

**Lake in the Hills Sanitary District  
Board of Trustees Regular Meeting Minutes  
October 17, 2024**

**Roll Call:**

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Matt Irsay and Trustee Robert Reining. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson and District Treasurer/Clerk Karen Thompson. District Attorney Ann Williams of Storino, Ramello & Durkin attended via telephone. District Engineer Bob Doeringsfeld of Applied Technologies was absent.

**Pledge of Allegiance**

**Approval of Minutes:**

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the minutes of the Rescheduled Regular Board Meeting of September 30, 2024 as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

**Public Comments:**

None.

**Consent Agenda:**

None.

**Specific Agenda:**

- A. Approval of pay increase of \$125 a month and promotion to Chief Operator of Kyle Caccamo.

Motion was made by Trustee Irsay, seconded by Trustee Reining to approve Specific Agenda Item A. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Specific Agenda Item A and approve the pay increase and promotion for Kyle Caccamo.

- B. Approval to increase clothing allowance for Operations and Maintenance employees from \$200 to \$500.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve Specific Agenda Item B. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Item B of the Specific Agenda and approve the increased clothing allowance for Operations and Maintenance employees.

**Treasurer's Report:**

District Treasurer presented final written copies of the September 2024 Treasurer's report and verbally provided additional detail.

She stated that postage expenses on the O&M report were higher than the prior month due to the mailing of our quarterly bills. Overall expenses were quite lean. This is due to the fact that many bills were not paid until October 1<sup>st</sup> due to the rescheduling of the September meeting.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the September 2024 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

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**Approval of Bills:**

District Treasurer presented a list of bills for approval. She highlighted some of the bills that we see less frequently as well as those for higher dollar amounts.

Motion was made by Trustee Irsay and seconded by Trustee Reining to approve the List of Bills as presented. The total approved for payment is \$310,529.11 of which \$24,058.12 is from the Governmental Funds, \$241,477.24 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$44,993.75 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Irsay and Reining voted aye to approve the list of bills as presented.

**Manager's Report:**

District Manager presented a written copy of the September 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were no sewer calls in September.
- The seawall sewer repairs have been done. The landscaping stills needs to be restored and we are waiting until the dirt settles a bit.
- We are waiting for the contract for the IEPA grant. We received all of the deadlines. As soon as the contract is signed, the trees will be cut down. There will be 18 native trees replanted. We haven't heard back from the one resident who owns a couple of lots in the project area.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the September 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

**Engineer's Report:**

District Engineer Bob Doeringsfeld was absent, but provided a written report. District Manager provided the verbal report and a status update on their projects.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – MCDOT has not yet sent the information regarding the District's cost sharing portion of the project. A project kickoff meeting was held on the 3<sup>rd</sup> of October. A project schedule is not available yet.
2. District Sanitary Sewer Lining – Pay app #3 was submitted, but have not received the inspection reports or videos, therefore, the Pay Application was not presented to the Board this month. The project is completed.
3. District Seawall – The Record Drawings were submitted to the Village.
4. Village Projects – There have been no updates on the road project.

**Attorney's Report:**

None.

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**Unfinished Business:**

Trustee Reining indicated that he is planning to run for a Trustee position at Algonquin Township and asked the District Attorney if that would be a conflict of interest. The Attorney said that she would look in to this and let him know.

**New Business:**

None.

**Adjournment:**

There being no further business to bring before the Board, Trustee Reining made a motion to adjourn the meeting. Trustee Irsay seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

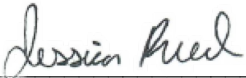
The meeting was adjourned at 7:37pm.

Respectfully submitted,

*KT*

Karen Thompson,  
District Clerk

APPROVED this 21st day of November, 2024.

  
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President Reed