

**Lake in the Hills Sanitary District
Board of Trustees Rescheduled Regular Meeting Minutes
September 30, 2024**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:03pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Matt Irsay and Trustee Robert Reining. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the minutes of the Regular Board Meeting of August 15, 2024 as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Public Comments:

None.

Presentation of AFR by GW & Associates:

A final copy of the Annual Financial Report (AFR) was prepared and presented. David Jelonek of GW & Associates attended the meeting via Zoom. He went through some of the pages of the AFR and provided some highlights.

Consent Agenda:

- A. Approval of Ordinance No. 427 - An Ordinance Abating the Taxes Levied for the Year 2024 to Pay General Obligation Bonds, Series 2014.
- B. Approval of Ordinance No. 428 – An Ordinance Abating a Portion of the Taxes Levied for the Lake in the Hills Sanitary District for Fiscal Year 2024-2025.
- C. Approval of Contractor’s Application for Payment No. 2 to Visu-Sewer in the amount of \$61,306.56 for the Lake in the Hills Sanitary District 2024 Sanitary Sewer Lining.

Motion was made by Trustee Irsay, seconded by Trustee Reining to approve the Consent Agenda as presented (Items A, B and C). On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Consent Agenda Items A through C and approve Ordinance Numbers 427 & 428 and release the payment to Visu-Sewer.

Specific Agenda:

- A. Approval of the Lake in the Hills Sanitary District Annual Financial Report for the Year Ended April 30, 2024, as presented by GW & Associates.

Motion was made by Trustee Irsay, seconded by Trustee Reining to approve Specific Agenda Item A. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Specific Agenda Item A and approve the Annual Financial Report for the fiscal year ending April 30, 2024 as presented by GW & Associates.

**Lake in the Hills Sanitary District
Board of Trustees Rescheduled Regular Meeting Minutes
September 30, 2024**

B. Approval of the Annual Treasurer's Report for Fiscal Year 2023-2024.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve Specific Agenda Item B. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Item B of the Specific Agenda and approve the Annual Treasurer's Report for fiscal year 2023-2024.

Treasurer's Report:

District Treasurer presented final written copies of the August 2024 Treasurer's report and verbally provided additional detail.

She stated that total expenses on the O&M report were quite a bit higher than usual; however, that is because we made a payment to Visu-Sewer in August of over \$368,000.00 for the sewer lining project. Otherwise, August was a very typical month.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the August 2024 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She stated that, due to the postponement of the meeting, there were more bills that needed to be paid prior to the meeting. She also stated that Blu Petroleum has acquired the fuel division of PetroChoice, so we will see that name on the list of bills for fuel purchases going forward. She further highlighted some of the higher or unusual bills.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the List of Bills as presented. The total approved for payment is \$294,062.25 of which \$46,659.98 is from the Governmental Funds, \$187,402.27 is from the Operations and Maintenance Funds, \$60,000.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Irsay and Reining voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the August 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- August was a quiet month as there was only one emergency call. This was an odor complaint and was not our issue.
- There are 3 anchors in the seawall that hit our pipe. This is not the contractor's fault, as he placed them based on the locations we established. Two sections of pipe have already been repaired, and one still needs to be fixed. We will be getting more bills related to this project.
- We bought a new Gator for the lab tech and management to use. This item has been on the capital improvement project list for a while. The cost was \$30,634.06. John Deere gave us a discount for being a government entity.

**Lake in the Hills Sanitary District
Board of Trustees Rescheduled Regular Meeting Minutes
September 30, 2024**

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the August 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld used the TV in the Board room to show pictures of the seawall. He highlighted areas of the seawall to show what a nice job the contractor did.

He further provided a written report and a verbal summary of some of the projects that they are currently working on.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – This went to bid on August 2nd and it was awarded on September 16th. The contractor is a company created by combining Plote and Dunnet. The project was estimated at \$58m and was awarded at \$65m. The increase is primarily related to higher prices for concrete. We don't yet have our pricing, but it should be received at the pre-con meeting on Thursday. We will have to pay 90% of the amount next month.
2. District Sanitary Sewer Lining – Pay app #2 was approved tonight. The contractor continues to work on the lateral grouting. The gutter that Visu-Sewer damaged has been repaired and they will pay Marc Kresmery directly for the light pole repair.
3. District Seawall – Shoreline Armor has completed the wall installation. Unfortunately, as the District Manager mentioned, there were some issues with the placement of the anchors. We now have the GPS data.
4. Village Projects – He has not heard anything from the Village on their projects. District Manager stated that they picked up the frames from us a while ago.

District Engineer further added that he attended a conference hosted by the Illinois Association of Wastewater Agencies and he provided a synopsis of some of the things that were discussed

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Reining made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:40pm.

**Lake in the Hills Sanitary District
Board of Trustees Rescheduled Regular Meeting Minutes
September 30, 2024**

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 17th day of October, 2024.

Jessica Reed

President Reed