increase the deductible on our liability insurance from \$5,000.00 to \$10,000.00 we would save around \$3,500.00 in premiums. Unfortunately, the liability insurance quote was received too late to make any changes. District Manager has expressed her displeasure to the agent on this. We have until November 30th to decide on the health insurance. She is still waiting for the quote from Humana on the dental, vision and life insurance.
- The fence has been repaired in the back area of the grounds.

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski, to approve the September 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – They have finished up their activities on this project. All future meetings were canceled by MCDOT until the project bids in January of 2024.

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2. District Sanitary Sewer Lining – This project is almost complete. There are a few issues with the grout that are being worked on. We are still holding 10% in retention until the issues are fully corrected and we are satisfied with all of the work. The project was bid at \$328,000.00 and it looks like it will come in closer to \$308,000.00.
3. They have finished up the development review for the new Village of Lake in the Hills Police Department. The total property size is 5 SFE (single family equivalents) which would be a connection fee of over \$26,000.00. There are no new proposed easements for this.

Attorney’s Report:

None.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:48pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 16th day of November, 2023.



President Reed