

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
November 21, 2024**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Matt Irsay and Trustee Robert Reining. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, District Attorney Ann Williams of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the minutes of the Regular Board Meeting of October 17, 2024 as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Public Comments:

None.

Consent Agenda:

Trustee Reining made a motion to remove Item B from the Consent Agenda. Trustee Irsay seconded the motion to remove item B from the Consent Agenda so that discussion can take place. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye. Item B has been removed from the Consent Agenda and will be moved so that discussion can take place.

- A. Approval of Contractor's Application for Payment No. 3 to Visu-Sewer in the amount of \$34,849.80 for the Lake in the Hills Sanitary District 2024 Sanitary Sewer Lining.
- B. ~~Approval of employee recognition per the District Manager's recommendation.~~ (REMOVED)

Motion was made by Trustee Irsay, seconded by Trustee Reining to approve Consent Agenda Item A. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Consent Agenda Item A and release the payment of \$34,849.80 to Visu-Sewer.

Item Formerly on the Consent Agent and Removed So Discussion Can Take Place:

- B. Approval of employee recognition per the District Manager's recommendation.

Discussion took place. Motion was made by Trustee Irsay to approve former Consent Agenda Item B which was moved so that discussion could take place. Motion was seconded by President Reed. On a roll call vote, President Reed and Trustee Irsay vote aye to approve the employee recognition as presented by District Manager. Trustee Reining voted nay.

Specific Agenda:

- A. Approval of pay increase to \$35.50 per hour for Chief Operator, Kyle Caccamo.

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Motion was made by Trustee Irsay, seconded by Trustee Reining to approve Specific Agenda Item A. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Specific Agenda Item A and approve the pay increase for Kyle Caccamo.

Treasurer's Report:

District Treasurer presented final written copies of the October 2024 Treasurer's report and verbally provided additional detail.

She stated that October was a quarterly bill due month. She also provided explanations for the expense line items under contingent & misc. not otherwise appropriated. She further reminded the Board that due to the delay of the September Board meeting until 9/30, most bills from September were paid in October.

Motion was made by Trustee Reining and seconded by Trustee Irsay to approve the October 2024 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that we see less frequently as well as those for higher dollar amounts.

Motion was made by Trustee Reining and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$334,607.05 of which \$99,363.86 is from the Governmental Funds, \$234,393.19 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$850.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Irsay and Reining voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the October 2024 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There was only one sewer call in October & the issue was in their service line.
- We received 1" less rain in October this year.
- Staff completed fire extinguisher training.
- District Manager attended the Fox River Study Group annual meeting.
- There were no uncollectible write offs this time around. Next time there will be some big ones.
- We received the TGF Enterprises invoice the day after the reports were prepared. The work has been completed so she has asked that this be paid in advance of the December meeting. The total is \$14,400.00.
- The employee health insurance rates are increasing for 2025. BCBS is increasing by 2.69% and Humana is increasing by 2.7%.
- Our insurance broker shopped around for the District's liability insurance and our current carrier was still the cheapest. They increased our renewal rate by 11%.
- She is working on the publishing the 2025 meeting dates and indicated that she had a request to move the October 2025 meeting from 10/16 to 10/23. She asked if that would be okay with the Trustees. They didn't

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think there would be an issue. President Reed indicated that she is unable to attend the March 2025 meeting on the 3rd Thursday and wanted to make sure the other two Trustees would be available. They concurred.

- She reached out to Arden Rose and it looks like they have started construction on another building. They only received a permit from us for one building and will owe us additional money for this new building. She is waiting to hear back from the Village on this.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the October 2024 Manager's report as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld was absent, but provided a written report. District Manager provided the verbal report and a status update on their projects.

These projects are as follows:

1. McHenry County Division of Transportation (MCDOT) Randall Road Project – We have not heard anything on this.
2. District Sanitary Sewer Lining – Pay app #3 was submitted and approved tonight. There will be a pay app #4 which will be a small amount. There are two outstanding resident concerns the District is still seeking resolution for. We will continue to hold the retainage until these issues are resolved.
3. Village Projects – There have been no updates on the road project. The Village tornado siren has been relocated off District property.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Reining seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:50pm.

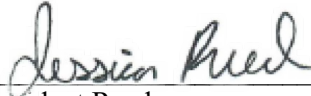
Respectfully submitted,

KT

Karen Thompson,
District Clerk

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APPROVED this 19th day of December, 2024.



President Reed