

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
August 15, 2024**

**Roll Call:**

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Matt Irsay and Trustee Robert Reining. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

**Pledge of Allegiance**

**Approval of Minutes:**

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the minutes of the Regular Board Meeting of July 18, 2024 as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

**Public Comments:**

None.

**Consent Agenda:**

- A. Approval of Contractor’s Application for Payment No. 1 to Visu-Sewer in the amount of \$368,962.92 for the Lake in the Hills Sanitary District 2024 Sanitary Sewer Lining.

Motion was made by Trustee Irsay, seconded by Trustee Reining to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Consent Agenda Item A and release the payment to Visu-Sewer.

**Specific Agenda:**

- A. Approval of Ordinance No. 426 – “An Ordinance Levying Taxes for the Lake in the Hills Sanitary District for Fiscal Year 2024-2025.”

Motion was made by Trustee Irsay and seconded by Trustee Reining. On a roll call vote, President Reed and Trustee Irsay voted aye to approve Item A of the Specific Agenda. Trustee Reining voted nay. The motion carries and Ordinance No. 426 has been passed.

**Treasurer’s Report:**

District Treasurer presented final written copies of the July 2024 Treasurer’s and a draft copy of the Annual Treasurer’s report. She also verbally provided some additional detail.

She highlighted some of the monthly receipts and expenditures from the July reports.

She also used the Annual Treasurer’s report to provide a comparison of 2024 fiscal year end versus 2023 fiscal year end in the categories of revenue & receipts, compensation, and expenditures & disbursements.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the July 2024 Treasurer’s reports as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
August 15, 2024**

**Approval of Bills:**

District Treasurer presented a list of bills for approval. She highlighted some of the higher or unusual bills.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the List of Bills as presented. The total approved for payment is \$156,471.79 of which \$21,771.73 is from the Governmental Funds, \$134,700.06 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Irsay and Reining voted aye to approve the list of bills as presented.

**Manager's Report:**

District Manager presented a written copy of the July 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were no emergency calls in July.
- We had almost 10" of rain in July of 2024. Last year we had 6" of rain in July. These high precipitation numbers created some issues with the lining project and the District Engineer will talk about those issues in his report.
- The draft AFR was just received this afternoon and was sent out to everyone via email. If there are any questions, please let us or the auditor know.
- The seawall is in and looks nice. There is just some skirting to be done. She will share pictures when it is done.

Assistant District Manager stated that ComEd reached out to let him know that they were reducing the power grid by 5% today as a test run. He consulted with our electrician to see if this could cause any issues with our equipment. The electrician stated that most equipment shouldn't be damaged. In an effort to avoid any potential issues, we decided to switch to using the generator during this time. This was a one-time test by ComEd.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the July 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

**Engineer's Report:**

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the projects that they are currently working on.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – The project letting was the first week of August. We have not received any results yet. The District did sign a memorandum of understanding that we will owe the MCDOT 90% of the contract within 90 days of when the contract is awarded.
2. District Sanitary Sewer Lining –The main line sewer lining has been completed. The contractor will finish up the lateral grouting in the next couple of weeks. District Engineer further provided the Board with some additional detail about some of the backups that occurred during the sewer lining project.

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
August 15, 2024**

3. District Seawall – Shoreline Armor has completed the wall installation, set grade, and welded on the cap. Backfill operations have started and will be complete within 2 weeks.
4. Village Projects – The Engineer continues to monitor these. The Village has confirmed 4 manholes will have their chimney replaced. One frame will be also be replaced and it was provided by the District.

**Attorney’s Report:**

None.

**Unfinished Business:**

District Treasurer/Clerk asked the Board if they would like to have the Auditor come to the September meeting to provide some highlights from the AFR. The Board concurred.

**New Business:**

District Engineer provided additional detail about the IAWA Trustee roundtable forum. He will send the email with the registration information to Tamara and she can forward to the Trustees.

**Adjournment:**

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Reining seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.


The meeting was adjourned at 7:48pm.

Respectfully submitted,

KT

Karen Thompson,  
District Clerk

APPROVED this 30th day of September, 2024.

  
\_\_\_\_\_  
President Reed