

**Lake in the Hills Sanitary District
Board of Trustees Public Hearing & Regular Meeting Minutes
May 16, 2024**

Public Hearing – Budget and Appropriations for Fiscal Year May 1, 2024 through April 30, 2025

Roll Call:

The public hearing was called to order by President Reed at 7:02pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also present were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Public Comments:

None.

The Budget and Appropriations for Fiscal Year May 1, 2024 through April 30, 2025 was presented.

District Manager stated that the total O&M budget was increased by about \$1,319,000.00. This increase was needed due to higher expenses for hauling costs, insurance, utilities and for upcoming capital improvement projects. The total budget, which includes the General Funds and Operation and Maintenance Funds, was increased by about \$1,334,000.00.

Adjourn Public Hearing:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the public hearing. This motion was seconded by Trustee Ruzanski. The motion passed after a verbal vote. All Board members who were present voted aye.

The public hearing was adjourned at 7:04pm

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:04pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Approval of Minutes:

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the minutes of the Regular Board Meeting of April 18, 2024 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

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Consent Agenda:

- A. Approval of Ordinance No. 424, An Ordinance for the Combined Budget and Appropriations for Fiscal Year May 1, 2024 through April 30, 2025.
- B. Appointment of Kadie Gillie as Assistant Clerk.
- C. Award of the 2024 Lake in the Hills Sanitary District Sewer Lining to Visu-Sewer of Illinois, LLC in the amount of \$610,954.
- D. Approval of Task Order No. 24-02 to Applied Technologies in the amount of \$50,560 for the 2024 Sanitary Sewer Lining Construction Engineering and Inspection.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay to approve the Consent Agenda as presented (Items A through D). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve Items A through D of the Consent Agenda as presented.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the April 2024 Treasurer's reports and verbally provided some additional detail.

She highlighted the following items:

- All of the budget amendments approved last month in Ord No. 423 have been incorporated into the April Treasurer Reports. April 30th ends the District's fiscal year, therefore, these reports reflect where we finished the fiscal year on a cash basis.
- The information contained in the water shut off summary section of the A/R Analysis report changed between the time it was printed and today. As of today's date, both of the customers in Lake in the Hills have paid their past due amounts and their water has been turned back on.
- As we have done in the past, the District made an additional funding payment to IMRF. This is done proactively to keep our rate low and ensure that future pension obligations can be fully met. This year we paid an extra \$47,447.00 for this purpose.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the April 2024 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the higher or unusual bills. She also added that we have a couple of new vendors; MPI Recovery Fund (MPI Diffusers) and Rush Power Systems.

Motion was made by Trustee Irsay and seconded by Trustee Ruzanski to approve the List of Bills as presented. The total approved for payment is \$274,685.65 of which \$82,541.51 is from the Governmental Funds, \$192,144.14 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

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The motion passed after a roll call vote; President Reed and Trustees Ruzanski and Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the April 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There was one emergency call in April and it was a District issue. This was the result of grit accumulation on the west side of town. We will now focus on grit remediation in this area.
- We received more than double the amount of rain in April of 2024 compared to April of 2023.
- The insurance company paid the claim for the property on Jefferson that experienced a back-up last month.
- The Village of Lake in the Hills has now approved the seawall. Shoreline Armor plans to start the project in June and complete it in September.
- We received notification from the IEPA that we are still in the running for the grant.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the April 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the projects that they are currently working on.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – This project was not let on April 26th and is now delayed due to the existence of dragonfly larvae in the area. No further updates have been given at this time.
2. District Sanitary Sewer Lining – We received some phenomenal bids which came in lower than the original estimate. The low bid was submitted by Visu-Sewer in the amount of \$610,954. This was awarded in the Consent Agenda tonight.
3. Development Review – None.
4. ComEd Energy Efficiency Program – He met with some ComEd Senior Engineers about the Filter Building Electrical Usage, specifically UV and sand filters. The energy estimates should be done by next week.
5. District Seawall – The District has now received the IDNR permit approval and Village permit approval. Furthermore, the Village has agreed to refund the overcharge on the permit fees to the contractor.
6. Village Projects - The District Engineer has reviewed the proposed Village of Lake in the Hills Road Rehabilitation report. He has determined that several District manholes that require rehabilitation/corrective action are within the Village's projected work area. A detailed summary of these affected manholes will be provided for District review and consideration. The District has requested to be part of the preconstruction conference and may need to coordinate with the Village regarding any rehabilitation work.

Attorney's Report:

None.

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Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:29pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 20th day of June, 2024.



President Reed