

LAKE IN THE HILLS

SANITARY DISTRICT

515 PLUM STREET • LAKE IN THE HILLS IL 60156 • P: 847-658-5122 • F: 847-658-4523

**AGENDA
REGULAR MEETING
OF THE BOARD OF TRUSTEES
March 16, 2023
7:00 p.m.**

REGULAR MEETING OF THE BOARD OF TRUSTEES

Roll Call

Pledge of Allegiance

Approval of Minutes

Public Comments

Consent Agenda

Specific Agenda

- A. Approval of Contractor's Application and Certificate for Payment No. 3 – FINAL in the amount of \$4,731.50 to Maneval Construction Company for the Front Entrance Drive Reconstruction.**
- B. Approval of Contractor's Application for Payment No. 2 in the amount of \$149,140.80 for the Sludge Storage Building Modification.**
- C. Approval of Task Order No. 23-03 in the amount of \$21,300 for Engineering Services related to sewer relocation in the MCDOT Randall Road Improvement Project at the Intersection of Randall Road and Miller Road, Lake in the Hills.**
- D. Approval of Task Order No. 23-04 in the amount of \$14,600 for Engineering Services relating to lining of VCP sewers tributary to the Dam Lift Station.**

Treasurer's Report

Approval of Bills

Grand total of all bills presented for approval is \$308,945.07 of which \$35,108.74 is from the Governmental Funds, \$103,542.58 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$170,293.75 is from the Bond and Interest Funds.



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**AGENDA
REGULAR MEETING
OF THE BOARD OF TRUSTEES
March 16, 2023
7:00 p.m.
Page 2**

Manager's Report

Electric Energy Bid – Dynegy

Engineer's Report

Attorney's Report

Unfinished Business

New Business

Adjournment

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 16, 2023**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:00pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Russ Ruzanski and Trustee Matt Irsay.

Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies, Attorney Melissa Wolf of Storino, Ramello & Durkin and District Treasurer/Clerk Karen Thompson.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Irsay, seconded by Trustee Ruzanski to approve the minutes of the Regular Board Meeting of January 19, 2023 as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Contractor's Application for Payment No. 1 in the amount of \$192,444.30 to Martam Construction for the Sludge Storage Building Modifications

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the Consent Agenda as presented (Item A). On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye to approve the Consent Agenda as presented and approve Payment No. 1 in the amount of \$192,444.30 to Martam Construction.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the January 2023 Treasurer's reports and provided a verbal summary of some of the receipts and expenses.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the January 2023 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 16, 2023**

Approval of Bills:

District Treasurer presented a list of bills for approval. She highlighted some of the bills that were atypical or higher than usual.

Motion was made by Trustee Ruzanski and seconded by Trustee Irsay to approve the List of Bills as presented. The total approved for payment is \$115,030.97 of which \$37,262.92 is from the Governmental Funds, \$77,768.05 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed, Trustee Ruzanski and Trustee Irsay voted aye to approve the list of bills as presented.

Manager's Report:

District Manager presented a written copy of both the 2022 Annual Manager's report and the January 2023 Manager's report. She verbally provided some additional detail on both reports.

On the 2022 annual report she highlighted the following items:

- The 2022 connections, residential call outs, and the minor sanitary sewer overflows as noted on the report.
- Regarding the treatment plant operations section of the report she explained that the annual quantities wasted, decanted and thickened were substantially less than in 2021. This reduction contributed to a significant savings in energy usage.
- There were only two construction projects at the plant in 2022 as noted on the report.
- She further stated that most overtime was for weekend and holiday rounds and added that all of the overtime related to power failures were due to ComEd issues. Additionally, we had 17 hours less of overtime in 2022 than we did in 2021.

On the monthly report for January 2023 she highlighted the following items:

- There were two residential call outs in January. Neither were the District's issue.
- District maintenance staff cleaned 200' of that greasy line on Brisbane.
- Mike Nelson was acknowledged as FVOA Operator of the Year at a meeting on 1/12/23.
- District Manager reminded the Board that economic interest statements will be due on May 1st.
- She further added that we received a bill from TGF Enterprises the day after the Board meeting packets were finalized and posted. This was for some brush clearing and the total due is \$6,920.00. We would like to pay this before the March meeting so that it isn't late. Board concurred. District Treasurer indicated that she will pay the bill tomorrow and will add this to the list of bills paid in advance of the March meeting.

Motion was made by Trustee Ruzanski, seconded by Trustee Irsay, to approve the 2022 Annual Manager's report and the January 2023 Manager's report as presented. On a roll call vote, President Reed and Trustees Ruzanski and Irsay voted aye.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 16, 2023**

Engineer's Report:

District Engineer Bob Doeringsfeld of Applied Technologies provided a written report and a verbal summary of some of the items that they are currently working on.

These items are as follows:

1. Front Entrance Drive Reconstruction – District Engineer saw the contractor at a university career fair and reminded them of the remaining outstanding payment. He anticipates that he will have a final payment application from them for the March meeting.
2. Barium Discharge Limits – No updates.
3. Task Order 22-02 Sludge Storage Building Modifications – Payment application #1 was approved tonight. This payment application was for approximately 20% of the project. There is still a small amount of concrete for them to remove and they are getting ready for rebar and concrete forms. He is hoping to get a date from them on when they will pour the concrete. Weather will be a consideration. He did receive a proposal for the gutters. This proposal was higher than anticipated, so he will do some additional research.
4. McHenry County Division of Transportation (MCDOT) Randall Road Project – He provided a two-page review memo about the sample intergovernmental agreement (IGA) that he received from MCDOT. He also stated that he has sent a copy of the sample IGA to the District Attorney. He indicated that MCDOT is working on the first draft of the IGA. Once we get that draft back, we will work with the District Attorney to provide comments on it. He further added that MCDOT wants about 30% of our sewer plan done in April, finalized plans together by June and the IGA signed in August of 2023. A project meeting will be held monthly. President Reed had some questions related to what was discussed at the January meeting when she was absent. Trustee Ruzanski had an additional question as well. District Engineer provided some detail for both questions.
5. Lake in the Hills Master Water/Sewer Plan – No updates.

Attorney's Report:

None.

Unfinished Business:

None.

New Business:

President Reed congratulated Mike Nelson again on his operator of the year award.

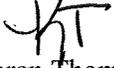
Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Ruzanski seconded. The motion passed after a verbal vote. All Board members who were present voted aye.

The meeting was adjourned at 7:34pm.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
February 16, 2023**

Respectfully Submitted,



Karen Thompson,
District Clerk

APPROVED this _____ day of _____, 2023.

President Reed

March 8, 2023

Lake in the Hills Sanitary District
515 Plum Street
Lake in the Hills, Illinois 60156



Re: Front Entrance Drive Reconstruction
Maneval Construction Company Pay Application No. 3 - FINAL

Dear Lake in the Hills Sanitary District Board of Trustees:

Maneval Construction Company. has submitted the attached invoice for Pay Request #3, for the Lake in the Hills Sanitary District Front Entrance Drive Reconstruction project. We have reviewed the work and invoice and recommend approval of the payment in the amount of **\$4,731.50**. The recommended approved payment includes the retainage amount held from Pay Request #2. Payment shall be held until Final Lien Waivers are received from the Contractor.

Please call if you have any questions or comments regarding the above.

Sincerely,

Applied Technologies, Inc.



Robert Doeringsfeld, P.E., District Engineer

Attachments

cc: Tamara Mueller, Lake in the Hills Sanitary District

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 10525

To Owner: LAKE IN THE HILLS SANITARY DISTRICT Project: 2213- FRONT ENTRANCE DRIVE
515 PLUM STREET RECONSTRUCT

Application No.: 3

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

LAKE IN THE HILLS, IL 60156

Period To:

From Contractor: Maneval Construction Co. Inc. Via Architect:
28090 W.Concrete Dr.
Ingleside, IL 60041

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum		\$272,563.41
2. Net Change By Change Order		-\$83,303.30
3. Contract Sum To Date		\$189,260.11
4. Total Completed and Stored To Date		\$189,260.11
5. Retainage:		
a. 0.00% of Completed Work	\$0.00	\$0.00
b. 0.00% of Stored Material	\$0.00	\$0.00
Total Retainage		\$0.00
6. Total Earned Less Retainage		\$189,260.11
7. Less Previous Certificates For Payments		\$184,528.61
8. Current Payment Due		\$4,731.50
9. Balance To Finish, Plus Retainage		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Maneval Construction Co. Inc.

By: *[Signature]* Date: _____

State of Ill
Subscribed and sworn to before me this 3 OFFICIAL SEAL day of August
Notary Public: Patricia M. Montcalm MONTCALM
My Commission expires: 5/30/2025 My Commission Expires 05/30/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,731.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 3/8/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$83,303.30
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$83,303.30
Net Changes By Change Order	-\$83,303.30	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 3
 Application Date: 02/17/23
 To:
 Architect's Project No.:

Invoice #: 10525 Contract: 2213- FRONT ENTRANCE DRIVE RECONSTRUCT

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period In Place	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G/C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)							
1	PAVEMENT REMOVAL	18,886.00	18,886.00	0.00	0.00	0.00	18,886.00	100.00%	0.00	
2	EARTH EXCAVATION	6,819.75	6,819.75	0.00	0.00	0.00	6,819.75	100.00%	0.00	
3	AGGREGATE BASE REPAIR	40,238.00	40,238.00	0.00	0.00	0.00	40,238.00	100.00%	0.00	
4	SUBGRADE REPAIR	24,874.40	24,874.40	0.00	0.00	0.00	24,874.40	100.00%	0.00	
5	TRIAXIAL GEOGRID	6,512.00	6,512.00	0.00	0.00	0.00	6,512.00	100.00%	0.00	
6	GEO TEXTILE FABRIC	400.00	400.00	0.00	0.00	0.00	400.00	100.00%	0.00	
7	PREP OF BASE	2,242.00	2,242.00	0.00	0.00	0.00	2,242.00	100.00%	0.00	
8	SURFACE REMOVAL - BUTT JOINT	226.56	226.56	0.00	0.00	0.00	226.56	100.00%	0.00	
9	BINDER	63,295.20	63,295.20	0.00	0.00	0.00	63,295.20	100.00%	0.00	
10	PRIME COAT	1,350.00	1,350.00	0.00	0.00	0.00	1,350.00	100.00%	0.00	
11	SURFACE CRSE	48,483.25	48,483.25	0.00	0.00	0.00	48,483.25	100.00%	0.00	
12	CONCRETE GUTTER 24"	8,032.50	8,032.50	0.00	0.00	0.00	8,032.50	100.00%	0.00	
13	MANHOLE CHIMNEY RECONSTRUCT INCLUDE REP	18,821.00	18,821.00	0.00	0.00	0.00	18,821.00	100.00%	0.00	
14	ADJUST RINGS & SEAL PAVEMENT MARKING LINE 4	2,832.00	2,832.00	0.00	0.00	0.00	2,832.00	100.00%	0.00	
15	PAVEMENT MARKING L & S	756.00	756.00	0.00	0.00	0.00	756.00	100.00%	0.00	
16	ELECTRIC CONDUIT INCLUDE TRACER WIRE	4,299.75	4,299.75	0.00	0.00	0.00	4,299.75	100.00%	0.00	
17	ELECTRICAL PULL BOXES	1,680.00	1,680.00	0.00	0.00	0.00	1,680.00	100.00%	0.00	
18	ART CONCRETE BLOCK, OPEN-CELL BLOCK, HAND PLACED	20,400.00	20,400.00	0.00	0.00	0.00	20,400.00	100.00%	0.00	
19	EROSION CONTROL BLKT	1,050.00	1,050.00	0.00	0.00	0.00	1,050.00	100.00%	0.00	
20	LANDSCAPE RESTORATION INCLUDE SEED	1,365.00	1,365.00	0.00	0.00	0.00	1,365.00	100.00%	0.00	
21	CHANGE ORDER #1	-83,303.30	-83,303.30	0.00	0.00	0.00	-83,303.30	100.00%	0.00	
Grand Totals		189,260.11	189,260.11	0.00	0.00	0.00	189,260.11	100.00%	0.00	0.00

March 10, 2023

Lake in the Hills Sanitary District
515 Plum Street
Lake in the Hills, Illinois 60156



Re: Sludge Storage Building Modifications
Martam Construction Inc. Pay Application No. 2

Dear Lake in the Hills Sanitary District Board of Trustees:

Martam Construction Inc. has submitted the attached invoice for Pay Request #1, for the Lake in the Hills Sanitary District Sludge Storage Building Modification project. We have reviewed the work and invoice and recommend approval of the payment in the amount of **\$149,140.80**. We have received the lien waiver and certified payroll for Pay Application No. 2, and they are attached.

The recommended approved payment includes holding a total project retainage of \$37,953.90. The total completed work to date is \$379,539.00 and includes the following work items: Mobilization (100%), Demolition (100%), and Storm Sewer (50%), Excavation for footing foundation walls and backfill (80%), and Concrete Foundation Walls (25%).

Please call if you have any questions or comments regarding the above.

Sincerely,

Applied Technologies, Inc.



Robert Doeringsfeld, P.E., District Engineer

Attachments

cc: Tamara Mueller, Lake in the Hills Sanitary District

Lake in the Hills Sanitary District TASK ORDER No. 23-03

Date: March 10, 2023 **Project No.:** _____ **LITHSD Project Manager:** Tamara Mueller

Project Name: McHenry County Division of Transportation – Randall Road Sewer Reroute

ATI Point(s) of Contact: Bob Doeringsfeld

Project Description: Reroute of sanitary sewer gravity lines affected by the McHenry County Division of Transportation's Randall Road Improvement Project at the intersection of Randall Road and Miller Road.

Scope of Services/Schedule: Engineering Services within Task Order No. 23-03 include preparation of plans and specifications and opinion of probable construction cost for a sanitary sewer reroute at the intersection of Randall Road and Miller Road. The work associated with this task order will be included within the MCDOT project bid. The scope of services shall include the following tasks:

1. Kick off Meeting.
2. Project Plans and Specifications Preparation.
3. District Review Meeting and comment incorporation.
4. Final Project Plans and Specifications Preparation.
5. Required Permit Submittals
6. Coordination to incorporate project work within the MCDOT project.

It is anticipated that the project be bid on under the MCDOT project, therefor no Bidding Services are included.

- The following schedule is proposed for this Task Order:
- Project Kickoff – April 3, 2023
- 30% Design submittal to MCDOT – April 28, 2023
- 90% Design submittal to District – June 8, 2023
- 90% Design submittal to MCDOT – TBD
 - Dependent on receiving MCDOT Design Road Surface.

Compensation: Total Compensation for this Task Order is \$21,300.

Services Provided Under Task Order No. 23-03 \$21,300

PROJECT APPROVAL

Applied Technologies, Inc.

Accepted by Lake in the Hills Sanitary District

Signature: _____

Signature: _____

Printed Name: Robert Doeringsfeld, P.E.

Printed Name: _____

Title: District Engineer

Title: _____

Date: March 9, 2023

Date: _____

Lake in the Hills Sanitary District TASK ORDER No. 23-04

Date: March 10, 2023 **Project No.:** _____ **LITHSD Project Manager:** Tamara Mueller

Project Name: Dam Lift Station Area Sanitary Sewer Lining

ATI Point(s) of Contact: Bob Doeringsfeld

Project Description: 2023 Sanitary Sewer Lining – Dam Lift Station. Sanitary sewer lining of approximately 5,000 feet of 8-inch VCP gravity sewer with CIPP.

Scope of Services/Schedule: Engineering Services within Task Order No. 23-04 include preparation of plans and specifications and opinion of probable construction cost for a sanitary sewer lining in the Dam Lift Station area. The Scope of Services shall include the following tasks:

1. Kick off Meeting.
2. Project Plans and Specifications Preparation.
3. District Review Meeting and comment incorporation.
4. Final Project Plans and Specifications Preparation.
5. Opinion of Probable Construction Cost
6. Bidding Assistance and Bid Review and Recommendation of Award

The following schedule is proposed for this Task Order:

- Project Kickoff – March 27, 2023
- Final Project Plans and Specifications to the District – May 11, 2023
- Project Bidding – May 16, 2023, through June 13, 2023
- Project Award – June 2023 Board Meeting
- Construction – July 2023 to November 2023

Compensation: Total Compensation for this Task Order is \$14,600.

Services Provided Under Task Order No. 23-03 \$14,600.

PROJECT APPROVAL

Applied Technologies, Inc.

Accepted by Lake in the Hills Sanitary District

Signature: _____

Signature: _____

Printed Name: Robert Doeringsfeld, P.E.

Printed Name: _____

Title: District Engineer

Title: _____

Date: March 10, 2023

Date: _____

LAKE IN THE HILLS SANITARY DISTRICT
MONTHLY TREASURER REPORT - O&M/SEWERAGE FUNDS
 Month of February, 2023

		BANK BALS AT BEGINNING OF PRIOR MONTH	BANK BALS AT BEGINNING OF THE CURRENT MONTH	BANK BALS AT THE BEGINNING OF THE FY	
Beginning Cash and Investments					
First National Bank - O & M Account	O&M	370,334.94	801,195.78	1,083,680.95	
First National Bank - Certificate Fund	Bond & Int	CLOSED	CLOSED	37,516.54	
First National Bank - Depreciation Account	Construction	2,841,611.41	2,852,591.24	2,740,847.71	
First National Bank - Surplus Funds	Construction	132,419.12	132,644.05	23,994.73	
First National Bank - Bond & Interest Fund	Bond & Int	1,005,900.73	1,012,891.13	836,953.89	
First National Bank - Sinking Funds	Bond & Int	1,369,633.72	1,386,725.03	1,244,940.58	
Algonquin Bank & Trust - Cash Mgr	O&M	1,680,645.08	1,921,051.19	1,873,882.90	
Algonquin Bank & Trust - Operating	O&M	72.00	1,043.00	1,468.00	
Credit Cards		(3,442.60)	(748.70)	(875.73)	
TOTAL BEGINNING CASH AND INVESTMENTS		7,397,174.40	8,107,392.72	7,842,409.57	
SEWERAGE FUNDS					
		PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Revenues and Receipts					
Sewer Bill Income/User Charges		754,347.82	91,260.61	2,761,987.91	3,600,000.00
Septage Income		43,362.84	18,071.10	325,774.62	350,000.00
Wastewater Discharge Income		5,856.10	5,107.87	50,486.73	65,000.00
Customer Refunds		(231.38)	-	(11,092.79)	-
Connection/Tap-On Fees		5,200.00	-	62,400.00	100,000.00
Annexation Fees (inc. GIS)		-	-	-	5,000.00
Downstream & Misc Charges		-	-	-	500.00
Liftstation Recapture		-	-	-	-
Gain/Loss - Sale of Equipment		-	-	-	-
Rebates, Refunds or Grants Received		34,335.00	-	37,398.56	-
Interest Income		16,631.42	16,677.58	86,847.69	5,000.00
TOTAL REVENUES AND RECEIPTS		859,501.80	131,117.16	3,313,802.72	4,125,500.00
Expenditures					
PERSONNEL SERVICES					
District Personnel Salaries		50,110.97	48,465.90	533,038.08	700,000.00
ADMINISTRATIVE EXPENSES					
Telephone		214.27	218.57	2,062.82	3,000.00
Postage		148.00	768.18	17,337.59	20,000.00
Printing and Publications		-	-	-	2,000.00
Office Supplies		328.07	18.24	5,151.56	7,500.00
Billing and Collection Expenses		4,660.11	3,872.28	41,363.20	75,000.00
Professional Services		236.75	213.96	2,468.82	5,000.00
Training, Travel and Education		-	-	1,098.78	7,000.00
Computer Hardware, Software, and Support		4,727.45	731.76	15,886.42	25,000.00
Community Affairs		-	-	60.47	2,000.00
Medical and Life Insurance		21,493.95	21,493.95	210,878.92	275,000.00
		31,808.60	27,316.94	296,308.58	421,500.00
OPERATIONS AND MAINTENANCE					
Operating Supplies		3,095.94	4,204.67	33,190.50	60,000.00
Maintenance and Repair (Plant)		7,553.36	14,225.95	65,447.04	150,000.00
Maintenance and Repair (Collection Systems)		-	1,187.36	76,254.61	300,000.00
Utilities and Energy		17,078.80	19,035.76	173,975.42	400,000.00
Grounds Upkeep		-	-	14,445.92	30,000.00

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Gasoline/Oil	553.91	492.36	12,105.32	20,000.00
Computer and Support Services	-	-	-	2,000.00
Emergency Communications	843.16	1,232.30	9,491.95	40,000.00
Sludge Management	4,996.45	5,864.50	216,712.47	225,000.00
Professional Services	2,261.90	4,288.89	33,416.70	35,000.00
Residential Reimbursement	-	-	3,549.45	10,000.00
Compliance Requirements/Permits	-	-	20,000.00	30,000.00
GIS	-	-	-	10,000.00
	<u>36,383.52</u>	<u>50,531.79</u>	<u>658,589.38</u>	<u>1,312,000.00</u>
CAPITAL IMPROVEMENTS				
New Construction	-	192,444.30	448,675.77	1,500,000.00
Plant Equipment	50,480.00	-	246,138.19	500,000.00
Collection System	-	-	99,586.00	500,000.00
Vehicles	-	-	152,659.24	175,000.00
Legal Expense	-	-	-	5,000.00
Engineering Expense	1,476.00	11,560.00	73,761.00	200,000.00
Bond, Finance Consulting Expense	-	-	-	1,000.00
	<u>51,956.00</u>	<u>204,004.30</u>	<u>1,020,820.20</u>	<u>2,881,000.00</u>
BOND TRANSFERS				
2008 Debt Certificates, Principal	-	-	690,000.00	690,000.00
2008 Debt Certificates, Interest	-	-	4,555.47	5,000.00
Administration Fees - 2008 Debt Certs	-	-	500.00	2,000.00
	<u>-</u>	<u>-</u>	<u>695,055.47</u>	<u>697,000.00</u>
Series 2014 Bond, Principal	-	-	-	120,000.00
Series 2014 Bond, Interest	-	-	49,893.75	100,000.00
Administration Fees - 2014 Series Bond	-	-	850.00	2,000.00
	<u>-</u>	<u>-</u>	<u>50,743.75</u>	<u>222,000.00</u>
CONTINGENT AND MISCELLANEOUS EXPENSES				
Not Otherwise Appropriated	-	-	-	3,000.00
	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,000.00</u>
TOTAL EXPENDITURES	<u>170,259.09</u>	<u>330,318.93</u>	<u>3,254,555.46</u>	<u>6,236,500.00</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>689,242.71</u>	<u>(199,201.77)</u>	<u>59,247.26</u>	<u>(2,111,000.00)</u>
	BANK BALS AT END OF THE PRIOR MONTH	BANK BALS AT END OF THE CURRENT MONTH	BANK BALS AT THE END OF MAY	
Ending Cash and Investments				
First National Bank - O & M Account	O&M	801,195.78	675,825.72	697,702.92
First National Bank - Certificate Fund	Bond & Int	CLOSED	CLOSED	708,083.29
First National Bank - Depreciation Account	Construction	2,852,591.24	2,865,385.33	2,749,254.33
First National Bank - Surplus Funds	Construction	132,644.05	40,429.94	5,175.26
First National Bank - Bond & Interest Fund	Bond & Int	1,012,891.13	1,078,452.52	902,982.83
First National Bank - Sinking Fund	Bond & Int	1,386,725.03	1,403,796.57	1,259,762.88
Algonquin Bank & Trust - Cash Mgr.	O&M	1,921,051.19	1,847,946.88	1,230,076.74
Algonquin Bank & Trust - Operating	O&M	1,043.00	317.00	397.00
Credit Cards	O&M	(748.70)	(2,368.41)	(2,222.08)
TOTAL ENDING CASH AND INVESTMENTS		<u>8,107,392.72</u>	<u>7,909,785.55</u>	<u>7,551,213.17</u>
SEWERAGE FUNDS				

LAKE IN THE HILLS SANITARY DISTRICT
MONTHLY TREASURER REPORT - GOVERNMENTAL FUNDS
 Month of February, 2023

	BANK BAL AT BEGINNING OF PRIOR MONTH	BANK BAL AT BEGINNING OF THE CURRENT MONTH	BANK BAL AT THE BEGINNING OF THE FY	
Beginning Cash and Investments				
First National Bank	\$ 1,440,913.53	\$ 1,393,602.52	\$ 1,217,089.48	
Credit Cards	-	-	-	
TOTAL BEGINNING CASH AND INVESTMENTS	1,440,913.53	1,393,602.52	1,217,089.48	
	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Revenues and Receipts				
Real Estate Taxes				
General Fund	-	-	354,543.59	355,000.00
Audit Fund	-	-	11,988.10	12,000.00
Chlorination Fund	-	-	17.20	10.00
Liability Insurance Fund	-	-	74,904.75	75,000.00
Social Security Fund	-	-	64,923.27	65,000.00
Revenue Recapture Fund	-	-	636.66	-
Retirement Fund	-	-	154,800.24	155,000.00
Replacement Taxes	910.32	-	4,925.12	-
Rebates, Refunds or Grants Received	-	-	2,413.00	
Interest Income	2,441.91	2,298.27	12,558.27	1,000.00
TOTAL REVENUES AND RECEIPTS	3,352.23	2,298.27	681,710.20	663,010.00
Expenditures				
GENERAL FUND				
PERSONNEL SERVICES				
Salaries of Trustees, Manager, Treasurer & Clerk	15,922.80	15,585.80	162,988.74	210,000.00
CONTRACTUAL SERVICES				
Professional Engineering	1,248.00	5,724.00	27,274.00	65,000.00
Legal Services	767.50	-	5,001.55	25,000.00
Other Professional Services	-	-	580.00	5,000.00
	2,015.50	5,724.00	32,855.55	95,000.00
ADMINISTRATIVE EXPENSES				
Printing, Publications	70.44	-	2,453.84	4,500.00
Office Supplies, Equipment	-	-	45.00	2,500.00
Postage	-	-	-	1,000.00
Treasurer's Bond	-	-	3,000.00	4,000.00
Community Affairs	-	-	292.50	1,000.00
Memberships and Dues	300.00	166.95	536.95	4,000.00
	370.44	166.95	6,328.29	17,000.00
OPERATING EXPENSES				
Building and Grounds Upkeep	-	-	4,353.99	15,000.00
Utilities	10,852.01	8,575.68	31,675.33	40,000.00
J.U.L.I.E.	-	-	-	3,000.00
Training and Education	-	-	200.00	3,000.00
Travel Expenses	-	-	-	2,000.00
Computer Hardware, Software & Support	-	275.00	1,837.54	7,000.00
	10,852.01	8,850.68	38,066.86	70,000.00

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
CONTINGENT AND MISCELLANEOUS EXPENSES				
Not Otherwise Appropriated	-	-	243.00	1,000.00
	-	-	243.00	1,000.00
TOTAL GENERAL FUND	29,160.75	30,327.43	240,482.44	393,000.00
CHLORINATION FUND	6,770.80	7,789.60	39,129.58	35,000.00
	6,770.80	7,789.60	39,129.58	35,000.00
AUDIT FUND	-	-	12,750.00	15,000.00
	-	-	12,750.00	15,000.00
PUBLIC LIABILITY INSURANCE FUND				
Workers' Compensation	-	-	12,921.00	30,000.00
Administrative Fee	-	-	388.00	1,000.00
Property	-	-	34,794.00	45,000.00
Vehicles	-	-	9,321.00	15,000.00
General Liability	-	-	50,168.00	74,000.00
	-	-	107,592.00	165,000.00
SOCIAL SECURITY FUND	5,051.62	4,899.91	53,246.03	70,000.00
IMRF FUND	9,680.07	9,382.76	102,098.54	155,000.00
OTHER EXPENDITURES (RECEIPTS)	-	-	-	-
TOTAL EXPENDITURES	50,663.24	52,399.70	555,298.59	833,000.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(47,311.01)	(50,101.43)	126,411.61	(169,990.00)

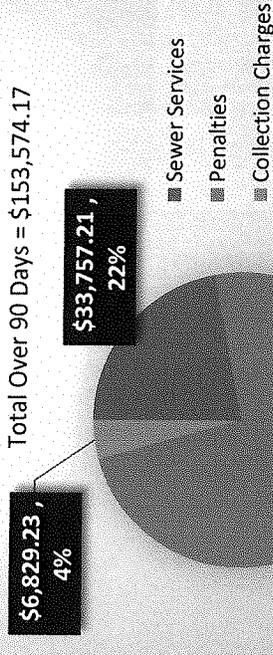
	BANK BAL AT END OF THE PRIOR MONTH	BANK BAL AT END OF THE CURRENT MONTH	BANK BALANCE AT THE END OF MAY
Ending Cash and Investments			
First National Bank	\$ 1,393,602.52	\$ 1,343,501.09	\$ 1,232,842.78
Credit Cards	-	-	-
TOTAL ENDING CASH AND INVESTMENTS	1,393,602.52	1,343,501.09	1,232,842.78

Accounts Receivable Analysis February 2023

Receivables By Type

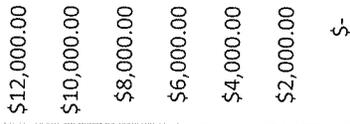
2/28/2023

Total Over 90 Days = \$153,574.17

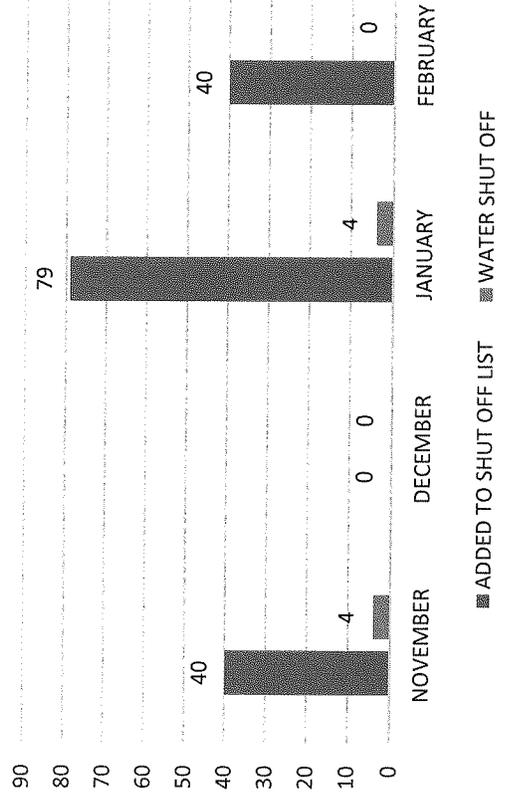


FUNDS COLLECTED

■ From Pymt Plans ■ From H2O Shut Off



List vs Shut Off



Monthly Shut Off Summary

Lake in the Hills

- None

Huntley

- None.

Crystal Lake

- None.

**LITH SANITARY DISTRICT
Bills Paid Prior To Meeting
March 16, 2023 Meeting Date**

Name	Memo	Amount
Governmental Funds		
NONE		
TOTAL GOVERNMENTAL BILLS PAID PRIOR TO MEETING		\$ -
O & M Funds		
TAS United	Emergency Communications	\$ 100.00
TGF Enterprises	Bldg & Grounds - Brush Clearing	\$ 6,920.00
United States Postal Service	Postage - Postcard Stamps	\$ 48.00
Verizon Wireless	Emergency Communications	\$ 344.62
TOTAL O & M BILLS PAID PRIOR TO MEETING		\$ 7,412.62

**LITH SANITARY DISTRICT
Recurring Bills
March 16, 2023 Meeting Date**

Name	Memo	Amount
Governmental Funds		
United States Treasury	District Pd Payroll Taxes (SS & Med)	\$ 4,899.91
Illinois Municipal Retirement Fund	Employer Portion of IMRF-February 2023	\$ 9,382.76
TOTAL GOVERNMENTAL RECURRING BILLS		\$ 14,282.67
O & M Funds		
Blue Cross Blue Shield	Medical Insurance Premiums (for February 2023)	\$ 20,097.08
First National Bank PayMaker/Bill.com	Pro Svs - PayMaker/ Bill.com (for January 2023 payments)	\$ 65.83
Humana	Specialty Insurance Premiums (for February 2023)	\$ 1,396.87
United States Postal Service	Postage - Mailing of Past Due Notices	\$ 755.40
TOTAL O & M RECURRING BILLS		\$ 22,315.18

Approved _____

President Reed

**LITH SANITARY DISTRICT - Governmental Fund
Bills Presented to Board for Approval
March 16, 2023 Meeting**

Name	Memo		
GOVERNMENTAL FUND BILLS			
Applied Technologies	Contractual Svs Pro Engineering	\$	3,754.00
Hawkins Inc	Chlorination Fund - Alum Sulfate	\$	1,720.60
Hawkins Inc	Chlorination Fund - Alum Sulfate	\$	1,749.10
Hawkins Inc	Chlorination Fund - Alum Sulfate	\$	2,411.20
Illinois Public Risk Fund	Public Liab Ins - Workers Compensation	\$	4,604.00
Storino Ramello & Durkin	Legal Svs - December 2022	\$	498.75
Storino Ramello & Durkin	Legal Svs - January 2023	\$	596.21
Vanguard Energy	Utilities - Nat Gas February 2023	\$	5,492.21
TOTAL GOVERNMENTAL FUND BILLS		\$	20,826.07

**LITH SANITARY DISTRICT - O&M/Sewerage Fund
Bills Presented to Board for Approval
March 16, 2023 Meeting**

Name	Memo		Amount
O & M BILLS			
Applied Technologies	Engineering - Sludge Storage Bldg	\$	10,246.00
ATI Environmental	Pro Svs - Lab	\$	135.00
Botts Welding & Truck Service, Inc.	Maint/Repair - Plant, Steel for Main Lift Pump #1	\$	76.00
Calco	Operating Supplies - Lab	\$	304.00
Cintas Corporation #355	Operating Supplies - Personnel, February 2023	\$	653.75
Constellation New Energy Inc	Utilities - Concord	\$	655.92
Constellation New Energy Inc	Utilities - Meadowbrook	\$	230.80
Constellation New Energy Inc	Utilities - Decatur	\$	1,172.92
Constellation New Energy Inc	Utilities - Beach	\$	56.48
Constellation New Energy Inc	Utilities - Plant	\$	15,425.44
Constellation New Energy Inc	Utilities - Pyott	\$	254.17
Constellation New Energy Inc	Utilities - Dam	\$	283.96
Dreisilker Electric Motors Inc	Maint/Repair Plant - Cogged V Belt for Oxidation Ditch	\$	83.88
First National Bank of Omaha - Visa	Op Supplies, M/R Plant, Vehicles, Pro Svs Intuit Fees, Computer & Telephone	\$	2,368.41
Flood Brothers Disposal & Recycling Svs	Bldgs & Grounds - March 2023 Trash Svs	\$	361.92
Fox River Study Group	Permits & Fees - 2023 Participation	\$	8,000.00
Hawkins, Inc	Sludge Management - Aqua Hawk 1124	\$	6,185.10
Interstate All Battery Center	Maint/Repair - Collection System, Dam UPS	\$	62.10
Lou's Gloves Inc	Operating Supplies - Gloves	\$	498.00
McHenry County Recorder	Collection Expenses	\$	2.00
McMaster - Carr Supply Company, Inc.	Maint/Repair - Plant	\$	23.60
Metropolitan Industries, Inc.	Emergency Communications, Metro Cloud	\$	445.00
Mid-South Imaging LLC	Collection Expenses	\$	85.00
Motion Industries	Maint/Repair - Plant	\$	1,806.95
Motion Industries	Maint/Repair - Plant	\$	371.94
PetroChoice LLC	Gas/Fuel	\$	570.65
Synagro-WWT, Inc.	Sludge Management - February 2023	\$	19,200.00

TAS United	Emergency Communications	\$	110.00
Technology Masters Inc	Computer Expenses - Email Issues	\$	66.50
Technology Masters Inc	Computer Expenses - Maintenance, Sync Dashboard Update & McAfee Removal	\$	530.50
TEKLAB, INC	Pro Svs - Lab	\$	148.00
TEKLAB, INC	Pro Svs - Lab, Semi-Annual Effluent Testing	\$	525.20
TEKLAB, INC	Pro Svs - Lab	\$	295.20
TEKLAB, INC	Pro Svs - Lab	\$	148.00
TEKLAB, INC	Pro Svs - Lab	\$	148.00
United Laboratories	Operating Supplies	\$	352.56
USA BlueBook	Maint/Repair - Collection System	\$	1,388.27
USA BlueBook	Maint/Repair - Collection System	\$	149.34
Warehouse Direct	Pro Svs - Copies	\$	22.31
Water One, Inc.	Operating Supplies - Personnel, Drinking Water Equip Rental 3/1-5/31/23	\$	22.50
Water One, Inc.	Operating Supplies - Personnel, Drinking Water	\$	72.75
Ziegler's Ace Hardware	Operating Supplies - February 2023	\$	276.66

TOTAL O&M FUND BILLS

\$ 73,814.78

BOND & INTEREST FUND

Bond Trust Services Corporation	Paying Agent Fees - 2014 Bonds	\$	400.00
Bond Trust Services Corporation	Principal & Interest - 2014 Bonds	\$	169,893.75

TOTAL BOND & INTEREST FUND BILLS

\$ 170,293.75

GRAND TOTAL OF ALL BILLS PRESENTED FOR APPROVAL IS \$308,945.07 OF WHICH \$35,108.74 IS FROM THE GOVERNMENTAL FUNDS, \$103,542.58 IS FROM THE OPERATIONS AND MAINTENANCE FUNDS, \$0.00 IS FROM THE CONSTRUCTION FUNDS, AND \$170,293.75 IS FROM THE BOND AND INTEREST FUNDS.

Approved _____

President Reed

MANAGER'S REPORT

Month of February, 2023

<u>Customers</u>	CURRENT	12/MO TOTAL	Data for Feb 2022
Total accounts:	11,758		
New Customers:	0	11	0
Connections:	0	16	0
Permits Issued:	0	14	0
Permits Issued Past 13 Months:	14		
Total Permits Issued to Date:			
<i>Residential:</i>	10,120		
<i>Commercial:</i>	122		
<i>Industrial:</i>	1		

ILLINOIS E.P.A. SANITARY SEWER EXTENSION PERMITS ISSUED PAST 12 MONTHS

NAME	PE	DWELLINGS	Issued
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COLLECTION SYSTEM EMERGENCY RESPONSES AND SANITARY SEWER OVERFLOWS

DATE	LOCATION	PROBLEM	DISTRICT PROBLEM
2/2/2023	23 Hilly Lane	basement back-up	no
2/24/2023	13 Deerpath	drains not draining	no
2/27/2023	16 Indian Trail	basement sump pit	no

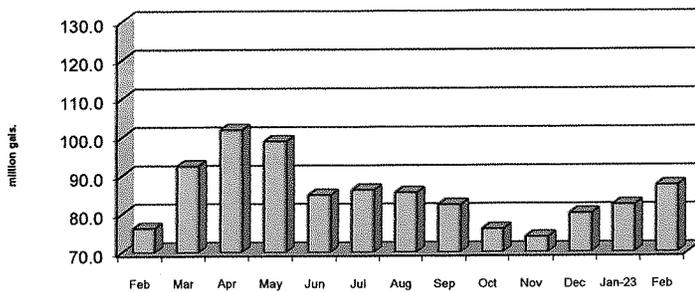
COLLECTION SYSTEM ACTIVITIES

One 370' line was cleaned.

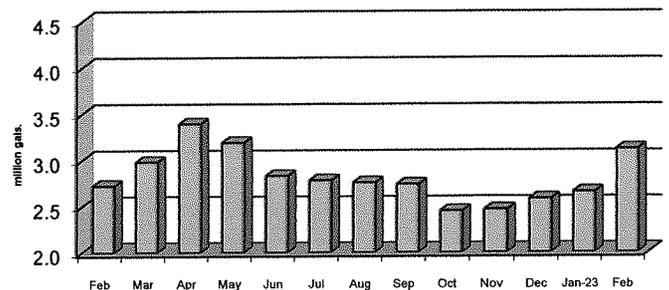
FLOWS

Total Effluent Flow for Month:	87.368	million gallons
Average Daily Flow:	3.120	mgd
Maximum Daily Flow:	5.189	mgd
Precipitation Total:	2.79	inches
Precipitation This Month Last Year:	2.60	inches
Septage Accepted:	344,069	gallons

Total Monthly Flows



Monthly Average Daily Flows



MANAGER'S MONTHLY REPORT

February 2023

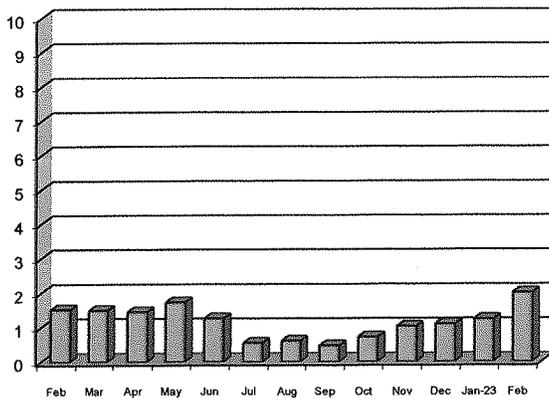
Page 2 of 2

TREATMENT PLANT OPERATIONS

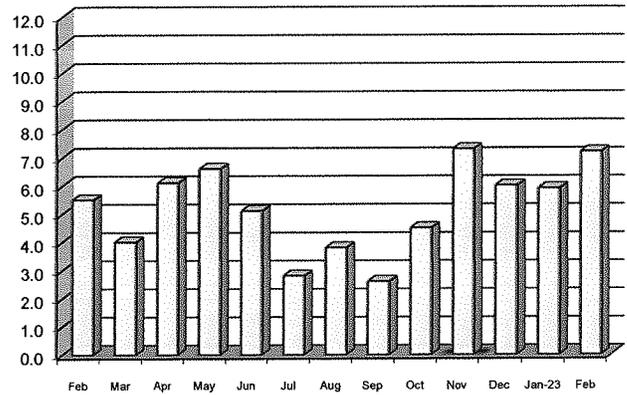
	<u>Average in</u>	<u>Average out</u>	<u>Average % reduction</u>
BOD/CBOD	156 mg/L	2.0 mg/L	98.7%
Total Suspended Solids:	362 mg/L	7.2 mg/L	98.0%
Ammonia Nitrogen:	19.4 mg/L	0.3 mg/L	98.2%
Phosphorus:		0.22 mg/L	
Fecal Coliform:		326 MPN	

This data represents the monthly averages taken from District records and submitted to the Illinois E.P.A.

Effluent Monthly Average - CBOD



Effluent Monthly Average - Total Suspended Solids



PLANT OPERATIONS SUMMARY

Wasted:	1.769 million gallons
Decanted:	0.031 million gallons
Thickened:	1.632 million gallons
To Digester:	0.823 million gallons
Pressed:	0.496 million gallons

PERSONNEL ACTIVITIES

Tamara, Mike, John, and Bob visited Mill Creek Water Reclamation Facility on 3/1/23 to see septic receiving set up.
 Tamara, James, and Bob attended a virtual Randall Road Project meeting on 3/14/23.

Respectfully submitted,

Tamara C. Mueller
 District Manager



Date: March 10, 2023 **Project #:** 6515
To: Tamara Mueller, District Manager and Board of Trustees
Organization: Lake in the Hills Sanitary District
From: Robert C. Doeringsfeld, P.E., District Engineer
Regarding: March 2023 District Engineer's Report
Cc: Karen Thompson – District Clerk/Treasurer

1. Front Entrance Drive Reconstruction

- a. Pay App No. 3-FINAL, \$4,731.50, was submitted for approval at this Month's Board Meeting.
- b. Payment should be held until Final Lien Waivers are received from the Contractor.

2. Task Order No. 23-01 – Sludge Storage Building Modifications – Construction Related Services

- a. The Contractor has mobilized to the site, completed demolition of the existing sludge drying beds, completed the storm sewer on the west side of the building, completed 80% of the excavation for the footing foundation walls, and 25% of the Concrete Foundations.
- b. Pay Application No. 2 was submitted for District Approval at this Board Meeting, \$149,140.80
- c. The District utilized their existing sludge hauling contractor to haul sludge out the weekend of February 25th.
- d. Work going forward prioritizes completing the west side of the storage area to increase the usable storage volume.
- e. Construction completion scheduled for early June 2023.

3. McHenry County Division of Transportation (MCDOT) – Randall Road Project

- a. The District is working with MCDOT regarding the Miller Road/Randall Road Intersection which requires relocation of sanitary sewers.
- b. A Project Status Meeting was held March 14, 2023 (meeting update will be given at the Board Meeting).
- c. Task Order No. 23-03 was presented at this Month's Board meeting. The Task Order is for the design of the sanitary sewer reroute of gravity lines affected by the McHenry County Division of Transportation's Randall Road Improvement Project at the intersection of Randall Road and Miller Road.

4. Public Act 102-1088

- a. Enacted by the State of Illinois.
- b. Decennial Committees on Local Government Efficiency Act.
 - i. To Study local efficiencies and report recommendations regarding efficiencies and increased accountability.
 - ii. Review governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, IGAs
 - iii. Submit Report to McHenry County.
- c. District is required to form a Committee by June 10, 2024. Committee Members include:
 - i. Chaired by the District President.
 - ii. District Board members.
 - iii. 2 residents within the District boundaries, appointed by the Chair of the Board.
 - iv. District Manager.
 - v. Additional members as appointed by the Chair.
- d. Meet a minimum of 3 times and provide a report within 18 months (December 2024).
 - i. The Committee can meet during the District regular meeting if separate notice is given to conform with the Open Meetings Act.
 - ii. Each meeting is public.

5. District Sanitary Sewer Lining Program

- a. The District is initiating an annual sewer lining program, with an approximate budget of \$300,000.
- b. Initial target is the 26,000 feet of VCP pipe that is connected to the Dam Lift Station.
 - i. The pipe in this area is from as far back as 1964 and 1968. Typical VCP pipe lifespan is about 50 years.
 - ii. The Dam Lift Station area exhibits the highest inflow and infiltration within the District during rain events.
- c. Anticipate lining about 1 mile of pipe per year, completing the entire Dam Lift Station area in 5 years.
- d. Task Order 23-04 was presented at this Month's Board meeting. The Task Order is for the design and bidding of approximately 5,000 feet of 8 inch sanitary sewer lining.

AN ACT concerning local government.

**Be it enacted by the People of the State of Illinois,
represented in the General Assembly:**

Section 1. Short title. This Act may be cited as the Decennial Committees on Local Government Efficiency Act.

Section 5. Definition. As used in this Act, "governmental unit" includes all units of local government that may levy any tax, except municipalities and counties.

Section 10. Formation of committee; members; vacancy; administrative support.

(a) Within one year after the effective date of this Act and at least once every 10 years thereafter, each governmental unit must form a committee to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located.

(b) Each committee's membership shall include the elected or appointed members of the governing board of the governmental unit; at least 2 residents of the governmental unit, who are appointed by the chair of the board of the governmental unit, with the advice and consent of the board; and any chief executive officer or other officer of the

governmental unit. The committee shall be chaired by the president or chief elected or appointed official of the governing board of the governmental unit, or his or her designee. The chairperson may appoint additional members to the committee as he or she deems appropriate.

Committee members shall serve without compensation but may be reimbursed by the governmental unit for their expenses incurred in performing their duties.

(c) A committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and it may seek assistance from community colleges and universities as necessary to prepare the report required under Section 25.

~~(d) If a vacancy occurs in the committee membership, the vacancy shall be filled in the same manner as the appointments under subsection (b).~~

(e) Each governmental unit shall provide administrative and other support to its committee.

Section 15. Duties of a committee. The duties of a committee include, but are not limited to, the study of the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State. The committee shall

also collect data, research, and analysis as necessary to prepare the report described in Section 25.

Section 20. Meetings. Each committee shall meet at least 3 times. The committee may meet during a regularly scheduled meeting of the governmental unit as long as: (1) separate notice is given in conformance with the Open Meetings Act; (2) the committee meeting is listed as part of the board of the governmental unit's agenda; and (3) at least a majority of the members of the committee are present at the committee's meeting. Each meeting of the committee shall be public, and the committee shall provide an opportunity for any person to be heard at the public hearings for at least 3 minutes. The committee may require speakers to register. The committee shall meet in accordance with the Open Meetings Act, and the committee shall be a public body to which the Freedom of Information Act applies.

At the conclusion of each meeting, the committee shall conduct a survey of residents who attended asking for input on the matters discussed at the meeting.

Section 25. Report. Each committee shall summarize its work and findings within a written report, which shall include recommendations in respect to increased accountability and efficiency, and shall provide the report to the county board in which the governmental unit is located no later than 18

months after the formation of the committee. The report shall be made available to the public.

Section 30. Dissolution of the committee. After a committee has made the report required under Section 25 available to the public, the committee is dissolved until it is reestablished with newly appointed members under Section 10.

Section 85. The School Code is amended by changing Section 17-1.1 as follows:

(105 ILCS 5/17-1.1)

Sec. 17-1.1. Shared service reporting and fiscal efficiency.

(a) Annually, each school district shall complete a report developed by the State Board of Education, to accompany the annual financial report and to be published on the State Board of Education's Internet website, that summarizes district attempts to improve fiscal efficiency through shared services or outsourcing in the prior fiscal year. The report must be primarily in checklist form and approximately one page in length. It shall include, but shall not be limited to, the incidence of the following shared service options: insurance; employee benefits; transportation; personnel recruitment; shared personnel; technology services; energy purchasing;

supply and equipment purchasing; food services; legal services; investment pools; special education cooperatives, vocational cooperatives, and other shared educational programs; curriculum planning; professional development; custodial services; maintenance services; grounds maintenance services; food services; grant writing; and science, technology, engineering, and mathematics (STEM) program offerings. The report shall also include a list of potential shared services or outsourcing the district may consider or investigate for the next fiscal year and any anticipated barriers to implementation. This report must be approved by the school board at an open meeting that allows for public comment, and it shall be published on the Internet website of the school district, if any.

(b) Based on data supplied by school districts through the annual financial report, regional superintendents of schools shall publish annually a regional report summarizing district attempts to improve fiscal efficiency through shared services or outsourcing within the educational service region. This report shall include a list of all joint purchasing initiatives, joint agreements between districts, attempts to reduce or eliminate duplication of services and duplicative expenditures, and identification of any overlapping regional service delivery systems.

(c) For school districts required to develop and submit to the State Board of Education a deficit reduction plan under

Section 17-1 of this Code, the regional superintendent of schools and the school district shall jointly prepare a shared services and outsourcing plan that considers actions that may improve the district's fiscal efficiency and how future savings associated with shared services or outsourcing are to be utilized.

(Source: P.A. 97-357, eff. 1-1-12.)

Section 90. The State Mandates Act is amended by adding Section 8.46 as follows:

(30 ILCS 805/8.46 new)

Sec. 8.46. Exempt mandate. Notwithstanding Sections 6 and 8 of this Act, no reimbursement by the State is required for the implementation of any mandate created by the Decennial Committees on Local Government Efficiency Act.

Section 99. Effective date. This Act takes effect upon becoming law.

DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY



SB 3789 (Sen. Morrison, D-Lake Forest/Rep. Carroll, D-Northbrook), now Public Act 102-1088 ([available via this link](#)), creates the Decennial Committees on Local Government Efficiency Act.

The Act requires certain (not all) units of local government to establish a committee within one year after the effective date, and at least once every 10 years thereafter, to study local efficiencies and report recommendations to the county board in which the governmental unit is located. The Act applies to units of local government that may levy any tax, except municipalities and counties.

The Act specifically does not apply to municipalities and counties.

However, the Act applies to units of local government whose governing board may include a municipal appointee, as detailed in Table 1, and units of local government whose operations may be of interest to, or may directly impact, municipalities, as detailed in Table 2.

COMMITTEE COMPOSITION

Each committee shall consist of the following members:

- The president or chief elected (or appointed) official, or their designee, of the governing board of the governmental unit, who shall serve as chair of the committee;
- All elected or appointed members of the governing board of the governmental unit;
- At least two residents of the governmental unit appointed by the chair of the board of the governmental unit, with the advice and consent of the board;
- All chief executive officers or other officers of the governmental unit; and,
- Additional members appointed by the chairperson as he or she deems appropriate.

COMMITTEE DUTIES

The duties of each committee include, but are not limited to, the following:

- Study the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the state;
- Collect data, research and analysis as necessary to prepare a report that summarizes the committee's work, findings and recommendations with respect to increased accountability and efficiency; and,
- Provide a report to the county board in which the governmental unit is located no later than 18 months after the formation of the committee.



Each committee is dissolved upon the submission of its report to the county board until it is reestablished with newly appointed members at least once every ten years.

COMMITTEE MEETINGS

The committee is required to meet at least three times and may meet during a regularly-scheduled meeting of the governmental unit, so long as certain conditions are met.

Specifically, the governmental unit must give a separate notice pursuant to the Open Meetings Act (OMA), the committee meeting must be listed as part of the agenda for the regularly-scheduled meeting and a majority of the members of the committee must be present.

The committee is considered a public body under the Freedom of Information Act (FOIA).

At the conclusion of each meeting, the committee shall conduct a survey of residents who attended and ask for input on the matters discussed at the meeting.

Municipal officials are encouraged to monitor these committees for actions and reports that may be of direct interest to the municipality.

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TABLE 1: Units of Local Government Whose Governing Board May Include a Municipal Appointee

Type of Government	Statutory Reference
Airport Authorities	70 ILCS 5/
Cemetery Maintenance Districts	70 ILCS 105/
Civic Centers	70 ILCS 200/
Local Libraries	75 ILCS 5/
Local Mass Transit Districts	70 ILCS 3610/
Mosquito Abatement Districts	70 ILCS 1005/
Municipal Joint Action Water Agencies	5 ILCS 220/3.1
Park Districts	70 ILCS 1205/
Port Districts	70 ILCS 1845/16
Public Health Districts in Towns	70 ILCS 905/
Public Water Districts	70 ILCS 3705/
Rescue Squad Districts	70 ILCS 2005/
River Conservancy Districts	70 ILCS 2105/
Special Recreation Districts	65 ILCS 5/11-95/
Water Authorities	70 ILCS 3715/
Water Commissions	70 ILCS 3720/

TABLE 2: Units of Local Government Whose Operations May Impact Municipalities

Type of Government	Statutory Reference
Drainage Districts	70 ILCS 605/
Fire Protection Districts	70 ILCS 705/
Forest Preserve Districts	70 ILCS 805/
Hospital Districts	70 ILCS 910/
Museum Districts	70 ILCS 1105/
Public Library Districts	75 ILCS 16/
Road Districts and Road and Bridge Districts	605 ILCS 5/6-101 <i>et seq.</i>
Sanitary Districts	70 ILCS 2405/
Soil and Water Conservation Districts	70 ILCS 405/
Surface Water Protection Districts	70 ILCS 3405/
Water Districts	70 ILCS 3710/
Water Reclamation Districts	70 ILCS 2605/