



LAKE IN THE HILLS SANITARY DISTRICT

515 PLUM STREET • LAKE IN THE HILLS IL 60156 • P: 847-658-5122 • F: 847-658-4523

**AGENDA
REGULAR MEETING
OF THE BOARD OF TRUSTEES
April 16, 2026
7:00 p.m.**

REGULAR MEETING OF THE BOARD OF TRUSTEES

Roll Call

Pledge of Allegiance

Approval of Minutes

Public Comments

Consent Agenda

- A. Appointment of Tamara Mueller as District Manager, Karen Thompson as District Clerk, Kadie Gillie as Assistant Clerk, Applied Technologies as District Engineers and Robert Doeringsfeld as District Engineer, Storino, Ramello & Durkin as District Attorneys and Melissa Wolf as District Attorney, and GWA as District Auditor.**
- B. Approval of Ordinance No. 433 amending Ordinance No. 430 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2025, through April 30, 2026, of the Lake in the Hills Sanitary District.**

Specific Agenda

- A. Approval of salary adjustments as recommended by District Manager.**

Treasurer's Report

Approval of Bills

Grand total of all bills presented for approval is \$329,303.83 of which \$26,045.52 is from the Governmental Funds, \$129,895.81 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$173,362.50 is from the Bond and Interest Funds.

Manager's Report

Draft 26-27 Budget and Capital Improvements List

Statement of Economic Interest Filing Deadline is May 1st

Engineer's Report

Attorney's Report

Unfinished Business

New Business

Adjournment

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 19, 2026**

Roll Call:

The regular meeting was called to order by President Jessica Reed at 7:03pm at the Sanitary District offices located at 515 Plum Street. Roll call was answered by President Jessica Reed, Trustee Matt Irsay and Trustee Robert Reining. Also in attendance at the Sanitary District offices were District Manager Tamara Mueller, Assistant District Manager Mike Nelson, District Engineer Bob Doeringsfeld of Applied Technologies and District Attorney Melissa Wolf of Storino, Ramello & Durkin. District Treasurer/Clerk Karen Thompson attended via Zoom.

Pledge of Allegiance

Approval of Minutes:

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the minutes of the Regular Board Meeting of February 19, 2026 as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Public Comments:

None.

Consent Agenda:

- A. Approval of Task Order No. 26-03 to Applied Technologies in the amount of \$16,768.00 for the 2026 Dam Lift Station Area Sanitary Sewer Lining.

Motion was made by Trustee Reining, seconded by Trustee Irsay, to approve the Consent Agenda (Item A). On a roll call vote, President Reed and Trustees Irsay and Reining voted aye to approve Task Order 26-03.

Specific Agenda:

None.

Treasurer's Report:

District Treasurer presented final written copies of the February 2026 Treasurer's reports. She also let the Board know that we received a one-time administration fee credit in the amount of \$4,400 from our new health insurance provider, Aetna. This can be seen on the O&M report under Admin Expenses/Medical and Life Insurance.

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the February 2026 Treasurer's reports as presented. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Approval of Bills:

District Treasurer presented a list of bills for approval.

Motion was made by Trustee Irsay, and seconded by Trustee Reining, to approve the List of Bills as presented. The total approved for payment is \$153,350.34 of which \$40,676.85 is from the Governmental Funds, \$112,673.49 is from the Operations and Maintenance Funds, \$0.00 is from the Construction Funds, and \$0.00 is from the Bond and Interest Funds.

The motion passed after a roll call vote; President Reed and Trustees Irsay and Reining voted aye to approve the list of bills as presented.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 19, 2026**

Manager's Report:

District Manager presented a written copy of the February 2026 Manager's Report and provided additional verbal details.

She highlighted the following items:

- There were no emergency calls in February.
- Several District staff members attended the Fox Valley Operators Association meeting on February 12, 2026.
- On February 25, 2026 some District staff attended an excavation seminar related to the new JULIE rules.
- The District Manager attended the Fox River Summit. Volunteers are being sought for this year's "It's Our Fox River Day" on September 19th.
- Membership in Grainger's Red Pass Plus program saved the District \$2,042 last year. She thanked Mike for recommending this membership.
- In an effort to reduce costs, the District's maintenance staff has been completing more work in-house. For example, blower bearings were replaced at a cost of \$1,010.58, compared to a vendor quote of \$9,602.93.

Motion was made by Trustee Irsay, seconded by Trustee Reining, to approve the Manager's report. On a roll call vote, President Reed and Trustees Irsay and Reining voted aye.

Engineer's Report:

District Engineer Bob Doeringsfeld provided a written report and a verbal summary of current projects.

These projects are as follows:

- McHenry County Division of Transportation (MCDOT) Randall Road Project – The new sanitary sewer passed air testing and mandrel testing. A relocation plan was presented for the portion of the sewer service in conflict with work on Miller Rd. This plan is to keep the service in the same location and route it beneath the proposed wall. IDOT will provide a time-and-materials cost estimate.
- Development Reviews – The Osho Retail Development failed in the planning commission. A second review submission for El Carwash will be completed this week. This carwash is expected to generate a significant user rate.
- Task Order 26-01 District Code Review – The District Code is being reviewed to update technical requirements, streamline procedures, and modernize construction and development standards. A meeting was held with District staff to present initial revision comments.
- Task Order 26-02 Influent Screen Replacement – This project involves replacing the influent screens at the Main Lift Station. Work is underway on Plans and Specifications. Submittal to the District for review is anticipated in early April 2026, with bidding expected in May 2026.

Attorney's Report:

None.

Unfinished Business:

None.

**Lake in the Hills Sanitary District
Board of Trustees Regular Meeting Minutes
March 19, 2026**

New Business:

None.

Adjournment:

There being no further business to bring before the Board, Trustee Irsay made a motion to adjourn the meeting. Trustee Reining seconded. The motion passed after a verbal vote. All Board Members who were present voted aye.

The meeting was adjourned at 7:22pm.

Respectfully submitted,

KT

Karen Thompson,
District Clerk

APPROVED this _____ day of _____, 2026.

President Reed

ORDINANCE NO. 433

An Ordinance Amending Ordinance No. 430 Regarding the Combined Budget and Appropriations for Fiscal Year May 1, 2025, through April 30, 2026, of the Lake in the Hills Sanitary District.

WHEREAS, on May 15, 2025, the President and Board of Trustees of the Lake in the Hills Sanitary District passed Ordinance No. 430, *An Ordinance for the Combined Budget and Appropriations for Fiscal Year May 1, 2025, through April 30, 2026, of the Lake in the Hills Sanitary District*; and

WHEREAS, since the passage of Ordinance No. 430 it has been determined that amendments are needed to the General Corporate Account and to the Sewerage Operations and Maintenance Account; and

WHEREAS, 50 ILCS 330/3 provides that a governing body “may from time to time make transfers between the various items in any funds ... not exceeding ten percent of the total amount appropriated in such fund by such ordinance ...” and the needed amendment will not exceed ten percent of the total amount appropriated in such fund.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the LAKE IN THE HILLS SANITARY DISTRICT, McHenry County, Illinois, as follows:

SECTION 1: The General Corporate Account in Ordinance No. 430 shall be amended as follows:

Within Operating Expenses, General Fund:
Transfer \$1,000 from Utilities to J.U.L.I.E.

SECTION 2: The Sewerage Operations and Maintenance Account in Ordinance No. 430 shall be amended as follows:

Within Operation and Maintenance Fund, Sewerage Operations and Maintenance Account, Operations and Maintenance:
Transfer \$50,000 from Maintenance and Repair (Collection System) to Maintenance and Repair (Plant).

SECTION 3: If any section, paragraph, subdivision, clause, sentence, or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Amendment to Ordinance No. 430 – Budget and Appropriations Ordinance

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Absent:

Abstain:

APPROVED:

President Jessica Reed

(SEAL)

ATTEST: _____
Clerk Karen Thompson

Passed: _____

Approved: _____

Published: _____

COMPENSATION RECOMMENDATION FY 26 - 27

EMPLOYEE	TITLE	EDU	YEARS OF SERVICE	WWTP CERT LEVEL	HOURLY RATE	SALARY OR ANNUAL EQUIVELANT	PROPOSED HOURLY RATE	PROPOSED SALARY OR EQUIVELANT	PROPOSED % INCREASE	ANNUAL LIFE/HEALTH INSURANCE	PROPOSED TOTAL COMPENSATION
Tamara Mueller	District Manager	M.S.	27.3	1		\$ 145,750.00		\$ 150,250.00	3.1%	\$ 38,881.68	\$ 189,131.68
Mike Nelson	Asst. District Manager		20.5	1, CS		\$ 116,000.00		\$ 120,500.00	3.9%	\$ 38,881.68	\$ 159,381.68
<i>Sub-Total Annual Management</i>						\$ 261,750.00		\$270,750.00			
Kadie Gillie	Office Administrator		4.8			\$ 59,000.00		\$ 61,500.00	4.2%	\$ 38,881.36	\$ 100,381.36
Dierdre Murphy	Admin. Assistant		4.7			\$ 55,250.00		\$ 57,350.00	3.8%	\$ 264.00	\$ 57,614.00
Jamie Yergens	Admin. Assistant	B.S.	0.9			\$ 45,000.00		\$ 47,000.00	4.4%	\$ 22,331.04	\$ 69,331.04
Karen Thompson	Treasurer/Clerk (PT)	B.S.	11.8		\$ 38.64	\$ 50,250.00	\$ 40.00	\$ 52,018.00	3.5%	\$ 38,881.68	\$ 90,899.68
<i>Sub-Total Annual Clerical</i>						\$ 209,500.00		\$217,868.00			
John Caccamo	Maintenance Supervisor		28.8	4, CS		\$ 105,000.00		\$ 109,000.00	3.8%	\$ 38,881.68	\$ 147,881.68
Rene Rodriguez	Maintenance Technician		6.75	CS	\$ 30.07	\$ 62,545.60	\$ 31.06	\$ 64,604.80	3.3%	\$ 22,331.04	\$ 86,935.84
RJ Woolf	Maintenance Technician		2.8	CS	\$ 26.07	\$ 54,225.60	\$ 27.06	\$ 56,284.80	3.8%	\$ 10,770.24	\$ 67,055.04
<i>Sub-Total Annual Maintenance</i>						\$ 221,771.20		\$229,889.60			
Kyle Caccamo	Chief Operator		4.3	1, CS	\$ 37.28	\$ 77,542.40	\$ 38.96	\$ 81,036.80	4.5%	\$ 22,331.04	\$ 103,367.84
Jennifer Olson	Laboratory Tech (PT)		23.3		\$ 27.04	\$ 42,182.40	\$ 28.06	\$ 43,773.60	3.8%	\$ 27,975.12	\$ 71,748.72
James Olvera	Utility Systems Manager	B.S.	19.8	1, CS	\$ 39.14	\$ 81,411.20	\$ 40.62	\$ 84,489.60	3.8%	\$ 38,881.68	\$ 123,371.28
<i>Sub-Total Annual Operations</i>						\$ 201,136.00		\$209,300.00			\$1,267,099.84
<i>Total Annual Salaries</i>						\$ 894,157.20		\$927,807.60			

2026 COLA = 2.8%

LAKE IN THE HILLS SANITARY DISTRICT
MONTHLY TREASURER REPORT - O&M/SEWERAGE FUNDS
 Month of March, 2026

		BANK BALS AT BEGINNING OF PRIOR MONTH	BANK BALS AT BEGINNING OF THE CURRENT MONTH	BANK BALS AT THE BEGINNING OF THE FY
Beginning Cash and Investments				
First National Bank - O & M Account	O&M	1,787,711.95	1,684,793.21	1,803,887.21
First National Bank - Depreciation Account	Construction	3,331,271.06	3,342,742.16	3,212,791.20
First National Bank - Surplus Funds	Construction	125,095.68	23,596.57	86,425.24
First National Bank - Bond & Interest Fund	Bond & Int	1,469,874.63	1,532,057.66	1,265,460.23
First National Bank - Sinking Funds	Bond & Int	1,459,548.42	1,461,227.90	1,439,631.21
Crystal Lake Bank & Trust - Cash Mgr	O&M	1,893,165.24	1,906,729.90	1,978,968.80
Crystal Lake Bank & Trust - Operating	O&M	1,306.00	910.00	1,250.00
Credit Cards		(1,744.50)	(1,929.59)	(2,362.70)
TOTAL BEGINNING CASH AND INVESTMENTS		10,066,228.48	9,950,127.81	9,786,051.19
SEWERAGE FUNDS				

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Revenues and Receipts				
Sewer Bill Income/User Charges	88,475.75	88,300.81	2,882,369.46	3,600,000.00
Septage Income	26,402.32	19,603.44	460,574.15	475,000.00
Wastewater Discharge Income	8,485.06	8,265.21	96,578.54	85,000.00
Customer Refunds	(312.23)	(27.20)	(3,834.78)	-
Connection/Tap-On Fees	-	-	41,600.00	100,000.00
Annexation Fees (inc. GIS)	-	-	-	5,000.00
Downstream & Misc Charges	-	-	-	500.00
Liftstation Recapture	-	-	-	-
Gain/Loss - Sale of Equipment	-	-	-	-
Rebates, Refunds or Grants Received	-	134,651.60	217,567.30	-
Interest Income	14,889.95	16,629.25	205,543.42	200,000.00
TOTAL REVENUES AND RECEIPTS	137,940.85	267,423.11	3,900,398.09	4,465,500.00

Expenditures

PERSONNEL SERVICES

District Personnel Salaries	57,931.52	60,117.91	705,169.44	800,000.00
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ADMINISTRATIVE EXPENSES

Telephone	237.84	-	1,871.16	3,000.00
Postage	765.47	6,037.29	27,698.40	32,000.00
Printing and Publications	-	-	813.86	2,000.00
Office Supplies	510.22	-	5,711.71	8,000.00
Billing and Collection Expenses	11,043.06	2,512.07	70,407.03	85,000.00
Professional Services	241.82	216.73	2,809.54	6,000.00
Training, Travel and Education	-	-	6,591.42	7,000.00
Computer Hardware, Software, and Support	702.81	614.98	19,874.24	30,000.00
Community Affairs	-	-	-	2,000.00
Medical and Life Insurance	23,874.44	28,274.44	298,495.55	375,000.00
	37,375.66	37,655.51	434,272.91	550,000.00

OPERATIONS AND MAINTENANCE

Operating Supplies	6,124.86	3,680.15	41,003.70	60,000.00
Maintenance and Repair (Plant)	7,640.53	18,803.83	151,900.18	150,000.00
Maintenance and Repair (Collection Systems)	-	3,480.08	94,314.10	300,000.00

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Utilities and Energy	33,458.07	32,980.46	457,134.77	600,000.00
Grounds Upkeep	-	-	15,970.00	30,000.00
Gasoline/Oil	966.93	1,496.65	10,703.09	20,000.00
Computer and Support Services				2,000.00
Emergency Communications	975.06	867.36	10,645.33	20,000.00
Sludge Management	4,025.00	4,025.00	250,921.75	375,000.00
Professional Services	4,352.35	2,339.70	32,039.64	45,000.00
Residential Reimbursement	-	-	-	10,000.00
Compliance Requirements/Permits	-	-	25,500.00	30,000.00
GIS	-	-	-	10,000.00
	<u>57,542.80</u>	<u>67,673.23</u>	<u>1,090,132.56</u>	<u>1,652,000.00</u>
CAPITAL IMPROVEMENTS				
New Construction & Upgrades	101,618.00	1,320.00	1,146,924.28	1,500,000.00
Plant Equipment	-	-	23,270.05	500,000.00
Collection System	-	-	138,805.80	1,500,000.00
Vehicles	-	-	14,993.73	75,000.00
Legal Expense	-	-	-	5,000.00
Engineering Expense	2,443.00	19,212.00	59,663.00	200,000.00
Bond, Finance Consulting Expense	-	-	-	1,000.00
	<u>104,061.00</u>	<u>20,532.00</u>	<u>1,383,656.86</u>	<u>3,781,000.00</u>
BOND TRANSFERS				
Series 2014 Bond, Principal	-	-	-	130,000.00
Series 2014 Bond, Interest	-	-	42,962.50	86,000.00
Administration Fees - 2014 Series Bond	-	-	-	2,000.00
	<u>-</u>	<u>-</u>	<u>42,962.50</u>	<u>218,000.00</u>
CONTINGENT AND MISCELLANEOUS EXPENSES				
Not Otherwise Appropriated	-	-	104.63	3,000.00
	<u>-</u>	<u>-</u>	<u>104.63</u>	<u>3,000.00</u>
TOTAL EXPENDITURES	<u>256,910.98</u>	<u>185,978.65</u>	<u>3,656,298.90</u>	<u>7,004,000.00</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(118,970.13)</u>	<u>81,444.46</u>	<u>244,099.19</u>	<u>(2,538,500.00)</u>
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	BANK BALS AT END OF THE PRIOR MONTH	BANK BALS AT END OF THE CURRENT MONTH	BANK BALS AT THE END OF MAY	
Ending Cash and Investments				
First National Bank - O & M Account	O&M	1,684,793.21	1,709,490.91	1,622,444.62
First National Bank - Depreciation Account	Construction	3,342,742.16	3,348,232.34	3,226,469.09
First National Bank - Surplus Funds	Construction	23,596.57	23,626.63	17,340.23
First National Bank - Bond & Interest Fund	Bond & Int	1,532,057.66	1,540,499.34	1,333,121.49
First National Bank - Sinking Fund	Bond & Int	1,461,227.90	1,463,089.46	1,442,015.47
Crystal Lake Bank & Trust - Cash Mgr.	O&M	1,906,729.90	1,919,747.88	1,969,022.69
Crystal Lake Bank & Trust - Operating	O&M	910.00	925.00	1,099.00
Credit Cards	O&M	(1,929.59)	(3,311.82)	(2,296.44)
TOTAL ENDING CASH AND INVESTMENTS		<u>9,950,127.81</u>	<u>10,002,299.74</u>	<u>9,609,216.15</u>
SEWERAGE FUNDS				

LAKE IN THE HILLS SANITARY DISTRICT
MONTHLY TREASURER REPORT - GOVERNMENTAL FUNDS
 Month of March, 2026

	BANK BAL AT BEGINNING OF PRIOR MONTH	BANK BAL AT BEGINNING OF THE CURRENT MONTH	BANK BAL AT THE BEGINNING OF THE FY
Beginning Cash and Investments			
First National Bank	\$ 1,230,596.49	\$ 1,189,541.60	\$ 1,237,146.08
Credit Cards	(155.95)	(383.98)	-
TOTAL BEGINNING CASH AND INVESTMENTS	1,230,440.54	1,189,157.62	1,237,146.08

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
Revenues and Receipts				
Real Estate Taxes				
General Fund	-	-	169,706.92	170,000.00
Audit Fund	-	-	14,980.26	15,000.00
Chlorination Fund	-	-	9,990.61	10,000.00
Liability Insurance Fund	-	-	74,879.27	75,000.00
Social Security Fund	-	-	64,888.66	65,000.00
Revenue Recapture Fund	-	-	1,201.45	-
Retirement Fund	-	-	154,737.43	155,000.00
Replacement Taxes		130.28	2,375.75	-
Rebates, Refunds or Grants Received	-	-	-	
Interest Income	1,399.74	1,487.67	21,865.27	1,000.00
TOTAL REVENUES AND RECEIPTS	1,399.74	1,617.95	514,625.62	491,000.00

Expenditures

GENERAL FUND

PERSONNEL SERVICES

Salaries of Trustees, Manager, Treasurer & Clerk	17,055.82	17,297.32	192,608.24	240,000.00
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CONTRACTUAL SERVICES

Professional Engineering	4,793.00	11,352.00	58,833.00	65,000.00
Legal Services	410.00	205.00	4,648.00	25,000.00
Other Professional Services	1.00	3.00	134.50	5,000.00
	5,204.00	11,560.00	63,615.50	95,000.00

ADMINISTRATIVE EXPENSES

Printing, Publications	-	-	507.92	4,500.00
Office Supplies, Equipment	-	295.00	592.40	2,500.00
Postage	-	-	-	1,000.00
Treasurer's Bond	-	-	3,000.00	4,000.00
Community Affairs	-	-	30.43	1,000.00
Memberships and Dues	120.00	145.00	875.95	4,000.00
	120.00	440.00	5,006.70	17,000.00

OPERATING EXPENSES

Building and Grounds Upkeep	-	-	3,876.00	15,000.00
Utilities	5,729.69	8,049.20	24,303.94	55,000.00
J.U.L.I.E.	-	-	-	3,000.00
Training and Education	144.00	-	404.00	5,000.00
Travel Expenses	-	-	50.00	2,000.00
Computer Hardware, Software & Support	291.48	50.00	1,828.44	7,000.00
	6,165.17	8,099.20	30,462.38	87,000.00

	PRIOR MONTH	CURRENT MONTH	YTD	BUDGET
CONTINGENT AND MISCELLANEOUS EXPENSES				
Not Otherwise Appropriated	-	-	150.00	1,000.00
	-	-	150.00	1,000.00
TOTAL GENERAL FUND	28,544.99	37,396.52	291,842.82	440,000.00
CHLORINATION FUND	-	-	-	50,000.00
	-	-	-	50,000.00
AUDIT FUND	-	-	16,000.00	17,000.00
	-	-	16,000.00	17,000.00
PUBLIC LIABILITY INSURANCE FUND				
Workers' Compensation	-	5,498.00	21,866.00	25,000.00
Administrative Fee	-	166.00	654.00	1,000.00
Property	-	-	49,770.00	50,000.00
Vehicles	-	-	8,899.00	15,000.00
General Liability	-	-	56,327.00	74,000.00
	-	5,664.00	137,516.00	165,000.00
SOCIAL SECURITY FUND	5,736.51	5,922.28	68,679.99	85,000.00
IMRF FUND	8,401.16	8,157.06	93,922.79	155,000.00
OTHER EXPENDITURES (RECEIPTS)	-	-	-	-
TOTAL EXPENDITURES	42,682.66	57,139.86	607,961.60	912,000.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(41,282.92)	(55,521.91)	(93,335.98)	(421,000.00)
Ending Cash and Investments				
First National Bank	\$ 1,189,541.60	\$ 1,133,651.71	\$ 1,223,903.91	
Credit Cards	(383.98)	(16.00)	(20.00)	
TOTAL ENDING CASH AND INVESTMENTS	1,189,157.62	1,133,635.71	1,223,883.91	

**LITH SANITARY DISTRICT
Bills Paid Prior To Meeting
April 16, 2026 Meeting Date**

Name	Memo	Amount
Governmental Funds		
TOTAL GOVERNMENTAL BILLS PAID PRIOR TO MEETING		\$ -
O & M Funds		
Pannier Corporation	Cap Imprvmnts - New Const Crystal Creek Reach 7 - Signs, 50% Deposit	\$ 1,320.00
TOTAL O & M BILLS PAID PRIOR TO MEETING		\$ 1,320.00

**LITH SANITARY DISTRICT
Recurring Bills
April 16, 2026 Meeting Date**

Name	Memo	Amount
Governmental Funds		
United States Treasury	District Pd Payroll Taxes (SS & Med)	\$ 5,922.28
Illinois Municipal Retirement Fund	Employer Portion of IMRF - February 2026 Wages	\$ 8,157.06
Intuit/Melio Fees	Pro Svs - Fees for ACH Payments to Vendors	\$ 2.50
TOTAL GOVERNMENTAL RECURRING BILLS		\$ 14,081.84
O & M Funds		
Aetna	Medical Insurance Premiums (for March 2026)	\$ 26,465.58
First National Bank PayMaker/Bill.com	Pro Svs - PayMaker/ Bill.com	\$ 73.63
Humana	Specialty Insurance Premiums (for March 2026)	\$ 1,808.86
United States Postal Service	Postage - Mailing of Quarterly Bills	\$ 6,037.29
TOTAL O & M RECURRING BILLS		\$ 34,385.36

Approved _____

President Reed

**LITH SANITARY DISTRICT - Governmental Fund
Bills Presented to Board for Approval
April 16, 2026 Meeting**

Name	Memo		
GOVERNMENTAL FUND BILLS			
Applied Technologies Inc	Contractual Svs - Engineering (includes work for Task Order 26-01 District Code Review)	\$	5,345.00
First National Bank of Omaha	Membership & Dues - Notary	\$	16.00
Illinois Public Risk Fund	Workers Compensation - Audited Premiums Due	\$	743.00
McHenry County Recorder	Computer Exp - Laredo March 2026	\$	50.00
Nicor Gas	Utilities - Nat Gas March 2026	\$	992.82
Storino Ramello & Durkin	Contractual Svs - Legal, February 2026	\$	522.75
Turf Care Enterprises Inc	Bldgs & Grounds Upkeep - Lawn Program Step 1	\$	1,101.00
Village of Lake in the Hills	Operating Exp - JULIE (we split with the Village)	\$	3,193.11
TOTAL GOVERNMENTAL FUND BILLS		\$	<u>11,963.68</u>

**LITH SANITARY DISTRICT - O&M/Sewerage Fund
Bills Presented to Board for Approval
April 16, 2026 Meeting**

Name	Memo		Amount
O & M BILLS			
AMS Mechanical Systems	Maint/Repair - Plant, Blower Motors	\$	519.00
Applied Technologies Inc	Cap Imprvmnts Engineering - Task Order 26-03 Sewer Lining	\$	6,100.00
Applied Technologies Inc	Cap Imprvmnts Engineering - Task Order 26-02 Influent Screen Replacement	\$	27,285.00
Calco Ltd Inc	Oper Supplies Lab	\$	149.95
Cintas Corporation #355	Operating Supplies - Personnel, March 2026	\$	356.60
City of Crystal Lake	Collection Exp, Water Shut Offs 3/11/26	\$	100.00
Dreisilker Electric Motors Inc	Maint/Repair Plant, Alignment on 250HP Toshiba Motor	\$	680.00
First Mobile Trust	Collection Exp - March 2026	\$	1,013.96
First National Bank of Omaha - Visa	Pro Svs, M/R Plant Vehicles, Emerg Comm, Oper Supplies, Computer Exp, Small Tools	\$	2,904.25
Flood Brothers Disposal & Recycling Svs	Maint/Repair - Plant, Bldgs & Grounds, April 2026 Trash Svs	\$	376.54
IGS Energy	Utilities, Feb - March Service Periods	\$	26,162.03
Interstate All Battery Center	Maint/Repair - Plant	\$	58.08
Logsdon Office Supply	Office Supplies	\$	157.80
Logsdon Office Supply	Office Supplies	\$	68.80
Metropolitan Industries, Inc.	Emergency Comm - Metro Cloud	\$	445.00
Metropolitan Industries, Inc.	Maint/Repair - Plant	\$	6,913.77
Metropolitan Industries, Inc.	Cap Imprvmnts - Pros Svs & Upgrades - ACP 8 RAS Programming Update	\$	5,400.00
Mid-South Imaging LLC	Collection Exp	\$	104.75
Midwest IT Pros	Computer Exp - RMM	\$	425.00
Motion Industries	Maint/Repair - Plant, Rol Brg Mtd Units	\$	2,063.05
Parkson Corporation	Maint/Repair - Plant, Parts for Bar screen 104	\$	5,173.67
Parkson Corporation	Maint/Repair - Plant, 104 Side Seals	\$	651.27
Sievert Crane & Hoist	O&M Pro Svs - Troubleshoot Yale 3 Ton	\$	1,548.60
TAS United	Emergency Comm	\$	112.03
TEKLAB, INC	Pro Svs Lab 3/17/26	\$	169.00
TEKLAB, INC	Pro Svs Lab 3/24/26	\$	169.00
TEKLAB, INC	Pro Svs Lab 3/31/26	\$	169.00
The Home Depot	Maint Repair - Plant, Bldgs & Grounds & Oper Supplies Small Tools	\$	516.46

Third Millennium Associates, Inc.	Collection Exp - Rendering of Quarterly Bills	\$	3,342.93
USA BlueBook	Oper Supplies - Lab	\$	442.80
USA BlueBook	Oper Supplies - Lab	\$	35.15
Village of Lake In The Hills	Collection Exp - Water Shut Offs 3/24/26	\$	157.50
Water One, Inc.	Oper Supplies - Personnel, Drinking Water	\$	54.00
Ziegler's Ace Hardware	Oper Supplies, March 2026	\$	365.46

TOTAL O&M FUND BILLS **\$ 94,190.45**

BOND & INTEREST FUND BILLS

Bond Trust Services Corporation	Principal & Interest Due on 2014 GO Bonds	\$	172,962.50
Bond Trust Services Corporation	Admin Fees - 2014 GO Bonds, Paying Agent Fee	\$	400.00

TOTAL BOND & INTEREST FUND BILLS **\$ 173,362.50**

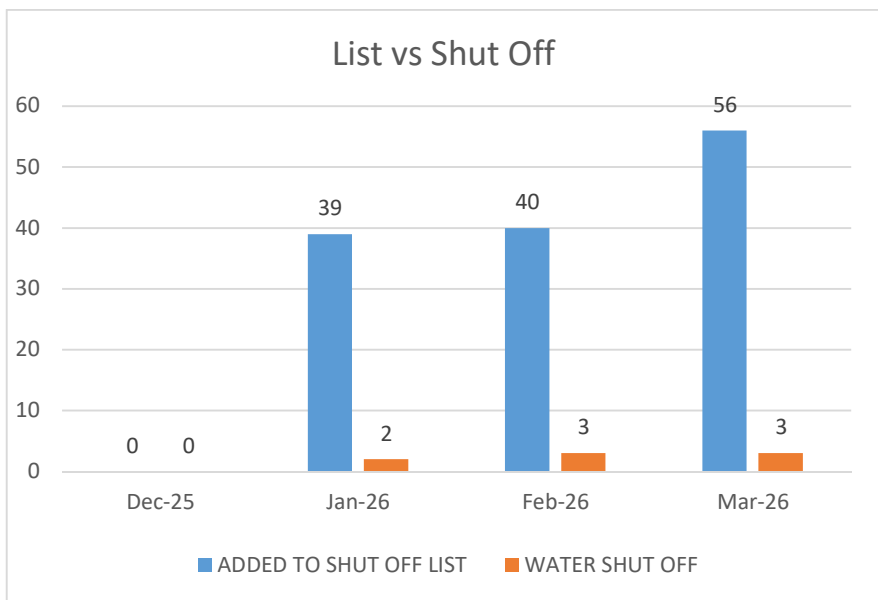
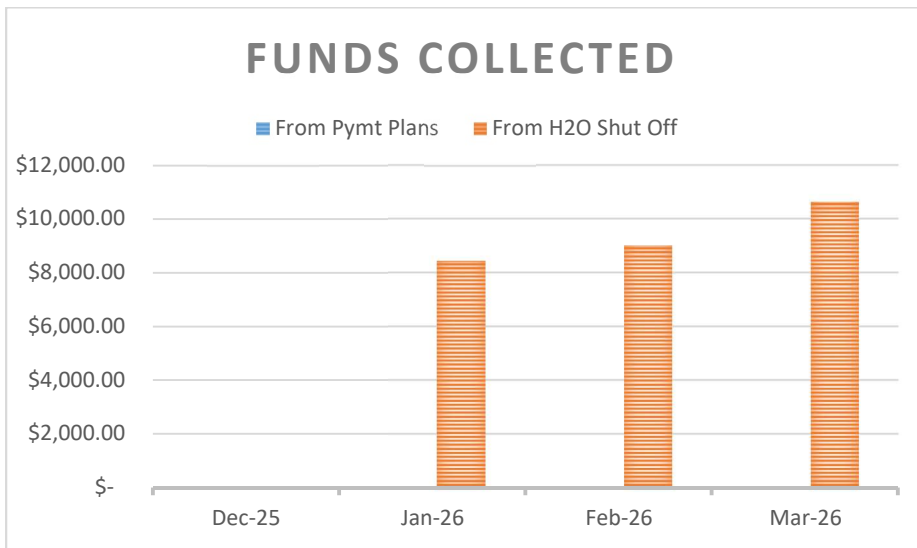
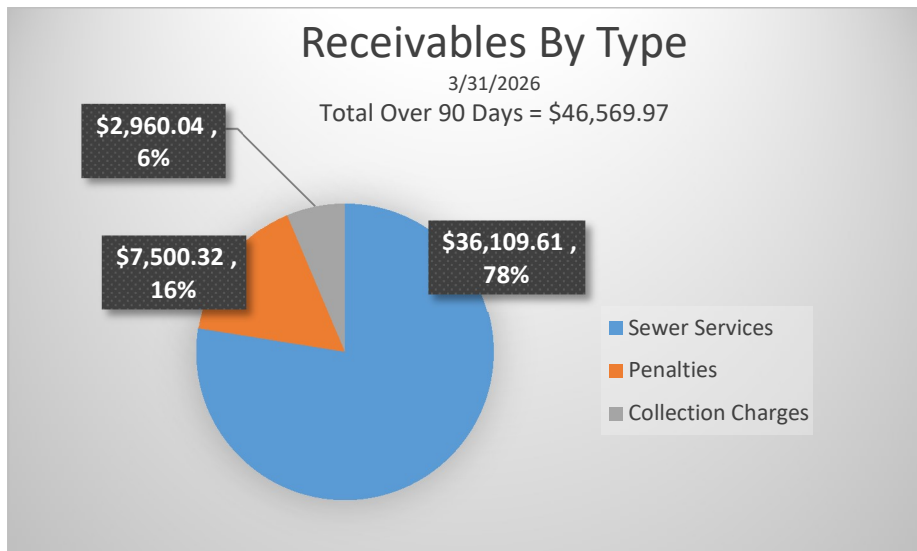
GRAND TOTAL OF ALL BILLS PRESENTED FOR APPROVAL IS \$329,303.83 OF WHICH \$26,045.52 IS FROM THE GOVERNMENTAL FUNDS, \$129,895.81 IS FROM THE OPERATIONS AND MAINTENANCE FUNDS, \$0.00 IS FROM THE CONSTRUCTION FUNDS, AND \$173,362.50 IS FROM THE BOND AND INTEREST FUNDS.

Approved _____

President Reed

Accounts Receivable Analysis

March 2026



Monthly Shut Off Summary

Lake in the Hills

- Two were shut off - Both pd in full post shut off.

Huntley

- None.

Crystal Lake

- One was shut off - Pd in full post shut off.

MANAGER'S REPORT

Month of March 2026

Customers	CURRENT	12/MO TOTAL	Data for Mar 2025
	Total accounts:	11,780	
New Customers:	0	3	1
Connections:	1	2	0
Permits Issued:	0	3	0
Permits Issued Past 13 Months:	3		
Total Permits Issued to Date:			
<i>Residential:</i>	10,127		
<i>Commercial:</i>	125		
<i>Industrial:</i>	1		

ILLINOIS E.P.A. SANITARY SEWER EXTENSION PERMITS ISSUED PAST 12 MONTHS

NAME	PE	DWELLINGS	Issued

COLLECTION SYSTEM EMERGENCY RESPONSES AND SANITARY SEWER OVERFLOWS

DATE	LOCATION	PROBLEM	DISTRICT PROBLEM
None!			

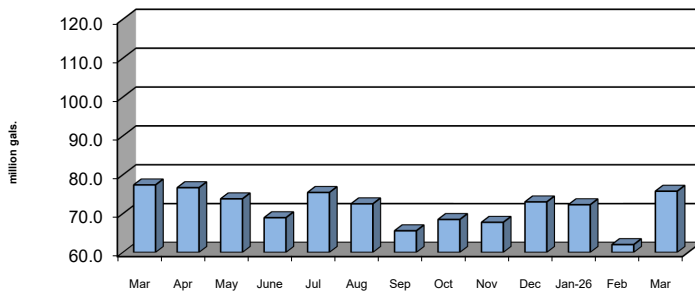
COLLECTION SYSTEM ACTIVITIES

James televised 800' of sewer main.

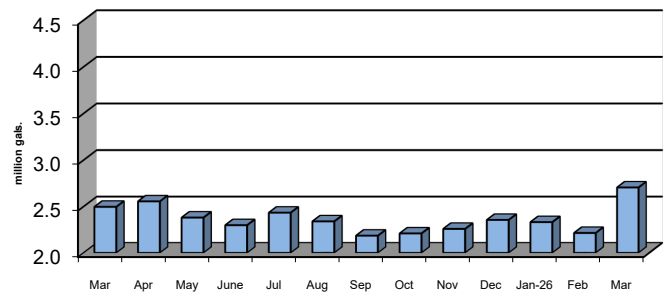
FLOW

Total Effluent Flow for Month:	75.742	million gallons
Average Daily Flow:	2.705	mgd
Maximum Daily Flow:	4.142	mgd
Precipitation Total:	8.90	inches
Precipitation This Month Last Year:	5.94	inches
Septage Accepted:	593,273	gallons

Total Monthly Flows



Monthly Average Daily Flows



MANAGER'S MONTHLY REPORT

March 2026

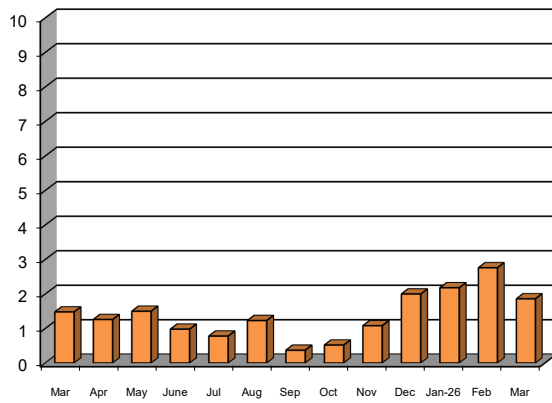
Page 2 of 2

TREATMENT PLANT OPERATIONS

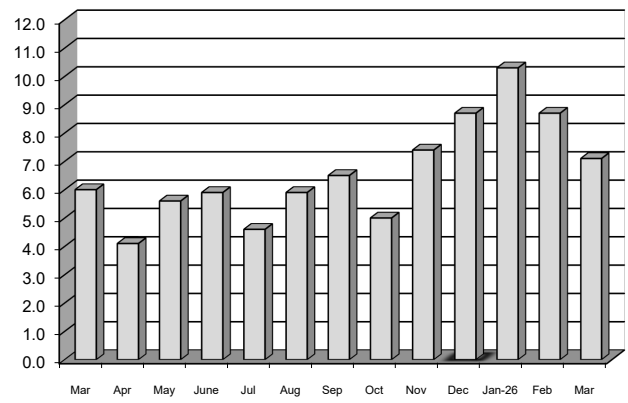
	<u>Average in</u>	<u>Average out</u>	<u>Average % reduction</u>
BOD/CBOD	188 mg/L	1.9 mg/L	99.0%
Total Suspended Solids:	378 mg/L	7.1 mg/L	98.1%
Ammonia Nitrogen:	21.1 mg/L	0.04 mg/L	99.8%
Phosphorus:		0.15 mg/L	
Fecal Coliform:		62.6 MPN	

This data represents the monthly averages taken from District records and submitted to the Illinois E.P.A.

Effluent Monthly Average - CBOD



Effluent Monthly Average - Total Suspended Solids



PLANT OPERATIONS SUMMARY

Wasted:	1.679 million gallons
Decanted:	0.000 million gallons
Thickened:	1.868 million gallons
To Digester:	1.174 million gallons
Pressed:	0.950 million gallons

PERSONNEL ACTIVITIES

Tamara attended the Fox River Summit on 3/12/26.
 Staff had lockout/tagout training on 3/25/26.
 On 3/31/26, staff celebrated no injuries in 2025 with a pizza lunch.

Respectfully submitted,

Tamara C. Mueller
 District Manager

ORDINANCE NO. 434
*An Ordinance for the Combined Budget and Appropriations
for Fiscal Year May 1, 2026, through April 30, 2027
of the Lake in the Hills Sanitary District*

BE IT ORDAINED by the President and Board of Trustees of the LAKE IN THE HILLS SANITARY DISTRICT, McHenry County, Illinois, as follows:

SECTION 1: The following is the Annual Budget and Appropriations Ordinance for the Lake in the Hills Sanitary District for the fiscal year beginning May 1, 2026, and ending April 30, 2027.

A.	<u>GENERAL FUND</u>	
	1. <u>Personnel Services and Salary Expense</u>	
	Salaries of Trustees, Manager, Finance Director, Clerk	\$250,000
		<u>\$250,000</u>
	2. <u>Contractual Services</u>	
	Professional Engineering	\$ 65,000
	Legal Services	25,000
	Other Professional Services	<u>5,000</u>
		\$ 95,000
	3. <u>Administrative Expenses</u>	
	Printing, Publications	\$ 4,500
	Office Supplies, Equipment	2,500
	Postage	1,000
	Treasurer's Bond	4,000
	Community Affairs	1,000
	Memberships and Dues	<u>4,000</u>
		\$ 17,000
	4. <u>Operating Expenses</u>	
	Building and Grounds Upkeep	\$ 15,000
	Utilities	55,000
	J.U.L.I.E.	5,000
	Training and Education	5,000
	Travel Expenses	2,000
	Computer Hardware, Software & Support	<u>7,000</u>
		\$ 89,000
	5. <u>Contingent and Miscellaneous Expenses</u>	
	(Not otherwise appropriated)	<u>\$ 1,000</u>
		\$ 1,000
	<u>TOTAL GENERAL FUND</u>	<u>\$452,000</u>
B.	<u>CHLORINATION FUND</u>	\$ 50,000

C.	<u>AUDIT FUND</u>	\$ 18,000
D.	<u>PUBLIC LIABILITY INSURANCE FUND</u>	
	Workers' Compensation	\$ 30,000
	Property	55,000
	Vehicles	15,000
	General Liability	64,000
	Administration Fee	<u>1,000</u>
		\$165,000
E.	<u>SOCIAL SECURITY FUND</u>	\$ 85,000
F.	<u>IMRF FUND</u>	\$155,000
	<u>TOTAL GENERAL CORPORATE FUND</u>	<u>\$925,000</u>
G.	<u>OPERATION & MAINTENANCE FUND</u>	
1.	<u>SEWERAGE OPERATIONS AND MAINTENANCE ACCOUNT</u>	
a.	<u>Personnel Services</u>	
	District Personnel Salaries	<u>\$840,000</u>
		\$840,000
b.	<u>Administrative Expenses</u>	
	Telephone	\$ 3,000
	Postage	35,000
	Printing, Publications	2,000
	Office Supplies	8,000
	Billing and Collection Expenses	85,000
	Professional Services	6,000
	Training, Travel and Education	10,000
	Computer Hardware, Software and Support	40,000
	Community Affairs	2,000
	Medical and Life Insurance	<u>375,000</u>
		\$566,000
c.	<u>Operation and Maintenance of Plant</u>	
	Operating Supplies	\$ 60,000
	Maintenance and Repair (Plant)	200,000
	Maintenance and Repair (Collection Systems)	250,000
	Utilities and Energy	600,000
	Grounds Upkeep	30,000
	Gasoline/Oil	20,000
	Computer and Support Services	2,000
	Emergency Communications	20,000
	Sludge Management	375,000
	Professional Services	45,000

Residential Reimbursement	10,000
Compliance Requirements/Permits	30,000
GIS	<u>10,000</u>
	\$1,652,000
TOTAL OPERATING BUDGET	<u>\$3,058,000</u>

2. Construction

d. <u>Capital Improvements</u>	
New Construction	\$ 2,000,000
Plant Equipment	1,000,000
Collection System	750,000
Vehicles	75,000
Legal Expense	5,000
Engineering Expense	200,000
Bond, Finance Consulting Expense	<u>1,000</u>
	\$4,031,000

3. Bond and Interest Account

e. <u>Bond Transfers</u>	
2014 Bonds, Principal	\$ 135,000
2014 Bonds, Interest	82,000
Administrative Fee	<u>2,000</u>
	\$ 219,000
f. <u>Contingent & Miscellaneous Expenses</u> (Not otherwise appropriated)	<u>\$ 3,000</u>
	\$ 3,000

TOTAL OPERATION AND MAINTENANCE FUND **\$7,311,000**

SUMMARY:

General Fund	\$ 452,000
Chlorination Fund	50,000
Audit Fund	18,000
Public Liability Insurance Fund	165,000
Social Security Fund	85,000
IMRF Fund	155,000
Operation and Maintenance Fund:	<u>7,311,000</u>
Summary Total:	<u>\$8,236,000</u>

SECTION 2: As part of the Annual Budget, it is stated:

1. That the cash on hand at the beginning of the fiscal year is TBD.
2. That the estimated cash expected to be received during the fiscal year from all sources is \$4,981,000.
3. That the estimated expenditures contemplated for the fiscal year are \$8,236,000.
4. That the estimated cash expected to be on hand at the end of the fiscal year is \$TBD.

SECTION 3: All unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation and for the same purposes or in a like appropriation made by this ordinance.

SECTION 4: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Absent:
Abstain:

APPROVED:

President Jessica Reed

[SEAL]

ATTEST: _____
District Clerk, Karen Thompson

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, Karen Thompson, do hereby certify that I am the duly appointed and qualified District Clerk of the Lake in the Hills Sanitary District, McHenry County, Illinois, and that as such District Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the President and Board of Trustees of said Lake in the Hills Sanitary District.

I do hereby further certify that at a regular meeting of the President and Board of Trustees of the Lake in the Hills Sanitary District, held on the 21st day of May, 2026, the foregoing Ordinance entitled *An Ordinance for the Combined Budget and Appropriations for Fiscal Year May 1, 2026, through April 30, 2027, of the Lake in the Hills Sanitary District*, was duly passed and approved by the President and Board of Trustees of the Lake in the Hills Sanitary District.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the District Clerk of said District for safekeeping, and that I am the lawful custodian and keeper of the same.

In witness whereof, I have affixed my name as District Clerk and caused the seal of said District to be affixed hereto this 21st day of May, 2026.

Karen Thompson, District Clerk
Lake in the Hills Sanitary District
McHenry County, Illinois

[SEAL]

CERTIFICATE OF ESTIMATED REVENUES
LAKE IN THE HILLS SANITARY DISTRICT
FISCAL YEAR BEGINNING MAY 1, 2026

FUND	SOURCE OF REVENUE	AMOUNT
General	Real Estate Taxes	\$189,500
	Interest	1,000
Audit	Real Estate Taxes	15,000
Chlorination	Real Estate Taxes	10,000
Liability Insurance	Real Estate Taxes	75,000
Social Security	Real Estate Taxes	70,000
Retirement	Real Estate Taxes	155,000
Sewerage	User Charges	3,600,000
	Septage Income	475,000
	Wastewater Discharge Income	85,000
	Connection Fee	100,000
	Annexation Fees	5,000
	Downstream Charges	500
	Liftstation Recapture	-0-
	Interest	200,000
Total Estimated Revenues		\$4,981,000

CERTIFICATION

I, Karen Thompson, the District Clerk of the Lake in the Hills Sanitary District, do hereby certify that the above is a true estimate of the revenues anticipated to be received by this governmental unit in this fiscal year 2026-27 for the indicated funds.

Dated: _____, 2026

Karen Thompson
District Clerk

[SEAL]

Lake in the Hills Sanitary District
Capital Improvements List
2026-2031

HIGHLIGHTED AREAS ARE PRIORITY

HIGH PRIORITY

MEDIUM PRIORITY

LOW PRIORITY

Capital Improvements	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
Asphalt Seal Coating Drive		\$20,000	\$20,000	\$20,000	
Automation of Digester Air Valve Actuators	\$175,000				
Backup Moyno Pump	\$40,000				
Blower Alarms to MetroCloud	\$20,000				
Blowers wired to run on Generator	\$30,000				
Clarifier Brushes			\$20,000		
Computer Hardware/Software	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Decatur Concrete Pad		\$25,000			
Decatur Pipe Support Repair	\$22,000				
Decatur Valve Repair		\$30,000			
DO Probes for all Digesters	\$150,000				
Drying Bed Rehab - Concrete and Roof			\$400,000		
Electrical Upgrades	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Ethernet		\$50,000	\$50,000		
Fiber Optic Replacement			\$50,000	\$50,000	
Grated Stairs for 3 Clarifiers and Holding Tank		\$170,000			
Grit Bldg Fine Screen (NEW)			\$200,000		
Gutters for Filter Building		\$30,000			
Hilltop/Willow Valve Raise to Street Level		\$30,000			
Lab Equipment	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Landscaping/Tree Replacement/Ash Management	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Load Test Cranes	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Maintenance bldg floor epoxy		\$100,000			
Main Lift Barscreen Replacement/possible retrofit	\$850,000				
Main Lift Pump/Wetwell Rehab		\$500,000			
Manhole Rehabilitation	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Manhole Replacement West of Beach		\$35,000			
Old Grit Building Conversion to Garage					\$150,000
Oxidation Ditch Rehab		\$100,000	\$100,000	\$100,000	\$100,000
Paint Clarifiers #1-4		\$160,000			

Lake in the Hills Sanitary District
Capital Improvements List
2026-2031

HIGHLIGHTED AREAS ARE PRIORITY

HIGH PRIORITY

MEDIUM PRIORITY

LOW PRIORITY

Capital Improvements	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
Move/fabricate Clarifier 4 platform	\$40,000				
Paint Rest of Maintenance Building/Part of Lab		\$50,000			
Polymer System for Sludge Press			\$35,000		
Press Conveyor Belt (NEW)					\$150,000
Spare Beach Pump	\$20,000				
Extend-a-jetter		\$100,000			
Repair Holding Tank Inner Coating	\$180,000				
Rehab of Digester #1			\$250,000		
Repair/Replace Filter bldg gate valve		\$50,000			
Repair/Replacement of Digester Level Transducers	\$50,000				
Sand Filter Replacement				\$1,500,000	\$1,500,000
SCADA System Upgrades	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Sewer Lining and Joint Repair	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Trees for Clarifiers 3&4 (Block them from public)			\$65,000		
Trees for Digester 3&4 (Wind barrier)			\$65,000		
TV Truck Camera Software		\$15,000			
UV Upgrade/Eventual Replacement	\$600,000	\$650,000	\$750,000		
Vactor Truck Replacement				\$450,000	
Wetland Prairie Maintenance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Estimated Expenditures	\$2,782,000	\$2,720,000	\$2,610,000	\$2,725,000	\$2,505,000



Date: April 14, 2026 **Project #:** 6664
To: Tamara Mueller, District Manager and Board of Trustees
Organization: Lake in the Hills Sanitary District
From: Robert C. Doeringsfeld, P.E., District Engineer
Regarding: April 2026 District Engineer's Report
Cc: Karen Thompson – District Clerk/Treasurer

1. McHenry County Division of Transportation (MCDOT) – Randall Road Project

- a. A District Resident has a sanitary sewer service in conflict with a portion of the work on Miller Road.
 - i. The IDOT project team has presented a cost proposal for the work, it is higher than anticipated. The District has requested a meeting to review the costs and justifications.

2. Development Reviews

- a. The Village has several developments in varying degrees of submittal.
 - i. El Carwash – Review and connection fee were completed.

3. Task Order 26-01 District Code Review

- a. District staff is going through code revisions and providing comments.
- b. Once completed, a final draft will be presented.

4. Task Order 26-02 Influent Screen Replacement

- a. The District has paused this Task Order while an alternative option with the existing screens is being evaluated.

5. Village of Lake in the Hills Paving

- a. The Village of Lake in the Hills provided the District with the 2026 pavement project.
- b. The project area was evaluated for impact to District MHs and sewer pipe.
- c. Several MHs need new adjustment rings, one MH needs to be reconstructed, and a section of 50 feet of sewer need replacement based on separated joints and a protruding tap.
 - i. The District is reaching out to Contractors to get cost estimates for the sewer replacement.