

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 20, 2025**

Roll Call:

The regular meeting was called to order by Trustee Matt Irsay at 7:02pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by Trustee Matt Irsay and Trustee Robert Reining. President Jessica Reed was absent. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller and District Engineer Bob Doeringsfeld of Applied Technologies. District Treasurer/Clerk Karen Thompson attended via Zoom. Assistant District Manager Mike Nelson and District Attorney Ann Williams of Storino, Ramello & Durkin, were both absent.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the minutes of the Regular Board Meeting of February 20, 2025 as presented. On a roll call vote, Trustees Irsay and Reining voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Lake in the Hills Sanitary District Capitalization Policy.
- B. Approval of Contractor's Application for Payment No.5 – FINAL to Visu-Sewer in the amount of \$52,107.22 for the Lake in the Hills Sanitary District 2024 Sanitary Sewer Lining.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the Consent Agenda as presented (Items A & B). On a roll call vote, Trustees Irsay and Reining voted aye to approve both the Capitalization Policy and the Final Payment to Visu-Sewer. (Items A & B as presented).

Specific Agenda:

- A. Approval to Purchase a 2012 CAT Wheel Loader for \$100,000.00.

Motion was made by Trustee Reining, seconded by Trustee Irsay to approve Specific Agenda Item A. On a roll call vote, Trustees Irsay and Reining voted aye to approve the purchase of a 2012 CAT Wheel Loader for \$100,000.00 (Item A).

- B. Approval of Intergovernmental Agreement with McHenry County Conservation District Regarding the Crystal Creek Reach 7 Restoration Project.

The District Manager stated that the IGA has already been reviewed by District Attorney Ann Williams.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve Specific Agenda Item B. On a roll call vote, Trustees Irsay and Reining voted aye to approve the Intergovernmental Agreement with McHenry County Conservation District Regarding the Crystal Creek Reach 7 Restoration Project (Item B).

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Treasurer's Report:

District Treasurer presented final written copies of the February 2025 Treasurer's reports and verbally provided additional detail.

She highlighted some of the receipts and expenses on each of the reports.

She also directed their attention to the A/R Analysis report and added that we currently have no residents who are on a written payment agreement with us. This is the first time during the Treasurer's tenure at the District where this has happened. It is another milestone showing the success of the water shut off program.

Motion was made by Trustee Reining and seconded by Trustee Irsay to approve the February 2025 Treasurer's reports as presented. On a roll call vote, Trustees Irsay and Reining voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that we see less frequently as well as those for higher dollar amounts.

Motion was made by Trustee Reining and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$167,009.82 of which \$32,441.07 is from the Governmental Funds, \$84,048.75 is from the Operations and Maintenance Funds, \$50,520.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; Trustees Irsay and Reining voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of the February 2025 Manager's report and verbally provided some additional detail.

She highlighted the following items:

- There were no sewer calls in February.
- Precipitation in February 2025 was higher than in February 2024.
- Operation of the facility is going well.
- The creek clearing is almost done. We are in the design and permitting phase of the project. We should be able to follow the concept plan that was put together two years ago.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the February 2025 Manager's report as presented. On a roll call vote, Trustees Irsay and Reining voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld provided a written report and a verbal summary of the projects that they are working on.

These projects are as follows:

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1. McHenry County Division of Transportation (MCDOT) Randall Road Project – There are no updates. He wants to make sure that the new fiscal year budget will take into account the fact that we have not yet paid our portion of the project. We had anticipated and budgeted for this to be done during this current fiscal year, but due to delays we have not yet been told to make a payment.
2. District Sanitary Sewer Lining – The payment that was approved on tonight’s Consent Agenda is the final payment for the outstanding retention. He has received information from James for the 2025 sewer lining project. He anticipates that he will have a bid recommendation ready for the Board’s consideration at the April meeting.
3. Cheswick Meadows Review – An applicant submitted a 24-unit single family development off of Savoy Drive and Windhill Road, west of Haligus. The District provided a review of fees and general comments related to the submitted sketch plan. Final sewer layout and plat will have to be submitted prior to approval.
4. ComEd – District Engineer met with Don Kramer of Process Energy LLC. They were involved with the original blower installation and they believe that the District can save energy and receive ComEd incentives with the installation of a Hoffman Multiguard system.

Attorney’s Report:

Attorney was absent – no report.

Unfinished Business:

None.

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Reining seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:24pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this 17th day of April, 2025.



President Reed